

West Virginia State University Board of Governors
Erickson Alumni Center, Grand Hall
April 6, 2018
Minutes

1. Call to Order and Roll Call

Mr. Williams called the meeting of the West Virginia State University Board of Governors to order at 10:32 a.m. He welcomed new member Katherine “Kitty” Dooley and administered the oath of office.

Present: Mr. Buchanan, Ms. Dooley, Mr. Jones, Mr. Kelley, Mr. Konstanty, Mr. Lipscomb, Mrs. Pitchford, Mr. Roberts, Dr. Smith, Mr. Swingle, Dr. Vaughan, and Mr. Williams. Several members of the administration, students, faculty, and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Mr. Williams announced the verification of appropriate notice of public meeting.

3. Review and Approval of Agenda

Mr. Konstanty motioned for approval of the agenda as presented, and Mrs. Pitchford seconded the motion. The motion carried.

4. Review and Approval of Minutes of Previous Meetings

Mr. Swingle motioned for approval of the minutes of the January 24, 2018, January 25, 2018, and February 9, 2018 meetings. Dr. Smith seconded the motion, and the motion carried.

5. Reports from Board Committees

Policy Review Special:

Mr. Konstanty chaired the Committee and presented the report.

- The Committee discussed four proposed BOG policies. There will be recommendation to the full Board under the President’s Report on agenda.
- Mr. Williams suggested that the Committee include a review of WV Code §18B-7-3 dealing with layoffs during the next meeting.

Recruitment and Retention:

Dr. Smith chaired the Committee and presented the report.

- The Committee received information on the McDowell County Day visits. They thanked the administrators, deans, students, and staff who attended. There were seven on-site admissions and more than 50 inquiries received between the two schools that were visited.
- An update was provided on the new online scholarship portal. The process is more streamlined and is now a one-stop-shop for students to apply for scholarships.
- Per Dr. Smith’s request, Dr. Yvette Underdue Murph provided the full Board with a breakdown of data that was shared during the Committee meeting. Mr. Swingle inquired

about the FTE for the fall and spring semesters that was previously requested by the Board. Dr. Underdue Murph noted that the information was included in the Committee presentation, and copies would be provided to the full Board.

- There will be a special session during the National Alumni Association Conference on how alumni chapters can help more with recruiting. Dr. Underdue Murph will provide prepackaged recruiting materials and information to give students as they work to be admitted and enrolled.

Finance:

Mrs. Pitchford chaired the Committee and presented the report.

- The Committee reviewed the BOG Budget Report for February. Total revenue was \$25.1 million and expenses were \$21.9 million.
- Robust discussion was held on the proposed Fiscal Year 2019 budget. The Committee voted to approve the budget and recommend approval to the full Board as presented.

Academic Policies:

Mr. Kelley chaired the Committee and presented the report.

- The Committee received information about an alternate program review process. The HEPC requires programs to be reviewed every five years. There is an alternative review process for programs that have accreditation by national or other bodies. It was determined that the Provost has the authority to follow the HEPC requirement and standard practice as he deems fit. Thus, no action was required by the Committee.
- The Committee received the follow-up report on the B.A. in English. Following thorough discussion, the Committee voted to accept the follow-up report and recommend acceptance by the full Board.

6. Report from the University President

President Jenkins welcomed everyone in attendance and said he is pleased to see more people attending meetings and engaging in shared governance. He shared that during the March 23 HEPC meeting, the WV State Report Card shows that the University is leading the state in the overall undergraduate enrollment, with a 39.4 percent growth from 2012-2016. The University is also leading the state in the 15 to Finish initiative, having the largest one-year increase by 8.7 percent, the largest five-year increase of 15.3 percent, and the overall five-year percent change across all institution of 7.5 percent. President Jenkins gave kudos to members of the University team for their work on the McDowell County Day visits. He also acknowledged Delegate Ed Evans, the Mayor of Bradshaw, the superintendent, assistant superintendent, principals, counselors, and staff who participated at Mount View and River View high schools. He said the University's quiz bowl team would be participating in the Honda Campus All-Star Challenge in California next week. Another WVSU student, Edgar Torres, was awarded the American Chemical Society leadership award. Only 15 of these awards are given out around the world. This validates the quality of education provided at the institution and the world-class faculty. President Jenkins reported that the Higher Learning Commission approved the University's engineering program, making WVSU the tenth 1890 land grant institution with an engineering program.

