

**Meeting Minutes**  
**West Virginia State University Board of Governors**  
**Erickson Alumni Center, Grand Hall**  
**June 6, 2019**  
**12:00 p.m.**

**1. Call to Order and Roll Call**

Mr. Lipscomb called the meeting to order at 12:08 p.m. and asked for the roll call.

Members Present: Ms. Dooley, Mr. Gray, Mr. Jones, Mr. Kelley, Mr. Lipscomb, Dr. Smith, and Dr. Vaughan

Members Absent: Mr. Buchanan, Mr. Davis, Mr. Payne, Mrs. Pitchford, and Ms. Seawell

**2. Verification of Appropriate Notice of Public Meeting**

Mr. Lipscomb verified the Appropriate Notice of Public Meeting.

**3. Review and Approval of Meeting Agenda**

Ms. Dooley motioned for approval of the agenda as presented. Dr. Smith seconded the motion, and the motion carried.

**4. Review and Approval of Minutes of May 10, 2019 Meeting**

Dr. Smith motioned for approval of the minutes of the May 10, 2019 meeting. Ms. Dooley seconded the motion, and the motion carried.

**5. Reports from the Board Committee Chairpersons**

a. Academic Policy Committee

Committee Chair, Ms. Dooley, reported highlights of information that the Committee heard on Research and Public Service from Dr. Orlando McMeans. Since 2009, the University has participated in the National Science Foundation's Established Program to Stimulate Competitive Research (EPSCoR) and has been allocated approximately \$2.5 million of the total budget each five-year cycle. Discussions are in progress about a partnership with the West Virginia Department of Agriculture to meet the demand for agricultural programming. The University secured five acres of land at Lakin Farm for research trials. Mr. Adam Hodges, extension agent in Fayette County, was named as president of the National Association of Community and Economic Development; this is the first time that West Virginia, and one of the 1890 land-grants, have been head of the organization. The Committee also received information from Dr. Scott Woodard about the University's reaffirmation of accreditation by the Higher Learning Commission in April 2020. Members of the Board may be asked to meet with the visiting team and provide information in advance.

b. Finance Committee

Committee Chair, Mr. Kelley, reported that the Committee received budget updates as of April 30, 2019. Revenue is three percent above target and expenses are three percent below target. A report was provided on Faculty Housing; by August there will be no vacancies. The Committee discussed the commuter meal plan and received data on the participation rate of residence student meal plans compared to commuter student meal plans.

c. Institutional Advancement Committee

Committee Chair, Mr. Lipscomb, reported that the Committee received a comparative gift report as of May 28, 2019. The University received \$1,318,779 in new gifts and pledges. The number of new donors is slightly lower than this time last year. For the Presidential Scholarship, \$325,000 of the \$400,000 goal has been raised. Several major gifts are in the pipeline. Both the Institutional Advancement staff and Foundation Board of Directors will hold retreats over the summer. The Committee received a report from Alumni Relations, which highlighted summer alumni chapter events and Homecoming activities. The University is participating in the YWCA's Over the Edge during FestivALL, which is an urban rappelling event in support of their Campaign to End Racism. Several members of the University will be rappelling, including President Jenkins and Ms. Dooley.

d. Recruitment and Retention Committee

Committee Chair, Mr. Jones, reported that the Committee received a presentation by Enrollment Management and Student Affairs. The Committee reviewed fall retention cohort data for fall 2014-2017. The fall 2014 cohort is at 57-58 percent and fall 2017 was 54.5 percent. Fall 2018 is expected to be at 56 percent. Information was also presented on trend data for freshmen. For fall 2019, as of May 30, admits were at 2,110. Staff are reaching out to students admitted from January on to confirm attendance. The first New Student Orientation for fall 2019 was held on May 31. The preliminary numbers for participants are 158 freshmen and 28 transfer students.

e. Bylaws and Policies Review Special Committee

Committee Chair, Mr. Kelley, said the Committee reviewed amendments to the Bylaws regarding references to classified staff. The Committee voted to recommend to the full Board that amendments be made to remove references to "classified staff" to align with BOG Policy #64. The recommendation will be presented to the full Board later on the agenda. The Committee also looked at proposed amendments regarding changes in West Virginia Code about the campus compact requirement for submission to the West Virginia Higher Education Policy Commission (HEPC). That requirement was repealed, but the Bylaws contain a requirement for an annual compact. HEPC is currently working on a substitute of the current rule, and it was the consensus of the committee to not take action on amendments related to the compact until the new rule is finalized and approved. The Committee discussed the proposed Intent to Draft BOG Policy on Tobacco-Free Campus, and no motions were brought before the Committee.

