

# CAMPUS CRIME



## FIRE AND SAFETY REPORT 2009

**This information is being provided to you as part of the commitment to your safety and security on the campus of West Virginia State University and Kanawha Valley Community and Technical College and is in compliance with the Crime Awareness and Campus Security Act of 1990 and the 1998 Amendment to the Higher Education Act of 1965. You can view this pamphlet and other relevant safety and security materials by accessing our website:**

**<http://www.wvstateu.edu/admin/publicsafety/default.asp>**

# CRIME AWARENESS REPORT

## 2009

**Security Statement:** The protection of property and personnel at West Virginia State University (WVSU) and Kanawha Valley Community and Technical College (KVCTC) is provided by the Department of Public Safety, which consists of nine certified and sworn officers having law enforcement and arrest powers. The campus is patrolled 24 hours-a-day; 7 days-a-week; 365 days per year. The department is augmented by personnel of an outside contract security agency who assist in building and property protection and act as additional “eyes and ears” by reporting suspicious activity and/or potentially hazardous situations. In addition, staff, faculty and students, with assistance of the officers, for a “Partnership in Crime Prevention.”

The Department of Public Safety maintains liaison with and has an excellent, cooperative working relationship with local, state, and federal law enforcement agencies. The department, aside from having its own campus-wide radio network, is also linked to outside law enforcement agencies via METRO (centralized dispatch for Police/Emergency Personnel).

Department personnel are actively involved, as committee members, panelists, presenters, etc., in the various WVSU and KVCTC educational and awareness programs dealing with alcohol/drug abuse, self-protection and safety and the protection of personal property and property belonging to either institution.

Kanawha Valley Community and Technical College is located on the same campus as West Virginia State University. KVCTC is recognized as a separate institution.

**Definitions of Terms:** To insure consistency, uniformity, and the use of “a common language and meaning,” the following standardized definitions (FBI - Uniform Crime Report) for crimes reported herein are used.

**Murder:** The willful (non-negligent) killing of one human being by another.

**Rape:** The carnal knowledge of a person forcibly and/or against the person’s will, or not forcibly or against that person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity; or an attempt to commit rape by force or threat of force.

**Robbery:** The taking, or attempting to take, of anything of value under confrontational circumstances from the control, custody, or care of another person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

**Aggravated Assault:** An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. Note that an unsuccessful attempt to commit murder would be classified as an aggravated assault.

**Burglary (Breaking and Entering):** The unlawful entry into a building or other structure with the intent to commit a felony or a theft. Note that forced entry is not a required element of the offense; so long as the entry is unlawful (constituting a trespass), it may be accomplished via an unlocked door or window. Included are unsuccessful attempts where force is employed, or where a perpetrator is frightened off while entering an unlocked door or climbing through an open window.

**Hate Crime:** A crime that manifests evidence that the victim was intentionally selected because of the perpetrators bias. The applicable categories of bias are race, gender, religion, sexual orientation, ethnicity, national orientation, and or disability.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Manslaughter:** The killing of another person through gross negligence.

**Liquor Law Violations:** Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages (with the exception of “driving under the influence” or “drunkenness”).

**Drug Abuse Violations:** Violations of laws prohibiting the possession, production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation or use.

**Weapons Possessions:** Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or deadly weapons.

**Arrest:** When a law enforcement officer has detained an individual with the intention of seeking charges against the person for a specific offense(s) and a record is made of the detention.

The Amendment of 1998 to the Higher Education Act of 1965 established that henceforth the portion of this law addressing campus security issues, previously known as Campus Security Act, now be known as the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Amendment adds arson and manslaughter to the list of reportable crimes and requires reporting manifestation of prejudice where evidence of such is found. It also requires that the location of reportable crime be included. i.e. (1) on campus, (2) non-campus building or property, or (3) on public property. Additionally the Amendment requires statistical data on crimes where evidence of prejudice is manifested and that timely warning be provided on crimes representing a continuing threat to the campus population.

**Manifested Prejudice:** Crimes involving bodily injury that show evidence of prejudice based on race, gender, sexual orientation, ethnicity, or disability.

