

**West Virginia State University Board of Governors**  
**Ferrell Hall, Room 113**  
**Minutes**  
**October 25, 2013**

1. **Call to Order and Roll Call**

Chair Tom Susman called a special meeting of the West Virginia State University Board of Governors to order at 2:33 p.m.

**Present:** Dr. Guetzloff, Mrs. Jarvis, Mr. Konstanty, Mr. Salyers, Mr. Susman, Mr. Swingle, Dr. Thralls, and Mr. White. Mr. Lipscomb, Mr. Rowe, Dr. Smith, and Mr. Williams participated by conference call.

2. **Verification of Appropriate Notification of Public Meeting**

*Dr. Guetzloff motioned to verify the appropriate notification of the meeting and Mr. White seconded the motion; motion carried.* The Chair noted that there is a quorum.

3. **Review and Approve Meeting Agenda**

*Mr. Swingle motioned to approve the agenda as presented and Dr. Guetzloff seconded the motion; motion carried.*

4. **Review and Approval of Institutional Compact Reports**

Dr. Thralls provided an overview on the purpose of the Compact reports. He further explained the change in formatting for future Compacts and the process to prepare both of the reports. Dr. Thralls thanked the University team, led by Mr. Tom Bennett, Assistant Vice President for University and Legislative Relations, for their work on the reports. The first Compact is a final report for *Charting the Future*, the state's Master Plan from 2007-12. The second Compact is a report of metric targets for *Leading the Way*, the state's Master Plan for 2013-18. Both reports are due to the Higher Education Policy Commission by November 1, 2013. The Academic Policies Committee met on Tuesday, October 22, 2013 and again on Friday, October 25, 2013 to review the documents and make changes prior to presenting them to the full Board of Governors for approval.

*Consistent with the recommendation of the Academic Policies Committee, Dr. Thralls moved to approve the following resolution:*

*Resolved, that the West Virginia State University Board of Governors approves the Compact documents as presented and delegates to University staff the authority to make technical adjustments with final review and approval of the Board Chair prior to submission to the West Virginia Higher Education Policy Commission.*

*Dr. Guetzloff seconded the motion; motion carried.*

Chair Susman thanked the Academic Policies Committee for taking time to thoroughly review the Compact documents. He also commended the staff for their work to put the reports together. Dr. Smith said she echoed the Chair's comments and added how pleased

she is with the targets and goals and acknowledged President Hemphill's leadership in this effort. The President noted the long hours the staff put into the documents and expressed his appreciation for their dedication.

5. **Enrollment and Budget Update**

Mr. Melvin Jones, Vice President for Business and Finance, distributed copies of a worksheet to show how they calculated the projected revenues for Fiscal Year 2013. For the College Operations budget, \$11,098,000 was originally budgeted. When staff recalculated based on the numbers that are available today, the University ended up with a budget of \$11,453,000. This incorporates the tuition increase and the number that fluctuates from one semester to the next. Mr. Jones said that this is better than expected.

With regard to expenses, the University is currently at 17.37% of budget; normally that would be 25% at this time in the budget cycle. President Hemphill added that it was helpful to see the budget figures in the context that was provided. He also said that the University is more than 140 ahead in our new student projection. Without that, the University would have been down again this year in terms of enrollment. He reminded that this shows how critical retention is and why we must continue to work on this area.

Mr. Salyers asked if the University close on the estimated reduction of student services income related to the community and technical students not being on campus, and Mr. Jones indicated that progress is being made. Additionally, it was noted that the University is in arbitration with Kanawha Valley Community and Technical College regarding the funds owed to the University. Chair Susman encouraged the President to contact state officials to discuss potential legal matters related to this matter.

6. **Next Meeting Date**

The next meeting date is November 14, 2013.

7. **Adjournment**

*There being no further business, Dr. Thralls motioned to adjourn and Mr. Salyers seconded the motion; motion carried. The meeting adjourned at 3:02 p.m.*

Respectfully submitted,



E. Vincent Williams  
Secretary

Approved:  
Tom Susman  
Chair

