**West Virginia State University Faculty Senate**

**meeting of Friday, October 6, 2017, 1:30 pm, Hamblin Hall Auditorium**

**draft agenda**

approve agenda

approve minutes of September 1, 2017

Chair's remarks

 student members of standing committees

*President Jenkins*

 *finances at WVSU*

 *enrollment and retention*

 *safety update*

*Provost Jayasuriya*

 *Early Enrollment*

 *mentor program*

 *appoint two faculty representatives to Program Review Committee.*

 *" ... two faculty appointed by the Senate after consultation with the VPAA ... "*

standing committee reports

 Advisory Council of Faculty representative Dr. Barbara Ladner

 Board of Governors representative Dr. Frank Vaughan

 Educational Policies Committee Chair Dr. Micheal Fultz no report necessary

 Honors Program Director and Committee Chair Dr. Tim Ruhnke

 Faculty Scholarship Committee (report postponed from regularly-scheduled September 1 meeting)

**old business**

 Constitution, Bylaws and Faculty Handbook Committee has reviewed resolutions from the Senate and reported back to the Senate on April 7, 2017. Here is the status of the resolutions. (attached report from CB+FH report to Senate May 11, 2017)

 1. Add Parliamentarian as *ex officio* member of the CB+FH Committee. This was approved by the General Faculty at its meeting of May 11, 2017. It is now in the Bylaws.

 2. Create Honors Committee. It is now in the Senate for its second reading.

 3. Remove Athletic Committee as standing Faculty Senate committee. It is now in the Senate for a second reading.

 4. Remove GRDI members from Cultural Activities Committee. The resolution is still in CB+FH.

 5. Change composition of Cultural Activities Committee. It is now in the Senate for a second reading.

 status of update of Constitution and Bylaws

 status of faculty evaluations Faculty Personnel Committee

 status of comprehensive protocol for doing faculty evaluations

 status of the evaluation instrument

**new business**

 Institutional Review Board, Dr. Rob Harris, Chair (attached Faculty Handbook rules about the membership on WVSU IRB)

 Who's on the IRB? What are their terms?

 Institutional Animal Care and Use Committee (attached NIH rules about membership on an IACUC)

 WVSU needs an IACUC. Senate Executive Committee recommends housing it as a sub- committee of the IRB. As such, IACUC would be a role of Faculty Senate. By code, committee appointments would be made by President Jenkins. Senate would have to amend the Bylaws.

 Faculty Handbook

 Who "owns" it? What parts belong to faculty, what parts belong to Academic Affairs? What is the proper process for updating or making more substantive changes? How can we develop a Faculty Handbook that everyone can get behind?