**Timely Warning:** Requirement for the University to issue timely warning to campus community of any occurrence of the listed crimes that are considered to represent a continuing threat to students or employees.

**a. Campus:** Any building or property owned or controlled by a school, to include residence halls within the same reasonably contiguous geographic area and used by the school in direct support of or in a manner related to its educational purposes, and property within the same reasonably contiguous geographic area that is owned by the school but controlled by another person, if it is used by students and supports the school's purposes (such as a food or other retail vendor).

**b. Non-campus building/property:** Any building or property owned or controlled by student organizations recognized by the school, and, any building or property (other than a branch campus owned or controlled by the school, that is NOT within the same reasonable, contiguous area, is used in relation to the school's educational purpose, and is used by the students (this portion was added by the Amendments).

**c. Public property:** Means all public property that is within the same reasonable contiguous geographic area of the school that is adjacent to a facility owned or controlled by the school, and the facility, is used by the school in a manner related to the institution's educational purposes. For example: a sidewalk, a street, other thoroughfare, or parking facility.

**Campus Security Authorities:** Individuals or organization identified by the institution as those to whom students and employees should report crimes; officials of the institution who have significant responsibility for student and campus activities.

- a) Students should report incidents to
  - 1. Department of Public Safety Personnel
  - 2. Student Affairs Office/Judicial Affairs
  - 3. Counseling Center
  - 4. Residence Life Office/Residence Hall Director
  - 5. Military Science Office (ROTC)
  
- b) WVSU/KVCTC employees should report incidents to
  - 1. Department of Public Safety Personnel
  - 2. Human Resources Office

### 3. Supervisor

**Crime Statistics:** The criminal activity statistics presented herein are the results of data gathered by the WVSU/KVCTC Department of Public Safety and are based on complaints/reports made to the department by victims, witnesses, received from the University officials or outside law enforcement agencies. The time frame represented by the statistics is the calendar year (January 1 through December 31) of year(s) noted.

The statistics represent criminal activity made known to and officially recorded by the Department of Public Safety pertaining to *crimes against persons* (murder, rape, manslaughter and aggravated assaults); *crimes against property* (robbery, burglary, arson and motor vehicle theft) and arrests or referrals to campus disciplinary system for (1) liquor law violations; (2) drug abuse violations, and (3) weapon law violations.

In addition, statistics are provided on off-campus crimes reported to and handed by outside local law enforcement agencies, but coordinated with the University due to their having an impact on WVSU/KVCTC

**Access/Security of Grounds & Facilities:** WVSU/KVCTC, as a “public and open institution,” has no physical barriers delineating its property boundaries. Access to grounds and buildings is “controlled” by Department of Public Safety personnel through constant patrol activity and the immediate response to reports of suspicious person(s) or activity.

**Access/Security of Residence Halls:** Live-in Residence Hall Directors enforce University policies, rules and regulations, pertaining to accessibility; control of visitors and vendors; acceptable occupant behavior; visitation hours. Additionally, Department of Public Safety personnel conduct frequent walk-through patrols of residence halls.

#### **Prohibited Activity**

1. Federal, State, Local laws, and WVSU/KVCTC rules and regulations prohibit the use, possession, distribution, sale and/or manufacturing of illicit drugs. The Department of Public Safety and local law enforcement agencies freely exchange information and cooperatively work to maintain

a drug-free environment at the University and surrounding community.

2. WVSU/KVCTC rules and regulations and State laws prohibit the use and possession of alcoholic beverages, wine, and beer on University owned or controlled property. Legal age for purchasing alcoholic liquor, wine, or beer in the State of West Virginia is 21.
3. Federal, State, Local laws and WVSU/KVCTC rules and regulations prohibit the possession of firearms or other dangerous weapons on University owned or controlled property, to include residence halls.

**Missing Person Procedure:** If anyone has reason to believe that a member of the university community is missing they should immediately notify the Department of Public Safety whether that student is a resident or non resident. All possible efforts will be made to locate the student, to determine his or her state of health and well being.

