



WEST VIRGINIA STATE UNIVERSITY

Library Faculty/Reference & Instruction Librarian Drain-Jordan Library

West Virginia State University

Founded in 1891, West Virginia State University (WVSU) is a public-land grant institution, which was originally founded as a historically black university, but which has evolved into a fully accessible, diverse, and multi-generational institution serving approximately 2,600 students. WVSU offers 23 undergraduate and 6 graduate degrees, along with one doctoral degree. WVSU competes in athletics at the NCAA Division II level in 7 men's sports and 8 women's sports. WVSU is located in Institute, WV, a suburb of Charleston, the largest city and the capital of West Virginia. With more than 200,000 people living in the metropolitan area, it is an active, exciting and engaging community, boasting cultural and historical events, music, festivals and entertainment.

Position Description

West Virginia State University is looking for an innovative, collaborative, and student-centered Reference and Instruction Librarian to provide high-level research support and service to the WVSU learning community (faculty, staff, and students) and, in collaboration with librarians and faculty colleagues, assist in the development of comprehensive information literacy programs. In the areas of Collection Development and Outreach, the Librarian acts as a liaison to assigned academic departments and in the selection of appropriate materials and promotion of library services. The Librarian is expected to participate in outreach activities to increase both the visibility of the Drain-Jordan Library and its engagement across the WVSU campus and adjacent community. This is a non-classified, essential, FLSA exempt, full-time, benefits eligible position.

Essential Responsibilities for the Reference and Instruction Librarian

- Provide expert research assistance and consultations to the members of the WVSU learning community (Faculty, Staff, and Students).
- Assist users in utilizing databases, the online catalog and discovery layer (i.e., Alma/Primo) and available Artificial Intelligence (AI)-assisted research tools.
- Stay current on emerging trends in the areas of open access (OA) resources, open educational resources (OER), scholarly communication and AI-assisted research tools.
- Design and deliver course-specific instruction sessions in the areas of information literacy and the use of the library's information resources for WVSU faculty tailored to diverse learning styles.

- Develop asynchronous learning objects to support the library and academic curriculum such as LibGuides and video tutorials.

Collaborate with faculty and library colleagues to integrate information literacy outcomes into the curriculum

Minimum Requirements for the Reference and Instruction Librarian

A Master's degree in Library and Information Science from an ALA-accredited institution.

Salary Statement

Salary Commensurate with experience

Benefits of Full-Time Employment

West Virginia State University offers a comprehensive benefits package designed to support the health, financial security, and work-life balance of its employees. Benefits include employer-sponsored health insurance through PEIA with prescription coverage, access to wellness programs, and the option to enroll in dental, vision, hearing, and other supplemental insurance plans. Employees may also participate in health savings accounts and flexible spending accounts.

The university provides employer-paid basic life insurance and offers optional additional coverage. Retirement benefits are provided through the TIAA retirement plan with a **6% employer match for employees contributing 6% of their salary.**

Full-time employees accrue **two days of annual leave and one and a half days of sick leave per month**, along with eligibility for family medical leave, military leave, workers' compensation, and unemployment coverage. Additional benefits include educational assistance opportunities, access to the university's Employee Assistance Program, and other university amenities.

To Apply:

First consideration will be given to applicants who submit a resume, cover letter, academic transcripts, and the names and email addresses or phone numbers of three professional references by September 20, 2026. The position will remain open until filled. All requested information must be submitted for your application to be considered.

Please submit application materials via email to jobs@wvstateu.edu or mail to:

West Virginia State University
Department of Human Resources
P. O. Box 1000, 324 Ferrell Hall
Institute, WV 25112

West Virginia State University conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Any offer of employment is contingent upon the satisfactory completion of a background check.

West Virginia State University is an equal opportunity employer committed to providing access, equal opportunity, and reasonable accommodation in employment and in its services, programs, and activities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, protected veteran status, or disability. Individuals who require reasonable accommodation to participate in the job application or interview process should contact the Disability and Accessibility Resources unit at 304-766-3083 or ada@wvstateu.edu