

West Virginia State University Board of Governors
Grand Hall, Erickson Alumni Center
June 14, 2018
Minutes

1. Call to Order and Roll Call

Mr. Williams called the meeting of the West Virginia State University (WVSU) Board of Governors (BOG) to order at 12:02 PM.

Present: Mr. Buchanan, Ms. Dooley, Mr. Jones, Mr. Kelley, Mr. Konstanty, Mr. Lipscomb, Ms. Pitchford, Dr. Smith, Dr. Vaughan, and Mr. Williams. Several members of the administration, faculty, and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Mr. Williams announced the verification of appropriate notice of public meeting.

3. Review and Approval of Meeting Agenda

Ms. Pitchford motioned for approval of the agenda, and Mr. Konstanty seconded the motion. The motion carried.

4. Review and Approval of Minutes of Previous Meeting

Mr. Jones motioned for approval of the minutes of the May 11, 2018 meeting, with typographical errors being noted to the clerk. He said the typographical errors did not change the content of the minutes. Mr. Lipscomb seconded the motion, and the motion carried.

5. Reports from Board Committees

Policy Review Special:

Mr. Konstanty chaired the Committee and presented the report.

- The Committee received an update on the proposed furlough policy and proposed policy to address 2017 House Bill 2542.
- The Committee expressed appreciation to the administration for addressing the legislation and making recommendations to the Board.
- The Committee reviewed a draft proposed policy on the designation/status of employees. The Committee voted to recommend approval to the full Board that the policy be distributed for the appropriate intent to draft and comment periods, and that the Policy Review Special Committee be reconstituted so the Committee could continue work on the proposed policies and subsequent policy revisions.

Institutional Advancement:

Mr. Williams chaired the Committee and presented the report.

- The Committee received updates and that a significant pledge is being finalized for \$500,000 from Fred Thomas, Class of 1954.
- The total Foundation Endowment is currently more than \$10 million.
- The Foundation secured \$250,000 from American Electric Power to help launch and develop a chemical engineering lab on campus and \$15,000 from AT&T to support the Research Rookies program.
- To date, \$210,000 of the \$250,000 goal has been raised for the Katherine Johnson project.

Recruitment and Retention:

Dr. Smith chaired the Committee and presented the report.

- The Committee received a presentation on new appointments in Enrollment Management and Student Affairs, the student engagement cycle, New Student Orientation (NSO) collaboration initiatives, and Residence Life transition initiatives.
- Jameelah Means has been named Director of Undergraduate Admissions and Keisha Freeman has been appointed as the Student Life and Engagement Program Specialist.
- The Committee was introduced to the Magnificent Seven, which is the Residence Life transition team. The group is conducting assessments on various areas in housing and making changes to operate more effectively and efficiently, as well as increase transparency with students and families about expectations and responsibilities in the residence halls.

Finance:

Mrs. Pitchford chaired the Committee and presented the report.

- The Committee reviewed the University budget update for Fiscal Year 2018 compared to actual expenditures through May 31. The target is 91.67 percent and total revenue is at \$34.5 million, or 89.47 percent. However, tuition is at 105.7 percent and has exceeded target. Expenses are at \$35.5 million, which is 87.3 percent of the target. The projected surplus at year-end is \$1.3 million.
- The Committee received an update on recommendations from the Budget Efficiency Task Force, which resulted in \$750,000 in savings for the University.
- Staff provided reports on faculty and staff housing and accounts payables. The Committee will continue to review this information throughout the year.
- Auditors had a preliminary visit last month in preparation for the official audit that will take place on and official audit will be taking place on campus the week of September 17th.

Academic Policies:

Mr. Kelley was absent due to a scheduling conflict. As a result, Mr. Konstanty chaired the Committee and presented the report.

- The Committee received a program review of the B.A. degree in Political Science and approved a recommendation that the program continue at the current level. There was a request for a follow-up report in December 2019.
- The Committee voted to recommend approval to discontinue the foreign language track in the Education degree program.
- The Committee received a presentation on an Intent to Plan for a B.S. in Nursing program. There was a consensus that there is a need for the program in this area of the state. The Committee voted to recommend approval of the Intent to Plan.
- The recommendations will be presented to the full Board later on the agenda.

