

**Minutes from the WVSU Faculty Senate Meeting on Friday, September 6, 2019
Hamblin Hall Auditorium, 1:30 pm**

Attendance:

Senators: A&H – D. Johnson (secretary), J. Barnes-Pietruszynski (vice-chair), Reidun Ovrebo M. Porter; BSS – M. Seyedmonir, R. Francis,; NSM – R. Ford (chair), M. Fultz, T. Ruhnke, Mohammad Bhuiyan; PS –, L. Good, Leighann Davidson,; LC – D. Wells (historian), M. Casey; Exec. at-large – K. Harper; BOG –F. Vaughan; ACF – B. Ladner;

Visiting – F. Hailou, O. Banks, K. Steele, M. Wilson

Deans – P. Carney (PS), D. Williams (BSS), N. Zaman (NSM), R. Wallace (A&H)

Provost: R. Charles Byers

1. T Ruhnke moved and M. Fultz seconded approval of the agenda with addition of Honors Committee business and correction to Gen. Ed coordinator (now B. Ladner). Agenda passed by voice vote.
2. M. Fultz moved and B. Ladner seconded approval of the minutes with spelling of Pennington fixed and adding of the CA Committee composition as listed in the agenda for Sept. 6, 2019. The motion carried by voice vote.
3. R. Ford inquired about the completed list of committees. J. Barnes-Pietruszynski. set a deadline for Mon. Sept. 9 for the final date of completion. Trina Sweeney is working on student nominations, and she has the list of student appointments. She is working to fix the problems from last year with SGA. The Senate feels strongly about having student representation.
4. Standing committee chairs are to submit minutes from meetings
5. R. Ford reminded our priorities of communication/transparency and recruitment/retention. F. Vaughan mentioned the desire of the BOG to collaborate with the faculty.
6. Dr. Underdue Murph will be presenting enrollment data on Oct.
7. J. Barnes-Pietruszynski will send the link out for the Faculty Suggestion box again Mon. Sept. 9.
8. Provost. Dr. Byers expressed his joy at being back. As interim, he is working to prepare the office to minimize the learning curve for the next provost. He was very intentional to not tell Dr. Jayasuriya how to do his job, while being an available resource, and he is going to take the same approach to the new Provost. R. Ford asked about the role of Deans as faculty representatives. Dr. Byers said that the Dept. chairs are those faculty leaders who do represent the faculty. Deans are a different category. T. Ruhnke said that Deans do represent faculty on a daily basis, but this is different that doing so in an official committee-based senate actions. There was official action saying they can. B. Ladner said that the BOG policy says that to be considered faculty for certain purposes that you had to teach at least 6 hours per semester. The details were not presented in the meeting. K. Harper described them as faculty appointments, but on leave, therefore ineligible for

faculty governance. R. Ford suggested that, if these items are policies as described, then that settles the representative issue without further policy. Dr. Byers said that faculty will be called upon to get out of silos and contribute to recruitment. M. Fultz said that we made overtures to Admissions of our interest to help, but they did not take the faculty up on it. Dr. Byers said that while he is here they will.

9. President Jenkins was unable to make the meeting. R. Ford asked if there were any items on his list we would like to discuss in his absence. No items were taken up.

10. ACF – B. Ladner said the retreat was an entire weekend to incorporate legislators into the meetings, which has been helpful the past two years. ACF establishes priorities to fulfill the mission to educate the legislature of important issues.

a. There was a lot of PEIA discussion, which, though a non-profit organization, contracts with 90% profit companies to do its work. ACF would like to see PEIA changing the way it operates, or see preventative policies to keep them from using for-profit companies unless it saves the state money.

b. Including faculty in decision making (ex. Blue Ribbon didn't include faculty).

c. Ensure transparent, equitable policies (not "ethical" like in past).

d. Campus carry efforts (NRA wrote legislation from last year) not that there can be no guns, but leave it to the boards to decide. It might not come up this next session until after election, but one legislator said it might.

B. Ladner moved and T. Ruhnke seconded to endorse the listed ACF priorities. The motion carried by voice vote. R. Ford asked if, state-wide, there are tuition waivers. She said that Marshall does, but did not know about other institutions. Towhid asked about the Blue Ribbon dying down. She said a committee issued its report about collaboration, and the report was incomplete and institutions must not have known the reporting process. The committee reached an impasse, with one strong member wanting to go a direction many others did not want to go. Any further action would require the Governor to reopen the work.