If the student is a campus resident Public Safety along with Residence Life will conduct a safety and wellness check of the student's room, to ascertain in information as to the students whereabouts. If the student is an off campus student, Public Safety will informally enlist the aid of the police agency having jurisdiction.

Concurrently university officials will endeavor to determine the student's whereabouts through contact with friends, associates and/or employers of the student. Public Safety will determine if the student has been attending class's labs, recitals, and scheduled organizational or academic meetings. If located verification of the student's health and well being will be determined. When and where appropriate, a referral will be made to the university health center.

If not located notification of the family and possibly other law enforcement agencies will be notified via the initial report to

	2007	2008	2009	
<b>I. Homicide</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>IV. Aggravated Assault</b>
a. Murder/non-negligent manslaughter				Manifested prejudice
b. Negligent manslaughter				Location of Incident
Manifested prejudice				a. On campus
Location of Incident				1. Dormitory
a. On campus				2. Academic area
1. Dormitory				3. Administrative area
2. Academic area				4. Grounds
3. Administrative area				b. Non campus building/property
4. Grounds				c. Public property
b. Non campus building/property				
c. Public property				<b>V. Burglary</b>
				a. Burglary Dwelling
<b>II. Sex Offenses</b>	<b>1</b>	<b>1</b>	<b>4</b>	b. Breaking & Entering
a. Forcible				Manifested prejudice
1. Forcible rape			<b>1</b>	Location of Incident
2. Forcible sodomy				a. On campus
3. Sexual offense w/object				1. Dormitory
4. Forcible fondling	<b>1</b>		<b>3</b>	2. Academic area
b. Non forcible		<b>1</b>		3. Administrative area
1. Incest				4. Grounds/ Faculty Home
2. Statutory rape		<b>1</b>		b. Non campus building/property
Manifested prejudice				c. Public property
Location of Incident				
a. On campus				<b>VI. Arson</b>
1. Dormitory		<b>1</b>	<b>3</b>	Manifested prejudice
2. Academic area			<b>1</b>	Location of Incident
3. Administrative area				a. On campus
4. Grounds				1. Dormitory
b. Non campus building/property				2. Academic area
c. Public property				3. Administrative area
				4. Grounds
<b>III. Robbery</b>	<b>1</b>	<b>0</b>	<b>0</b>	b. Non campus building/property
Manifested prejudice				c. Public property
Location of Incident				
a. On campus				<b>VII. Motor Vehicle Theft</b>
1. Dormitory		<b>1</b>		Manifested prejudice
2. Academic area				Location of Incident
3. Administrative area				a. On campus
4. Grounds				1. Dormitory
b. Non campus building/property				2. Academic area
c. Public property				3. Administrative area
				4. Grounds
				b. Non campus building/property
				c. Public property



**CALENDAR YEARS  
2004 - 2005 - 2006**

	2007	2008	2009		2007	2008	2009
	2	1	0	<b>VIII. Liquor Law Violation</b>	0	1	0
				Arrests			
				Campus Disciplinary Action			
				Location of Incident			
	1	1		a. On campus			
				1. Dormitory		1	
				2. Academic area			
				3. Administrative area			
erty	1			4. Grounds			
				b. Non campus building/property			
				c. Public property			
	14	8	6				
	13	2	4	<b>IX. Drug Abuse Violation</b>	12	9	12
	1	6	2	Arrests	4	3	4
				Campus Disciplinary Action	25	14	11
				Location of Incident			
				a. On campus			
	13	1	3	1. Dormitory	9	6	10
		3		2. Academic area	1		1
		1	2	3. Administrative area			
s			1	4. Grounds		2	
erty	1	3		b. Non campus building/property			
				c. Public property		1	1
	2	0	0	<b>X. Weapons Violations</b>	1	1	0
				Arrests		1	
				Campus Disciplinary Action			
				Location of Incident			
				a. On campus			
	1			1. Dormitory	1		
	1			2. Academic area			
				3. Administrative area			
erty				4. Grounds		1	
				b. Non campus building/property			
				c. Public property			
	3	2	1				
				<b>XI. Hate Crime Violation</b>			0
	3	2					
erty							
			1				

