



WEST VIRGINIA STATE UNIVERSITY

Find *Your* Passion.

Academic Affairs Assessment of Student Learning Report for Academic Year 2017-2018

Department/Program Master of Science Criminal Justice Administration

Assessment Coordinator's Name: Professor Leighann J. Davidson, Chair of the CJ Department

Assessment Coordinator's Email Address: ljustice1@wvstateu.edu

Program Learning Outcomes (Please list)

- 1) **Knowledge**, Students will describe, demonstrate and apply theories of leadership and administration in the criminal justice system, particularly in the law enforcement field.
- 2) **Critical Thinking**, Students will comprehend, apply and synthesize quantitative and/or qualitative research skills with proper data analysis, interpretation of information, analyze and evaluating facts, data, theories and terms.
- 3) **Communication**, Students will comprehend, apply and synthesize the ability to communicate using writing, speaking, listening and understanding.

1. Which learning outcomes did you measure this past year? [Please indicate whether any of these measures were conducted as follow-up to a previous year's issues or in response to Program Review. Be specific.]

Fall 2017

CJ PLO 1 – Knowledge Assessed on Knowledge and Comprehension

Spring 2018

CJ PLO 3 – Communication Assessed on Application and Analysis

2. In which course(s) were assessments conducted?

Fall 2017

CJ 520 – Knowledge Assessed on Knowledge and Comprehension

Spring 2018

CJ 550 – Communication Assessed on Application and Analysis

3. How did you assess the selected program learning outcomes (s)? (i.e., what did you assess – group project, skills demonstration, presentation, performance, debate, lab experiment, online discussion, etc.

and- what tool (measure) did you use – rubric, nationally or state-normed exam, item analysis, pre-posttest design, skills inventory, survey, etc.)

Fall 2017

CJ 520 – Knowledge on Knowledge and Comprehension – Assignment measured through rubrics

Spring 2018

CJ 550 – Communication on Application and Analysis – Assignment measured through rubrics

4. How many students were included in the assessment(s) of each PLO in a course?

Fall 2017

CJ PLO 1 – CJ 520 – Knowledge on Knowledge and Comprehension = 20 Students

Spring 2018

CJ PLO 3 – CJ 550 – Communication on Application and Analysis = 19 Students

5. How were students selected to participate in the assessment of each outcome (Helpful details might include- whether this assessment represents all students, a sample of students in a class, or a sample of students across sections)?

CJ PLO 1 – CJ 520 – This sample of 20 students represents the number of enrolled students completing the assignment.

CJ PLO 3 – CJ 550 – This sample of 19 students represents the number of enrolled students completing the assignment.

6. In general, describe how each assessment tool (measure) was constructed (i.e. in-house, national, adapted).

Fall 2017

CJ 520 – Knowledge on Knowledge and Comprehension = Measured in-house by CJ Faculty

Spring 2018

CJ 550 – Communication on Application and Analysis = Measured in-house by CJ Faculty

7. Who analyzed results and how were they analyzed?

Fall 2017

CJ 520 = Dr. Walter Stroupe graded the assignments, using the assessment rubric adopted by the CJ faculty.

Spring 2018

CJ 550 = Dr. Michael Kane graded the assignments, using the assessment rubric adopted by the CJ faculty.

8. Provide a summary of the results/conclusions from the assessment of each measured Program Learning Outcome. Report scores for this assessment, as well as students' strengths and weaknesses relative to this learning outcome.

Fall 2017

CJ PLO 1 Knowledge Assessed on Knowledge & Comprehension = CJ 520. An assignment was evaluated to determine whether students could demonstrate their knowledge and comprehension of the theories of administration as well as the positive and negative effects of each theory within the Criminal Justice system and define the concepts of teach theory. This assignment was prepared in APA format (8-10 pages). In order to attain a "B" or above, there needed to be evidence of the ability to design, formulate, compose and generate a comprehensive assignment at the minimum 80-89 level. Rubric will be attached.

Excellent(4)	Above Average(3)	Average(2)	Did not meet expectations(1)
15x4 = 60	5x3 = 15	0x2 = 0	0x0 = 0
N = 20	Total Scores = 75	75/20 = 3.75	

The average level of performance of the essay for CJ 520 Knowledge in Criminal Justice was 3.75 which equates to 80-89 level of performance.

Spring 2018

CJ PLO 4 Communication Assessed on Application & Analysis = CJ 550. An assignment was evaluated to determine whether students could demonstrate application and analysis to communicate effectively using appropriate media. This assignment was prepared in APA format (6-8 pages). In order to attain a "B" or above, there needed to be evidence of the ability to communicate information within the criminal justice system at the minimum 80-89 level. Rubric will be attached.

Excellent(4)	Above Average(3)	Average(2)	Did not meet expectations(1)
16x4 = 64	3x3 = 9	0x2 = 0	0x0 = 0
N = 19	Total Scores = 73	73/19 = 3.84	

The average level of performance of the assignment for CJ 550 Communication in Criminal Justice was 3.84, which equates to 80-89 level of performance.

9. What are next steps? (e.g., will you measure this same learning outcome again? Will you change some feature of the classroom experience and measure its impact? Will you try a new tool? Are you satisfied?)