**6. Report from the University President**

6.a: Before moving on to his report, President Jenkins deferred to Mr. Jones to present a resolution to Mr. Lipscomb for his service on the Board of Governors. The resolution was read aloud, and Mr. Jones and President Jenkins presented a ceremonial copy of the resolution to Mr. Lipscomb. Mr. Lipscomb thanked everyone. He said that when he attended the elementary school on campus as a child, he never imagined that he would one day serve on the Board and be elected as the chair. He expressed his appreciation for his time serving on the Board and said it has been an honor to contribute to his alma mater in that capacity. President Jenkins and members of the Board thanked Mr. Lipscomb for his advice, knowledge, and service.

President Jenkins provided an update on the Provost Search. He said the search committee consists of a diverse group and has been meeting regularly. A website has also been created for the search. The University announced this position in more publications and areas than typically advertised to have a broader net to attract the most diverse pool of candidates as possible. An interim provost will be named in the coming weeks. President Jenkins reported

that salary increases will go into effect on July 1. After campus-wide discussions, he decided to implement an across-the-board raise for faculty and staff who meet the established criteria. Each faculty and staff will receive \$1,198. The money allocated from the State will go toward employees on the E&G payroll. Title III and Land-Grant employees will receive same amount through alternate funding. The University will hold its second summer bridge program this summer, with an anticipated cohort of 10-15 students. He thanked the Enrollment Management, Student Affairs, and Business and Finance teams for their collective efforts in facilitating the program.

President Jenkins distributed an executive summary to the Board of steps and actions taken by the administration in response to issues raised during the BOG forums held in February. He assembled a team and held campus technology walkthroughs and identified items that are being repaired or replaced. President Jenkins also led a team to conduct a campus safety walk to look at lighting, shrubbery, etc. and talk to students to hear how they feel about campus safety. A master list of items or areas that are being replaced, repaired or updated has been created to track the projects. In April, President Jenkins held chat and chew sessions with students, faculty, and staff to further conversations. Ms. Dooley thanked him for the response in writing. She noted the importance students, faculty, and staff knowing that they are heard when their concerns are brought before the Board and administration. The Board expressed its appreciation for the seriousness and efforts exhibited to address the matters, as well as for the individuals who took time out of their schedules to speak with the Board. Dr. Smith said she hopes this type of response and follow up will increase participation in the future.

President Jenkins said the employee tuition waiver policy would continue to waive three credit hours for graduate and undergraduate courses. This summer, the administration will look at a tuition discount or waiver for children of employees.

President Jenkins reported that both of the University's 2019 It Starts at State commercials won a Bronze Telly at the 40<sup>th</sup> annual Telly Awards. The Charleston Chamber Orchestra, which is housed on campus and includes University students and faculty, performed a concert at the Kennedy Center in Washington, D.C. in February. President Jenkins acknowledged faculty member Yvonne Lee for her appointment to the United States Department of Health and Human Services National Advisory Council to Support Grandparents Raising Grandchildren. The Women's Tennis team advanced to the Sweet 16 for the second consecutive year. The Women's Softball team advanced to the finals of the Atlantic Region. For the first time in WVSU Athletics history, student-athletes had a collective GPA over 3.0 for fall and spring; for the spring semester, student-athletes had a collective GPA of 3.15, setting another new academic record. President Jenkins acknowledged Mr. Nate Burton for his leadership in the University successfully hosting the NCAA regional softball championship on campus for the first time in history. In addition, he thanked Mr. Burton for his efforts to secure a CHOICES NCAA grant for \$30,000. With the grant funding, the University will implement a campus-wide program that encourages students to make choices that are legal, healthy, appropriate, and safe with regard to alcohol usage. President Jenkins acknowledged Ms. Ky'Achia Atkins, who is the newly elected Miss State and the University's first Newman Civic Fellow. This civic award recognizes and supports community-committed students who are changemakers and public problem-solvers.

