TITLE IX
INVESTIGATION PROCEDURE

WEST VIRGINIA STATE UNIVERSITY 1891

You can report any forms of retaliation throughout and after the investigation process.

Incident may also be reported to the police.

A timely warning with non-identifiable information may be issued to campus for safety reasons.

The police investigation and school investigation are separate processes, but may occur at the same time.

Alleged Title IX Complaint is reported to Title IX Coordinator (TIXC) or Official with Authority (OWA)

TIXC schedules a meeting with the Respondent regarding the complaint received.

TIXC informs both Parties of the Investigation Procedure.

TIXC assigns the investigation to an appropriately trained team of investigators.

TIX Investigators write a Summary of Investigative Report (SIR) detailing what the investigation revealed. The report is submitted to the Hearing Panel.

TIX Hearing Panel conducts the Hearing.

TIX Hearing Panel finds the Respondent responsible and imposes sanctions in accordance with those set forth in the Student Code of Conduct for students or or Employee Handbook for employees.

TIXC acknowledges receipt of the complaint and schedules a meeting with the Complainant.

TIXC meets with both parties individually to discuss available resources, safety planning, and interim measures that might be needed.

TIXC assigns an Advisor to each party if they do not identify their own Advisor.

TIX Investigators interview both parties, all relevant witnesses and examines any other relevant evidence.

TIX Hearing Panel Chair notifies both Parties, Advisors, relevant witnesses to schedule a hearing.

TIX Hearing Panel, using the preponderance of the evidence standard finds the Respondent responsible or not responsible.

TIX Hearing Panel Chair provides a written Outcome Notice to both Parties. The Appeal Process is included with the Outcome Notice letter/email. Either Party may appeal the Finding or Sanctions.

Do you need a change in living space or class?

Do you need medical or emergency care?

Do you want counseling?

Do you want to report to police?