

CORRECTED  
Minutes  
West Virginia State University Board of Governors  
June 14, 2012

**Call to Order.** The annual meeting of the West Virginia State University (WVSU) Board of Governors (BOG) was called to order at 1:30 p.m. by Chairman Larry L. Rowe. Members present were: Mrs. Millie Booker; Mr. Kris Casdorff; Mr. William Lipscomb; Mr. Larry Salyers; Dr. Ann Smith; Mr. Gary Swingle; Dr. John Thralls; and, Mr. Vincent Williams. Dr. Tom Guetzloff and Mr. Tom Susman participated by conference call. Dr. Hazo W. Carter, Jr., President of West Virginia State University, was present along with members of the administration, faculty, and staff.

**Approval of Agenda.** Mr. Swingle moved that the agenda be approved as presented. Mr. Williams seconded the motion and the motion passed.

**Approval of Minutes for Regular Meeting on April 26, 2012; Special Meetings on April 25, April 27, and May 9, 2012; and Executive Committee Meeting on May 9, 2012.** Dr. Thralls said to add the word “review” in front of the word “reports” on the third line on page 3 under Academic Policies Committee of the April 26<sup>th</sup> meeting. With that change noted, Mr. Swingle moved to approve the minutes for the April 26 BOG meeting and Mr. Williams seconded the motion. The motion passed. Dr. Thralls moved to approve the rest of the minutes as written. Mrs. Booker seconded the motion and the motion passed.

**Comments by Leadership Team.** Dr. Carter announced: the establishment of the Hazo W. Carter, Jr. Legacy Scholarship; the establishment of the Prince Hall Grand Lodge of WV Scholarship; sixty-five percent of the 2011-2013 Strategic Plan has been completed; WVSU Extension Service will again coordinate summer food service for youth across the Kanawha Valley; finalizing a lease for research space at the Tech Park; submission to the federal government of a new proposal to renegotiate its indirect costs rate; the University has received 17 grants totaling \$4.09 million; the WVSU Foundation held its 35<sup>th</sup> annual dinner on May 15<sup>th</sup>; and, WVSU will host its 8<sup>th</sup> NASA Day on June 19<sup>th</sup>.

Mr. Williams announced that a Tuskegee Airman donated a Congressional Medal to the University.

Dr. Byers distributed an administrative report to the Board. He announced: the senior vice president from Noel-Levitz met with the administrators on campus and Dr. Pelphrey will prepare a report and everyone will be given a copy; Dr. Carter's retirement celebration will be June 15<sup>th</sup> on campus; there are 475 students enrolled in the summer session; an email went out to faculty and staff regarding letters of appointment, summer school hours, and the bringing of children and/or pets to the office; and, a kick-off will be held in August regarding the accreditation process.

Dr. Thralls read a resolution dedicated to Dr. Byers.

**Research and Development Contract.** Dr. McMeans said the work is continuing on the contract. Dr. Hemphill will be given the opportunity to view it.

**Approval of BOG Meeting Dates for FY 2013.** Dr. Thralls moved that the dates for FY 2013 be approved and Mr. Williams seconded the motion. The motion passed. The dates are:

September 20, 2012	January 24, 2013
November 1, 2012	March 7, 2013
December 6, 2012	April 25, 2013
June 13, 2013	

**Election of Officers.** Dr. Guetzloff nominated Gary Swingle for Chair; Vincent Williams for Vice Chair; and Larry Salyers for Secretary. Mr Lipscomb moved to retain the current officers. Mrs. Booker seconded the motion. The motion passed. Chair – Larry Rowe; Vice Chair- Vincent Williams; Secretary – Tom Susman.

**Finance Committee.** Mr. Salyers said the E&G Budget is under budget; the Board needs more details on the auxiliary accounts; additional \$750,000 HEPC funding was tabled at the last HEPC meeting; and, KVCTC is on track to vacate the campus, but more detail is needed surrounding the impact on every area on campus.

**Audit Committee.** Mr. Williams said the overtime audit had no material errors in the dollars or authorization of expenditures; the legislative auditors are going to include the Deloitte and Touche additional bill in their audit this year; and, he Committee has asked the internal auditors to look at procedures about adjusting costs that affects revenue by the individual department.

**Academic Policies Committee.** Dr. Thralls asked for a motion to approve the Intent to Plan a Masters of Public Administration Degree. Mr. Williams moved to

approve the Plan. Mr. Casdorff seconded the motion and the motion passed. Dr. Thralls also reported that: the Master of Education Degree proposal is progressing to be submitted to the HEPC; the Education and Psychology programs gave reports to the Committee regarding enrollment and graduation data; the Recreation Program gave a report on their assessment program; the Regents BA Program gave a report related to their assessment activity; a report was heard advising of early activity of the Admissions Committee; WVSU is gearing up for the accreditation for the institution and some programs in particular; and, the Committee received a written update on the progress with the Work Plan for the 2011-2012 year.

**Recruitment and Retention Committee.** Mr. Lipscomb reported that the number of students accepted for summer school is higher than last year; he showed an Intent to Enroll Business Card and a Pending Card follows if the student did not respond to the Intent business card; 31 Opportunity Scholarships have been awarded this year; a change was made in admission application; the Admissions Committee offered 30 conditional admission to prospective students; 40 campus tours were conducted this year; Dr. Michael Fultz and Mr. Gary Adams presented a survey report on three major grants they are pursuing; and, Dr. Fultz started a Science Bowl.

**Institutional Advancement Committee.** Chairman Rowe said Dr. Pelphrey is monitoring the Strategic Plan; marketing and branding are identified as having no activity, but Dr. Hemphill will be very focused on this area and activity will increase; there will be changes going on in Advancement; it was requested that Dr. Pelphrey and the administration consider making any proposals in September that seem appropriate for amendments to the Plan; WVSU is on target; contributions are down in all categories; the Campaign has raised over seven-hundred thousand dollars; several business have made substantial contributions; the alumni list will be digitized; and, all documents need to be archived and eventually digitized.

**Student Government Association.** Mr. Casdorff expressed his appreciation for being on the Board and how much he enjoyed it.

**Reflections from the Chair.** Chairman Rowe thanked the Presidential Search Committee for their work; he expressed appreciation for Mrs. Booker for her assistance as the search administrator. Mr. Rowe acknowledged Chancellor Hill for being extremely helpful in the search process. He wished Kris the best as he enters Law School at WVU. The chair also thanked Crystal Walker and Terri Sherrod for their help with the Board He announced that Dr. James Rowley will go into emeritus status on July 1, 2012. He thanked Dr. Smith for being a

distinguished alumni and for her service not only on the Board, but during her tenure as President of the National Alumni Association. Chairman Rowe acknowledged Dr. Carter for 25 years of wonderful service to WVSU. Mr. Salyers said Mr. Rowe is to also be commended and Mr. Rowe said this is the strongest board he has ever served on.

**Executive Session Regarding Personnel Matter(s).** Mr. Salyers moved to go into Executive Session regarding a Personnel Matter. Mr. Casdorff seconded the motion and the motion passed. It was properly moved and seconded to come out of Executive Session.

**Adjournment.** The meeting was adjourned at 4:30.