6.b.i: As recommended by the Bylaws and Policies Review Special Committee, the proposed amendments to the Bylaws to align with BOG Policy #64 and West Virginia Code were brought before the Board for consideration. The Committee voted to recommend to the full Board the approval to remove references to "classified" before "staff" found in the Bylaws, specifically in Article I.A.3. and B; Article III.8.; and Article IV.C.1. and G.2. Mr. Kelley so moved and Dr. Vaughan seconded the motion. The motion carried. The Committee tabled

action on amendments to the Bylaws regarding the annual compact until new legislation is finalized and approved.

6.b.ii: As reported by the Bylaws and Policies Review Special Committee, no motions were brought forward on the proposed Intent to Draft a BOG Policy on Tobacco-Free Campus.

## **7. Report from the Board Chair**

7.a: Mr. Lipscomb said the following dates were being proposed for Fiscal Year 2020 meeting dates – September 5, 2019; October 24, 2019; December 13, 2019; February 5-6, 2020; April 2, 2020; May 8, 2020; and June 18, 2020. Board discussion was held on campus events that coincide with several meeting dates. There was a consensus among the Board to change the June 18, 2020 meeting to June 11, 2020. There being no further discussion, Mr. Kelley motioned that the Board approved the proposed Fiscal Year 2020 meeting dates as presented with the exception of changing the June 18, 2020 meeting to June 11, 2020. Dr. Smith seconded the motion, and the motion carried.

7.b: Mr. Lipscomb stated three officers are to be elected during the Annual Meeting each year and become effective on July 1. Dr. Smith proposed a slate of Mr. Jones as Chair, Mr. Kelley as Vice Chair, and Ms. Dooley as Secretary. With no other proposals brought before the Board, the nominations were closed. Dr. Vaughan moved that the Board elect the slate of officers as nominated. Mr. Gray seconded the motion, and the motion carried.

7.c: In accordance with the Board of Governors Bylaws and Board of Governors Policy #61, which specifies that the Presidential Review Committee shall be formed each June, Mr. Lipscomb named the following membership: Mr. Gray, Ms. Dooley, Mr. Jones, Mrs. Pitchford, and Dr. Smith. The Committee will elect a chair at its first meeting. Ms. Dooley moved that the Board accept the appointments as presented. Mr. Gray seconded the motion, and the motion carried.

7.d: Mr. Lipscomb distributed a list of Board Committees and asked that Board members submit their committee preferences for appointments for Fiscal Year 2020. Dr. Smith stated that committee appointments and scheduling should be considered to avoid overlap and members serving on multiple committees that meet at the same time.

## **8. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel, and Property Matters**

Dr. Smith motioned for approval to go into executive session, in accordance with West Virginia Code §6-9A-4, to discuss legal, personnel, and property matters. Mr. Jones seconded the motion, and the motion carried.

A motion to arise from executive session and reconvene into the regular session was made by Mr. Jones, and Dr. Smith seconded the motion. The motion carried. Mr. Lipscomb asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

## **9. Other Matters**

No other matters were brought before the Board.

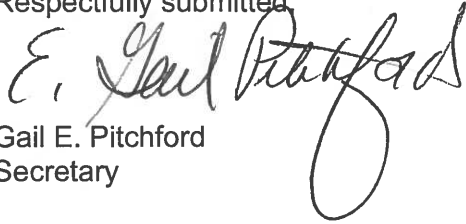
## **10. Next Meeting Date**

September 5, 2019

**11. Adjournment**

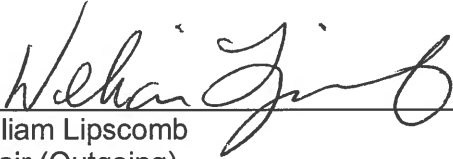
With there being no further business, Mr. Kelley motioned for adjournment. Dr. Smith seconded the motion, and the meeting adjourned at 2:38 p.m.

Respectfully submitted,

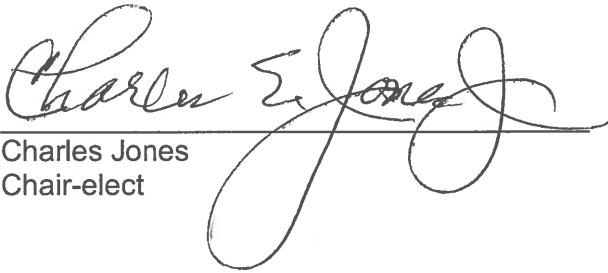


Gail E. Pitchford  
Secretary

Approved:



William Lipscomb  
Chair (Outgoing)



Charles Jones  
Chair-elect