The new assessment plan has been implemented and is working well for students and faculty. The Department meets as a group at the beginning of the fall semesters to discuss the results and interpretation of the collected data. The current assignments and rubrics will remain the

same for the upcoming future semesters. For the Fall 2018 and Spring 2019 semesters, the following courses will be assessed:

Fall 2018

CJ PLO 1 – CJ 620 – Knowledge of Application & Analysis

Spring 2019

CJ PLO 2 – CJ 640 – Critical Thinking of Application & Analysis

10. Please attach an example of the assessment tool used to measure your PLO(s). These can be added as an appendix, a link to the assessment, or sent separately in email with your report.

Attached

Curriculum Map and Assessment Assignments

PLO's	First Assessment Knowledge/Comprehension	Second Assessment Application/analysis	Third Assessment Synthesis/Evaluation
CJ PLO 1 Knowledge	Course CJ 520 - Knowledge/Comprehension Describe the theories of leadership and administration in the criminal justice system, particularly in the Criminal Justice field.	Course CJ 620 - Application/Analysis Analyze theories of leadership and administration in the criminal justice system, particularly in the Criminal Justice field.	Course CJ 680 - Synthesis/Evaluation Evaluate theories of leadership and administration in the criminal justice system, particularly in the Criminal Justice field.
CJ PLO 2 Critical Thinking	Course CJ 600- Knowledge/Comprehension Exhibit critical thinking through quantitative and/or qualitative research skills with proper data analysis, interpretation of information, analysis and evaluating facts, data, theories and terms.	Course CJ 640 - Application/Analysis Apply critical thinking skills through quantitative and/or qualitative research skills with proper data analysis, interpretation of information, analysis and evaluating facts, data, theories and terms.	Course CJ 680 - Synthesis/Evaluation Integrate critical thinking skills through quantitative and/or qualitative research skills with proper data analysis, interpretation of information, analysis and evaluating facts, data, theories and terms.
LE PLO 3 Communication	Course CJ 540 - Knowledge/Comprehension Establish the ability to communicate using writing, speaking, listening and understanding.	Course CJ 550 - Application/Analysis Employ the ability to communicate using writing, speaking, listening and understanding	Course CJ 680 - Synthesis/Evaluation Incorporate the ability to communicate using writing, speaking, listening and understanding

**Assessment Assignment for
CJ 520 Introduction to Criminal Justice Administration**

CJ PLO 1 Knowledge Assessed on Knowledge & Comprehension

Describe the theories of leadership and administration in the criminal justice system, particularly in the Criminal Justice field.

Assignment:

Students will demonstrate knowledge and comprehension of the theories of administration as well as the positive and negative effects of each theory within the Criminal Justice system and define the concepts of each theory. The assignment will be detailed in the course syllabus. All written assignments will be typed in Times New Roman, 12-point font, and APA format. This assignment will be graded using the following rubric:

Rubric: Knowledge/Comprehension

Assessment CJ PLO 1 Knowledge	Excellent (4)	Above Average (3)	Average (2)	Poor (1)
Level of Assessment Knowledge & Comprehension	The work describes the three primary, historical approaches to administration (scientific, human relations, and systems management). It also includes the definition of all concepts related to each theory.	The work describes the three primary, historical approaches to administration (scientific, human relations, and systems management). It also includes the definition of the majority of the concepts related to each theory.	The work describes the three primary, historical approaches to administration (scientific, human relations, and systems management). It also includes the definition of some of the concepts related to each theory.	The work does not describe the three primary, historical approaches to administration (scientific, human relations, and systems management). It also does not include any definition of the concepts related to each theory.

**Assessment Assignment for
CJ 550 Criminal Justice and the Community**

CJ PLO 3 Communication Assessed on Application & Analysis

Employ the ability to communicate using writing, speaking, listening and understanding.

Assignment:

Students will demonstrate application and analysis of the ability to communicate effectively using appropriate media through an assignment prepared by the instructor. The assignment will be detailed in the course syllabus. All written assignments will be typed in Times New Roman, 12-point font, and APA format. This assignment will be graded using the following rubric:

Rubric: Application & Analysis

Assessment CJ PLO 3 Communication	Excellent (4)	Above Average (3)	Average (2)	Did not meet Expectations (1)
Level of Assessment Application & Analysis	The work illustrated excellent, clear, accurate, and detailed knowledge through the preparation of an Instructor approved assignment with correct spelling and grammar; formatted in APA style; in a specified length including academic references on a criminal justice topic.	The work illustrated above average knowledge through the preparation of an Instructor approved assignment but included some incorrect spelling and grammar; not formatted in proper APA style; not in a specified length or did not have enough academic references on a criminal justice topic.	The work illustrated average knowledge through the preparation of an Instructor approved assignment but included some incorrect spelling and grammar; not formatted in proper APA style; not in a specified length or did not have enough academic references on a criminal justice topic.	The work illustrated below average knowledge through the preparation of an Instructor approved assignment and included some incorrect spelling and grammar; not formatted in proper APA style; not in a specified length or did not have enough academic references on a criminal justice topic.