Founders Day was celebrated on March 14, which was also Day of Giving. This year, Day of Giving raised nearly \$27,000, an increase of 27 percent over last year. New gifts and pledges, to date, total over \$760,000 this fiscal year. Outright cash is over \$580,000 and total cash is over \$970,000. President Jenkins thanked the University Advancement team, deans, athletics, and the Board of Governors and Foundation Board of Directors for their work and dedication. He expressed his excitement for the Black and Gold Gala that would take place that night for the first time on campus. President Jenkins said he is also looking forward to attending his first National Alumni Association Conference on April 25-29.

President Jenkins went on to report that the Budget Efficiency Task Force completed its work and has submitted recommendations. As a result, the University will see cost savings in personnel and services of \$700,000. In addition, p-card spending has reduced by \$500,000. He asked the Board to join him in a round of applause for the task force members, faculty, students, staff, and administration for their work. President Jenkins also expressed appreciation to Nate Burton for his work to reduce costs in Athletics, which has cut expenses to a five-year low.

a. University Reports Forwarded by Board Committees

Item 6.a.i: President Jenkins said, as recommended by the Policy Review Special Committee, he brings before the Board for approval the Evaluation of Tenured Faculty policy. Mr. Konstanty stated that the intent to draft was posted for seven days and the draft policy was subsequently distributed for a 30-day comment period. Two comments were received. No edits were made because of the comments. Mr. Swingle moved that the Board approve the proposed policy as presented and recommended by the Committee. Mrs. Pitchford seconded the motion, and the motion carried.

Item 6.a.ii: President Jenkins said, as recommended by the Policy Review Special Committee, he brings before the Board for approval the Record Retention policy. Mr. Konstanty stated that the intent to draft was posted for seven days and the draft policy was subsequently distributed for a 30-day comment period. No comments were received. Mr. Swingle moved that the Board approve the proposed policy as presented and recommended by the Committee. Mr. Roberts seconded the motion, and the motion carried.

Item 6.a.iii: President Jenkins deferred to Mr. Konstanty on the proposed policy on furlough. Mr. Konstanty said the Committee voted to table the proposed policy for further review and to receive additional information from the administration. No action is being recommended to the full Board at this time.

Item 6.a.iv: President Jenkins deferred to Mr. Konstanty on the draft policy on controlled substances. Mr. Konstanty said the Committee voted to table the draft policy for further review. No action is being recommended to the full Board at this time.

Item 6.a.v: President Jenkins said, as recommended by the Finance Committee, he brings before the Board for approval the proposed Fiscal Year 2019 budget. He said the budget as presented includes a projected five percent increase in tuition and fees. It was noted that it has not been finalized how the increase would be spread out across the fee schedule. Mr. Swingle moved that the Board approve the Fiscal Year 2019 budget as presented. Mrs. Pitchford seconded the motion, and the motion carried.

Item 6.a.vi: As reported by the Academic Policies Committee, no action is necessary by the Board.

Item 6.a.vii: President Jenkins said, as recommended by the Academic Policies Committee, he brings before the Board the follow-up report on B.A. in English. Mr. Kelley motioned that the Board accept the follow-up report and that the program continue at the current level. Dr. Smith seconded the motion, and the motion carried.

7. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel, and Property Matters

Mr. Konstanty motioned for approval to go into executive session, under the authority of West Virginia Code §6-9A-4, to discuss legal, personnel, and property matters. Dr. Smith seconded the motion, and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Mr. Konstanty, and Ms. Dooley seconded the motion. The motion carried. Mr. Konstanty asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

8. Other Matters

Mr. Williams said the HEPC has a funding mechanism out for a public comment period. There was a consensus among the Board that he would coordinate with President Jenkins about comments from the University.

9. Next Meeting Date

The next meeting will be held on May 11, 2018.


10. Adjournment

With there being no further business, the meeting was adjourned.

Respectfully submitted,


Gail Pitchford
Secretary

Approved: _____
L. Vincent Williams
Chair

A handwritten signature in black ink, appearing to read "L. Vincent Williams", written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.