

WEST VIRGINIA STATE UNIVERSITY BOARD OF GOVERNORS

West Virginia State University

BOG Policy #26

Title: Fee Waivers for Graduate Students and Graduate Assistants

Section 1. General

1.1 Scope: This policy establishes the criteria to award fee waivers to graduate students and graduate assistants.

1.2 Authority: West Virginia Codes §18B-10-6.

1.3 Effective Date: April 7, 2004

Section 2. Application

2.1 This policy shall apply to all graduate students, and to those graduate assistants who are employed by the University.

Section 3. Graduate Student Fee Waivers

3.1 West Virginia State University may not have in effect at any time graduate fee waivers in a number which exceeds five percent (5%) of the number of full-time equivalent graduate students registered during the corresponding fall semester, spring semester and summer term of the immediately preceding academic year.

3.2 To be eligible for a full graduate fee waiver, the student must be a fully admitted graduate student.

Section 4. Graduate Assistant Fee Waivers

4.1 In addition to five percent of the full-time equivalent graduate students being awarded fee waivers as established in Section 3 of this policy, all graduate assistants employed by West Virginia State University shall be granted a fee waiver.

4.2 To be eligible for a graduate assistant fee waiver, the student must comply with or meet all of the following conditions:

4.2.1. be a fully admitted graduate student;

4.2.2. be a full-time graduate student; and

4.2.3. be employed by West Virginia State University as a graduate assistant to perform a variety of tasks in the classroom, laboratory, or to provide supervision of undergraduate student workers and/or research related activities as assigned.

4.3 Graduate assistant fee waivers are limited to a period of time not to exceed the number of semesters normally required in the recipient's academic discipline.

4.3.1 At West Virginia State University this shall be interpreted to mean that a fee waiver period for a master's student is limited to three years.

4.4 A graduate assistant fee waiver shall entitle the recipient to waiver of Educational and General Capital Fees, Tuition and Required Educational and General Fees (except the Student Activity Fees portion);

4.5 Other fees such as Auxiliary and Auxiliary Capital Fees, medical services, technology, and the Student Activity Fees portion of the Tuition and Required Educational and General Fees shall not be waived;

4.6 Other fees that might be charged for a specific laboratory or other user type fees shall not be waived;

4.7 The hiring unit may pay from their funds any fees not waived.