6. Reports from the University President

President Jenkins presented campus updates. He acknowledge Jameelah Means for her appointment as Director of Undergraduate Admissions and expressed that he would ensure that she has the team she needs to recruit students and carry out the duties of the office. As previously discussed, the University is launching its pilot Yellow Jacket Bridge to Success program, which will take place from June 18 through July 13. There are 16 students enrolled from West Virginia, Washington, DC, Georgia, New Jersey, and Ohio. President Jenkins thanked Provost Jayasuriya and Vice President Underdue Murph for their leadership with

launching the program. He also applauded the outstanding support from alumni who are sponsoring students attending the program. In addition, he thanked Dean Wallace, who offered to sponsor two students who plan to major in areas in his college.

President Jenkins highlighted several recent graduates who will be entering graduate programs this fall. He also shared information about some of our students who are serving in internships, traveling abroad, and received awards as representatives of the University. President Jenkins applauded the online bachelor's degree in Criminal Justice for its recognition as the fourth most affordable online criminal justice programs in the country, as well as the online bachelor's degree in English-Technical Writing for ranking number 15 in the country among all accredited online programs, by TheBestSchools.org. President Jenkins gave kudos to Lindsey Good for her work that resulted in the University receiving the Breathe Easy Tobacco Free grant for \$25,000. Patricia Wilson was acknowledged for being the recipient of the Helaine Rotgin Mountaineer Spirit Award for the 2018 Legacy of Women Awards. President Jenkins reported on Foundation grants that were awarded because of the sale of the Capitol Center Theater. The grants awarded will help fund various projects or needs across the University, such as the establishment of a forensic science lab and additional support and resources to enhance recruitment efforts. President Jenkins thanked Mr. Kelley for his leadership on Foundation Board and this idea for the grant program.

President Jenkins informed the Board that the 1890 institutions have been working with legislative officials to make amendments to the Farm Bill. The 1890s will continue to be engaged with elected officials at state and federal level on the issue. President Jenkins announced that this would be Melvin Jones' last Board meeting in the official capacity of Vice President for Business and Finance, as he is retiring on June 30. He expressed his appreciation to Mr. Jones and said he has been a pillar of stability for the University. President Jenkins asked the Board to join him in thanking Mr. Jones for his tremendous work on behalf of the University.

University Reports Forwarded by Board Committees

- Item 6.a.i: President Jenkins said, as recommended by the Academic Policies Committee, he brings before the Board for approval the Intent to Plan for the Bachelor of Science in Nursing Program. Mr. Konstanty motioned that the Board approve the Intent to Plan as presented, and Mrs. Pitchford seconded the motion. The motion carried.
- Item 6.a.ii: President Jenkins said, as recommended by the Academic Policies Committee, he brings before the Board for consideration the program review for the Bachelor of Arts in Political Science. The Committee voted to recommend that the program continue at the current level, with a follow-up report due December 2019. Mr. Kelley motioned for approval by the Board of the program review for the Bachelor of Arts in Political Science as recommended by the Committee. Ms. Dooley seconded the motion, and the motion carried.
- Item 6.a.iii: President Jenkins said, as recommended by the Academic Policies Committee, he brings before the Board for consideration the discontinuation of the Foreign Language track of the Education degree program. The Committee voted to recommend that the track be discontinued as proposed by the administration. Mrs. Pitchford motioned for approval by the Board to discontinue the Foreign Language track of the Education degree program, and Mr. Buchanan seconded the motion. Mr. Konstanty said it should be noted that the

Committee made the recommendation based on the lack of enrollment in the program and not a result of the faculty teaching the program. The motion carried.

- Item 6.a.iv: President Jenkins said, as recommended by the Policy Review Special Committee, he brings before the Board for consideration the proposed BOG Policy on Designation/Status of Employees. The Committee voted to recommend that the proposed policy be distributed for a seven-day notice of intent to draft followed by a 30-day comment period and that the Committee be reconstituted to review comments and work on other policies as a result of the impact of House Bill 2542. Mr. Konstanty motioned for approval of the recommendation by the full Board, and Dr. Vaughan seconded the motion. Following Board discussion on whether the recommendation to reconstitute the Committee should be a separate motion, a roll call vote was taken for the existing motion on the floor. Mr. Buchanan, Mr. Jones, Mr. Konstanty, Mr. Kelley, Mr. Lipscomb, Mrs. Pitchford, and Dr. Vaughan voted in favor; Ms. Dooley, Dr. Smith, and Mr. Williams voted nay. The motion carried.

7. Announcements from the Chair

- a. Prior to the Board meeting, a resolution was drafted to recognize Mr. Swingle for his service on the Board of Governors. Mr. Williams read the resolution aloud and asked that a copy be attached to the meeting minutes for the record. Mr. Williams presented a ceremonial copy of the resolution to President Jenkins in Mr. Swingle's absence. Dr. Smith motioned for adoption of the resolution as presented, and Mr. Kelley seconded the motion. The motion carried.