	2007	2008	2009	
<b>I. Homicide</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>IV. Aggravated Assault</b>
a. Murder/non-negligent manslaughter				Manifested prejudice
b. Negligent manslaughter				Location of Incident
Manifested prejudice				a. On campus
Location of Incident				1. Dormitory
a. On campus				2. Academic area
1. Dormitory				3. Administrative area
2. Academic area				4. Grounds
3. Administrative area				b. Non campus building/property
4. Grounds				c. Public property
b. Non campus building/property				
c. Public property				<b>V. Burglary</b>
				a. Burglary Dwelling
<b>II. Sex Offenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	b. Breaking & Entering
a. Forcible				Manifested prejudice
1. Forcible rape				Location of Incident
2. Forcible sodomy				a. On campus
3. Sexual offense w/object				1. Dormitory
4. Forcible fondling				2. Academic area
b. Non forcible				3. Administrative area
1. Incest				4. Grounds
2. Statutory rape				b. Non campus building/property
Manifested prejudice				c. Public property
Location of Incident				
a. On campus				<b>VI. Arson</b>
1. Dormitory				Manifested prejudice
2. Academic area				Location of Incident
3. Administrative area				a. On campus
4. Grounds				1. Dormitory
b. Non campus building/property				2. Academic area
c. Public property				3. Administrative area
				4. Grounds
<b>III. Robbery</b>	<b>0</b>	<b>0</b>	<b>0</b>	b. Non campus building/property
Manifested prejudice				c. Public property
Location of Incident				
a. On campus				<b>VII. Motor Vehicle Theft</b>
1. Dormitory				Manifested prejudice
2. Academic area				Location of Incident
3. Administrative area				a. On campus
4. Grounds				1. Dormitory
b. Non campus building/property				2. Academic area
c. Public property				3. Administrative area
				4. Grounds
				b. Non campus building/property
				c. Public property

**CALENDAR YEARS**  
**2006 2007 2008**

	2007	2008	2009		2007	2008	2009
	0	0	0	<b>VIII. Liquor Law Violation</b>	0	0	0
				Arrests			
				Campus Disciplinary Action			
				Location of Incident			
				a. On campus			
				1. Dormitory			
				2. Academic area			
				3. Administrative area			
erty				4. Grounds			
				b. Non campus building/property			
				c. Public property			
	0	0	0				
				<b>IX. Drug Abuse Violation</b>	0	0	0
				Arrests			
				Campus Disciplinary Action			
				Location of Incident			
				a. On campus			
				1. Dormitory			
				2. Academic area			
				3. Administrative area			
				4. Grounds			
erty				b. Non campus building/property			
				c. Public property			
	0	0	0				
				<b>X. Weapons Violations</b>	0	0	0
				Arrests			
				Campus Disciplinary Action			
				Location of Incident			
				a. On campus			
				1. Dormitory			
				2. Academic area			
				3. Administrative area			
erty				4. Grounds			
				b. Non campus building/property			
				c. Public property			
	0	0	0				
				<b>XI Hate Crimes Violation</b>			0
erty							

determine if they may know the whereabouts of the person in question. If the student is an off-campus student appropriate family members or associates will be encouraged to make an official missing person report to the law enforcement with the pending jurisdiction. If the person is under the age of 18 and is not an emancipated individual the Public Safety Department will notify the student's parent or legal guardian immediately after the Public Safety Department has determined the student is missing.

The Public Safety Department will assist the primary investigative agency in all ways prescribed by law, if the student is an on-campus student the Public Safety Department will open an official investigation, and retain status as the primary investigative unit. Upon closure of the missing person investigation all parties contacted will be notified of the status of the case.

All students, faculty, and staff have the option of providing information in a confidential manner the Public Safety Department at West Virginia State University. All information received will be treated in a confidential manner, and identify of the provider will not be made public.

**Reporting Criminal Activity:** WVSU/KVCTC personnel and students are strongly advised and encouraged to report crimes and suspicious behavior or activity directly to the Department of Public Safety by dialing extension 3353 or 3181 (Work Control Center - has 24 hour direct linkage with Campus Police via Radio Network).