11. BOG – The board met in June, again this week, and at a retreat on Wednesday (he couldn't attend the whole day due to teaching). He knows the information was sent out late, but he passed the info as soon as he received it, which was only the day before. This timing was addressed yesterday. There were 3 members who couldn't attend, so they all met in the same room sequentially. The board liked that format, but once the committees start doing more substantive work, the time might not permit this schedule. F. Vaughan is now off of recruitment and retention due to scheduling, but is trying to get back on. He is on Academic Policies, Finance, Audit, and a liaison on one more. He detailed the new BOG leadership by name. He feels we have a very good board, but emphasized the need for faculty to attend, since he is only one vote of 12. He has encouraged BOG members to attend faculty senate. B. Ladner said Billy Lipscomb came once last year.

Accreditation is in important priority, but they don't know a lot about it. Enrollment is another big concern. He will post online a report given by Enrollment. T. Ruhnke reminded that the

number that matters financially is full-time student enrollment and that number is not on the report, nor is the first-time full-time freshman number. M. Fultz asked if the board knew the difference (financially) between early enrollment and on campus/online. F. Vaughan said early enrollment is 900 at 10-day, but this number takes a long time to zero in on. R. Francis asked who would want the board to know this information. J. Barnes-Pietruszynski asked if us being a public institution requires us to post these numbers. F. Vaughan said we as faculty know this information better than BOG members, so he is working on getting back on recruitment and retention. T. Ruhnke said the number of full-time and first-time freshman/transfers are the only relevant budgetary numbers. M. Fultz said the one number that matters on the provided report is retention 2018 at 55% and 61% at 2019. R. Ford did remind the faculty that the Admissions Office did invite faculty to go out one Tuesday. R. Francis said the division of 2-yr programs were the start of the problem. F. Vaughan only saw 2 faculty there. T. Ruhnke suggested Exec. send one member. Only 3 people on the BOG that have a day-to-day contact with the school.

J. Barnes-Pietruszynski suggested a calendar with a sign-up schedule would help attendance. F. Vaughan asked T. Kiddie if he could set up an online sign-up sheet. D. Wells said they put out a schedule and M. Fultz stated it was online. K. Steele's attendance for L. Good's no smoking initiative was a good example of faculty involvement. Presidential Review is going on this year. F. Vaughan is on not on the committee. The boat ride at Homecoming is happening, and another good opportunity for mingling.

F. Vaughan asked our priorities. M. Fultz mentioned tuition waivers (and policy knowledge in general), where a report should be requested each year. F. Vaughan asked for this report for the June meeting and it wasn't given. N. Zaman said the board liked the open format, but why did they like the new format? Folks didn't realize that there was no action taken, so didn't understand this wouldn't work later on. K. Harper said that the program review committee would like Dept. Chairs' feedback, and could it please be included in the Academic Leadership Meeting by Dr. Byers. He agreed. B. Lander moved and M. Fultz seconded to accept the BOG report. The motion carried by voice vote.

12. Gen. Ed. committee. No written report, but B. Ladner said that Assessment work continues. T. Ruhnke moved and M. Fultz seconded to accept the Gen. Ed. report. The motion carried by voice vote.

13. Faculty Scholarship Committee. No report provided, though information was provided at the recent General Faculty Meeting.

14. Cultural Activities. This was the first reading of the new make-up of the committee. There was discussion of having non-voting members from the Provost and Univ. Relations and for publicity and educational assemblies. J. Barnes-Pietruszynski left them in when she revised the list. R. Ford asked if it was the understanding from our previous meeting that they would be included? F. Vaughan suggested we pass the committee constitution as is then revise. R. Ford suggested this is a procedural question but he agrees with the idea. T. Ruhnke said it wouldn't be a big deal to pass it in another month. D. Johnson suggested we call this a 1st reading and pass it in one month. R. Ford clarified that the listed language today is correct, so the addition of a rep. from the Provost (ex officio non-voting) and a rep from the Univ. Relations (ex officio non-

voting) to this list represents the 1st reading language. F. Vaughan moved and K. Steele seconded to approval of the language below. The motion carried by voice vote.

four (4) faculty, one elected from each college; six (6) faculty elected at large; the Director of Campus Life; two (2) student members appointed by the Director of Student Life; four (4) student members, one appointed by each college dean; ex officio (non-voting) members are the General Education Coordinator, a representative from the Office of the Provost, and a representative from the Office of University Relations.