Prior to the Board meeting, a resolution was drafted to recognize Mr. Roberts for his service as the student representative on the Board of Governors. Mr. Williams read the resolution aloud and asked that a copy be attached to the meeting minutes for the record. Mr. Williams presented a ceremonial copy of the resolution to President Jenkins in Mr. Robert's absence. Mrs. Pitchford motioned for adoption of the resolution as presented, and Ms. Dooley seconded the motion. The motion carried.

Prior to the Board meeting, a resolution was drafted to recognize Mr. Williams for his service on the Board of Governors. Mr. Lipscomb read the resolution aloud and asked that a copy be attached to the meeting minutes for the record. Mr. Lipscomb and President Jenkins presented a ceremonial copy of the resolution to Mr. Williams. Mr. Kelley motioned for adoption of the resolution as presented, and Ms. Dooley seconded the motion. The motion carried. Mr. Williams thanked the Board for the commendation and expressed his appreciation for the opportunity to serve. He said his entire service on the Board has been enlightening. He also thanked the members of the Board for their service, as well as the students, faculty, and staff for their participation in meetings over the years to make the University better.

- b. Mr. Williams echoed the President Jenkins' acknowledgements of the students, graduates, faculty, and staff and asked the Board to join him in another round of applause for their work and successes. He also thanked the Board members for their contributions to their respective committees that have helped advance the University.
- c. Mr. Williams said the following dates have been proposed as outlined in the Board book for Fiscal Year 2019 meeting dates – September 6, 2018; October 25, 2018; December 7, 2018;

February 6-7, 2019; April 4, 2019; May 10, 2019; and June 27, 2019. Any recommended changes to the meeting date would be brought back before the Board for approval. There being no further discussion, Mr. Konstanty motioned that the Board approved the proposed Fiscal Year 2019 meeting dates as presented. Mrs. Pitchford seconded the motion, and the motion carried.

- d. Mr. Williams stated three officers are to be elected during the Annual Meeting each year and become effective on July 1. Dr. Smith proposed a slate of Mr. Lipscomb as Chair, Mr. Jones as Vice Chair, and Mrs. Pitchford as Secretary and moved that the Board elect these individuals. Ms. Dooley seconded the motion, and the motion carried.
- e. In accordance with the Board of Governors Bylaws and Board of Governors Policy #61, which specifies that the Presidential Review Committee shall be formed each June, Mr. Williams named the following membership: Dr. Smith, Mrs. Pitchford, Mr. Kelley, Mr. Jones, and Mr. Konstanty.

8. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel, and Property Matters

Mr. Konstanty motioned for approval to go into executive session, under the authority of West Virginia Code §6-9A-4, to discuss legal, personnel, and property matters. Dr. Smith seconded the motion, and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Ms. Dooley, and Dr. Smith seconded the motion. The motion carried. Ms. Dooley asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

9. Other Matters

Mr. Kelley motioned that the Board authorize Chair Williams to enter into written contract with President Jenkins consistent with discussions held in executive session. Ms. Dooley seconded the motion, and the motion carried.

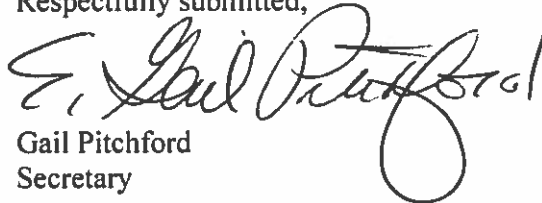
10. Next Meeting Date

September 6, 2018

11. Adjournment

With there being no further business, the meeting adjourned at 2:45 p.m.

Respectfully submitted,

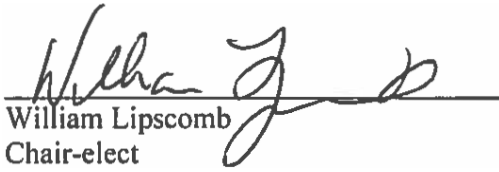


Gail Pitchford
Secretary

Approved:

A handwritten signature in cursive script that reads "L. Vincent Williams". The signature is written in black ink and is positioned above a horizontal line.

L. Vincent Williams
Chair (Outgoing)

A handwritten signature in cursive script that reads "William Lipscomb". The signature is written in black ink and is positioned above a horizontal line.

William Lipscomb
Chair-elect