Any person, to include members of the community, may also (a) report crimes by dialing 911; (b) report incidents to any University official (to include Resident Housing personnel); or (c) report incidents by personally contacting any member of the Department of Public Safety.

**Crime Prevention Programs:** WVSU/KVCTC has a variety of programs designed to enhance the safety and the protection of its population and to encourage a commitment to crime prevention.

Pertinent subject matter is continuously published and disseminated campus-wide and to the public at large through pamphlets, leaflets, new releases, films and seminars, and during each Orientation.....i.e.:

1. Key Control
2. Property ID/protection
3. Emergency phones
4. Self-protection/safety
5. Room/vehicle protection

**Educational Programs:** The University offers a variety of Educational Awareness programs pertaining to drug/alcohol abuse, rape, safety consciousness, protection for women.....etc. Subject matter is available to students and employees through scheduled meetings/seminars, at orientation, and campus-wide distribution of pamphlets, leaflets, news releases, as well as pertinent articles published in the University's newspaper.....i.e.:

1. Sexual Assault
2. Drug abuse prevention
3. Alcohol abuse prevention
4. Domestic Violence
5. Violence Against Women

**Reported Crime Process:** Once a crime is reported to one of the Campus Security Authorities:

- a) Appropriate coordination is made and an investigation is initiated.
- b) Appropriate assistance to victim is offered/initiated.
- c) If appropriate, victim protective measures are activated.
- d) Perpetrator, once positively identified,
  1. May be subject to arrest and having appropriate charges preferred in civil court.
  2. May be sanctioned by University Disciplinary System, or,
  3. Both of the above....one does not preclude the other.

## **SEX OFFENSE REPORTING PROCEDURE**

**A. Reporting the Offense:** Victims of sex offenses are strongly encouraged to immediately report the incident to one of the below listed Security Authorities at the indicated telephone extensions:

Department of Public Safety	3353, 3181 or 911
Student Affairs Office/Judicial Affairs	3140, 5149
Residents Life Office/Residence Hall Director	3037
Human Resources Office (employees)	3155
Counseling Center	3168
Military Science (ROTC)	3108
Athletic Director	3362

**B. Preservation of Evidence:** The preservation of evidence is the key to the successful prosecution of sex offenses either on or off campus. It is therefore imperative that the victim:

1. Cooperative fully by providing specific details of the incident, to include identification of perpetrator, if known, and/or a full description of the suspect.
2. Do not shower or change articles of clothing.
3. Maintain the crime scene intact by not touching or removing any articles or items.
4. Cooperative fully by having a medical examination by a physician at a local hospital.

**C. Counseling:** Once a sex offense is reported to a security authority, immediate coordination with Collegiate Support and Counseling Center is established. A counselor makes contact with the victim and provides and/or coordinates required counseling needs, to include aid from outside agencies.

**D. Sex Offense Persecution-Off Campus:** Should the victim elect to press civil charges against the perpetrator, the WVSU/ KVCTC Department of Public Safety coordinates the results of the

investigation with the Kanawha County Prosecuting Attorney's Office, appropriate charges are filed at Kanawha County Magistrate Court, and the matter is resolved through due process of the magistrate court.

**E. Sex Offense Prosecution-On Campus:** Irregardless of whether or not civil charges are preferred, the University has a legal right to initiate disciplinary action, if the perpetrator is a student or employee of the institution. Due process, as established by University policy and procedures, is under the auspices of an appropriate Hearing Board. The Hearing Board recommends disciplinary sanctions, which may include suspension or expulsion for a student or up to termination for an employee.

### **Fire Alert Systems and Detection**

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Related Injury:** Any instance in which a person is injured as a result of a fire including an injury sustained from a natural or accidental cause while involved in fire control, attempting to rescue, or escaping from the danger of the fire. The term person may include students, faculty, staff, firefighters, or any other individual.

**Fire Related Death:** Any instance in which a person is killed as a result of a fire including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, escaping from the dangers of a fire, or deaths that occur within one year of injuries sustained as a result of the fire.