15. Exec. Committee recommend changing the Senate By-Laws to add the Director of the Center for On-Line Learning to the membership of the Faculty Personnel Committee as an ex-officio non-voting member. F. Vaughan moved and Leighann Davidson seconded. The motion carried by voice vote.

16. Instructional and Academic Technology Committee. It was confirmed that the 2nd reading was at the May meeting. R. Ford asked for what to do about reporting and staggering of terms. J. Barnes-Pietruszynski said that she didn't think of this with the elections, but the constitution requires staggering for continuity. It was decided that M. Seyedmonir would have the committee draw lots to solve the staggering problem. It was also decided that November would be the reporting month.

17. B. Ladner moved and M. Fultz seconded the approval of the Honors Committee language as a second reading. The motion carried by voice vote.

The responsibility of the Honors Program Committee is to assist the Honors Program Director in oversight of the Honors Program of the University. Duties include evaluation of courses proposed for the Honors Program, recruitment of qualified students for the program, and coordination with Honors Advisors within the individual Colleges. In addition to the standing Chair, who shall be the Director of the Honors Program (appointed by the Provost / Vice President for Academic Affairs), the committee's membership will consist of: One (1) representative from each college of the University, appointed by the Faculty Senate Executive Committee in consultation with the Director. These individuals shall serve as the faculty liaison for the Honors Program to their individual Colleges. These individuals shall serve three-year terms; Four (4) at-large members elected by the faculty. These individuals shall serve two-year terms; One (1) Honors Program student. This individual shall serve a one-year term; ex officio non-voting members are the Assistant Provost, Director of Registration and Records, and the Director of Admissions.

18. M. Fultz said that the staff vote and present awards at the end of the year. He proposed that we do the same to recognize research, service, teaching, and professor of the year. B. Ladner moved that anyone who won it in the past would be on the committee to develop the policy to make it happen. B. Ladner and F. Vaughan seconded the creation of this ad hoc committee. The motion carried by voice vote. M. Fultz said he would contact folks and get it working.

19. M. Seyedmonir saw two "confidential" markings on students' rosters. He asked what this meant, and people didn't know what the policy was. L. Davidson said that she has had one and have found some additional information. Keeping all contact information off of accessible

records is the principle. R. Ford said he would contact the Provost for this reason and also to know about the Collaborative Program.

20. **Senate priorities.** J. Barnes-Pietruszynski expressed a concern about faculty being expected to do things with recruitment when it's not in the wheelhouse. Specific instructions would help. B. Ladner, as Dean, felt like they didn't know how to use us. B. Ladner said the best thing we can do is to have activities that include high school students, and Pat Schumann could help with that. T. Ruhnke said that M. Fultz has kids here monthly. The disconnect is that some of the activities we could do don't include the additional harvest of information for potential recruiting. Follow-up from those events could be a dept. chair/dean activity. What can we provide to sell a program? R. Francis suggested early enrollment, but couldn't get buy-in from HS teachers. F. Vaughan said our best recruiters are our students. This is the only campus he has taught on (of 3) where current students don't bring friends, brothers, sisters to class. J. Barnes-Pietruszynski said faculty should not be expected to take on this load. T. Ruhnke spoke to a comment by Rich that Ferrell Hall responds poorly to email. M. Seyedmonir brought up accountability for administration from the VP to Director Level. R. Ford said that has been on his agenda, but at some point it becomes a black hole. F. Vaughan said the VP's are accountable to the President, and the Pres. is accountable to the board. T. Ruhnke said there are incentives into his contract for enrollment, and he asked F. Vaughan which students those include. The board suggested that F. Vaughan was an employee and so shouldn't see all things. T. Ruhnke said that you are a trustee and full board member, so that is untrue and shouldn't be accepted. F. Vaughan only felt that way on Presidential Review. B. Lander said getting real numbers should be our priority. 1) FTE excluding early enrollment or collaborative, 2) Headcount excluding early enrollment or collaborative, 3) First time full-time freshman, and 4) actual enrollment in those 3 years all at 30 day census for 2017, 2018, 2019. J. Barnes-Pietruszynski asked if we get this information from HEPC. Yes, but it won't be available before the October meeting. T. Ruhnke said that if you base your projections on headcount rather than FTE, and then the new president has to borrow from the foundation, this is a problem. If there are enrollment issues, then the recruitment issue isn't confronted. B. Ladner said we need to know how much is in actual fee accounts and how can they be spent. J. Barnes-Pietruszynski said she was told we could not get this information.

F. Vaughan moved and J. B-P seconded to adjourn. The meeting adjourned at 3:53 p.m.