**Fire Safety System:** Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler system or other fire extinguishing systems. Fire detection devices, stand alone smoke alarms, devices that alert one to the presence of a fire such as horn bells, or strobe lights, smoke control and reduction mechanisms, fire doors, and walls that reduce the spread of a fire.

**Value of Property Damage:** The estimated value of the loss of the structure, and contents in terms of the cost of replacement in like kind and quantity, including contents damaged by fire, related damages caused by smoke, water and overhaul, however it does not include loss such as business interruption.

**Fire Log:** a fire log kept at the Public Safety Department open to the public during normal business hours.

**Fire Safety:** The West Virginia State University Public Safety and Maintenance Staff will annually review the fire systems across the campus, recommend upgrades if needed, and conduct repairs if problems are identified.

**Residence Hall Fire Drills:** Fire Drills are held monthly for each residence hall, and a mandatory supervised evacuation is conducted. Evacuation route maps are posted in strategic locations throughout each residence hall.

**Fire Safety Education:** Residence Life policy on fire safety prohibits the burning of incense, and candles in individual rooms. All open flames are prohibited in residence halls. There are no limits to the number of electrical appliances allowed in each room. The Residence Hall policy on evacuation is located in the student handbook, and is discussed in Residence Hall meetings. In case of fire please sound the nearest fire alarm and evacuate the building as soon as possible.

**Evacuation procedures** are as follows.

Know the emergency routes from your room and hall.

Check to see if your door is hot or has smoke around it, if so stay in your room and wait to be evacuated by firefighters.

Shut your door tightly when you leave.



Exit the building and follow the directions of staff members.

Do not remain in courtyards or in close proximity to the building. A minimum of 300 feet is recommended. Stay away from the building until the all clear is given.

If you can use a fire extinguisher without endangering yourself, do so. However if you have concerns about your safety, exit the area. Do not engage the fire in any way if you have concerns for your personal safety.

**Fire Safety Inspections:** All fire extinguishers are checked on a monthly basis. Various areas of the campus are inspected daily for potential fire hazards. Health and safety inspections are done each semester by the maintenance staff and the Residence Life office.

Below is a list of commonly encountered issues:

- Items stored closer than 18 inches from a sprinkler head.
- Blocking of electrical panels.
- Blocking of egress (exit) pathways.
- Evidence of burning candles, incense, or tobacco products.
- Covering a door with paper or other combustible material.
- Use of electrical wiring, devices, appliances which are modified or damaged.
- Use of a portable heater.
- Use of halogen lamp/lighting.
- Any other situation deemed unsafe by staff.

### 2009 Fire Statistics

Residence Hall	Total Fires	Date/Time of Incident	Cause of Fire	Number of injuries requiring medical treatment	Number of deaths related to fire	Value of property damage caused by fire
Dawson Hall						
Gore Hall						
Prillerman Hall	1	5-25-2009 1132HRS	Accidental	0	0	\$0 - \$99.00
Sullivan Hall						
Transitional Housing						

**Note:** The Kanawha Valley Community & Technical utilizes the on campus housing at West Virginia State Univer

## **Mass Notification System**

The Mass Notification System used at West Virginia State University and the Kanawha Valley Community & Technical College broadcasts immediate e-mail, text, and voice mail messages to those who have chosen to be participate in the program. Without delay, the Public Safety Department will immediately notify the campus community upon confirmation of a significant emergency event or dangerous situation involving an immediate threat to the health, safety, and security occurring on the campus. Notification will also be forth coming if it is determined there is a significant threat to campus from an outside source. Taking into account the safety of the community, the university will determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond or otherwise mitigate the emergency.

After initial notification follow ups will be given on a periodical basis until the situation is resolved.

## **Policy Statement on Mass Notification**

Policy Statement: The West Virginia State University and the Kanawha Valley Community & Technical College have established guidelines to be used in the mass distribution of emergency alerts to students, faculty, and staff that would be affected directly by a critical incident which poses an imminent threat to the health, and safety of the campus community.

The Department of Public Safety at West Virginia State University maintains a subscription to a third party voice and e-mail messaging service (WARN) Wide Area Rapid Notification that enables the university administrators to create voice and e-mail messages for emergency alerts to members of the campus community and send them to a list of subscribed phone or wireless device users, as well as e-mail accounts.

Voice and e-mail message alerts are one of the elements of the West Virginia State University's comprehensive emergency response protocol that provides for rapid notification to students, faculty, and staff about situations or events that are occurring on campus and its surrounding areas.

The notification messaging service utilized by West Virginia State University and the Kanawha Valley Community & Technical College requires users to opt-in to the service by subscribing their cell phone or wireless device. The e-mail component of the program is provided automatically when a university or community college e-mail address is assigned.

## **Notifications**

Immediately after sending an emergency alert message the designee who created the message shall notify officials of the university that the message has been sent and shall describe the rationale for activating the WARN system. The purpose of this communication is to ensure that all offices are sharing consistent information and not sending any duplicate messages. The Public Safety Department will subsequently coordinate with the appropriate agencies and institutional departments in accordance with Emergency Operations Plan.

Once the all clear has been given and the situation is resolved then a formal message will again be sent to advise all of the status of the incident.

An electronic record will be maintained via the WARN messaging system concerning each activation. Copies of these messages can be made available through proper channels.

**F. University Commitment:** West Virginia State University and Kanawha Valley Community and Technical College are each committed to ensuring that:

1. Victim's academic and living situations will be changed upon request if reasonably available.

2. Accuser and accused have same right (if any) to have other present during disciplinary hearing.

3. Accuser and accused shall be notified of the outcome of a campus disciplinary proceeding.

**G. Sex Offender Registry:** The West Virginia State Police maintains the Sex Offender Registry website which can be accessed as reflected below:

- ◆ <http://www.wvstatepolice.com/sexoff/WebSearchAction.cfm>  
or
- ◆ <http://www.wvstatepolice.com>  
then scroll to Sex Offenders and click





**Partnership in Crime Prevention:** The Department of Public Safety recognized the need for and strongly encourages “public involvement” in crime prevention within campus property areas and the surrounding community. It is through the participation and involvement of each person on campus that the goal of “providing a safe and tranquil campus” can be achieved.

Each member of the “University Community” can assist the Department of Public Safety to maintain a safe environment by committing to a “partnership in Crime Prevention” and accepting a responsibility for practicing personal safety on a daily basis by not taking unnecessary risks, securing personal property, locking doors and securing facilities, and by the immediate reporting of crime and/or suspicious activity.

Your personal commitment and active participation in Crime Prevention assures that WVSU/KVCTC continues to maintain a safe and tranquil environment conducive to learning, allowing each individual the opportunity to experience and achieve to his/her full potential, being worry-free to “carve” place in WVSU/KVCTC’s “living laboratory of human relations.”

# **Partnership in Crime Prevention**

**Immediately report illicit and suspicious  
activity to the  
Department of Public Safety**

**766-3353**

**766-3181**

**or**

**5555**

# Crime Prevention Hotline

Any member of the community of West Virginia State University and Kanawha Valley Community and Technical College who is a victim or a witness of criminal activity is strongly encouraged to report the incident by utilizing the Crime Prevention Hotline. The caller may choose to reveal their identity, or remain anonymous. The Crime Prevention Hotline is a voluntary and confidential crime reporting system.

To utilize the Crime Prevention Hotline **using a telephone on campus**, the caller should:

1. Dial 5555.
2. Describe the incident.
3. Provide details of the incident (date, time, location, etc.).
4. Describe or reveal perpetrator, if known.

Anyone wishing to utilize the Crime Prevention Hotline **using an off campus telephone** should:

1. Dial 766-5725.
2. When prompted by the voice messaging system, enter **5555** to record your message.
3. Describe the incident.
4. Provide details of the incident (date, time, location, etc.).
5. Describe or reveal perpetrator, if known.

Pastoral or professional counselors receiving confidential information pertaining to criminal activity shall inform their clients of the opportunity to make voluntary, confidential crime reports by utilizing the Crime Prevention Hotline.