**West Virginia State University**

**Executive Committee Meeting**

**Friday, September 27, 2024**

Called to order 12:03 pm

Present: LeighAnn Davidson, Jeff Pietruszynski, Jessica Barnes-Pietruszynski, Paige Carney, Tom Kiddie, Kellie Toledo

(Names in parentheses below are those who moved and seconded an action)

**Agenda**

1. Approve Agenda (Paige Carney & Jessica Barnes-Pietruszynski)
2. Approve Minutes of August 2024 Meeting (Tom Kiddie & Kellie Toledo)

**Reports and Announcements**

Fac Senate VPs Young (enrollment #s) and McAllister (budget, deferred maintenance updatre)mwill be there and President Cage will do ‘rumor or real’ answers, along with presentation. Also Provost Williams. Bring questions/rumors.

1. BOG Faculty Rep - nothing new

2. ACF - -nothing new

3. EPC Report - Terry Reed will report next week

4. Honors – Ruhnke is chair – LeighAnn will contact him about report

**Old Business**

1. Focus of the Senate – 2024-25

* + 1. Restructure Committees/Updates to Constitution & By-Laws
       1. Academic Appeals/Faculty Grievance
    2. IT – Directory; Computer; Class Schedule; etc.
       1. Instructional Classroom Technology List - Eyas has sent to University IT
       2. Relocation Directory - LeighAnn should have new relocation list soon (finalized by Vonda)
    3. Ad-Hoc Committees – Faculty Grant Compensation; Academic Integrity/AI; Faculty Evaluation Instrument; LeighAnn has sent list of people interested in ad hoc committees
    4. Faculty Lecture Series - Jessica has gotten 5 faculty lecture proposals
    5. Facility Services – Updates are being made; Send any other issues to me, but they are working on a deferred Maintenance Website Link <https://sites.google.com/wvstateu.edu/wvsudeferredmaintenance/home>  
       Send stuff to LeighAnn for now

**New Business**

1. Future State Committee: NCUBO is coming to campus Oct. 15 & 16 for open forums; faculty session will be ‘dead’ period on Tuesday, as well as noonish on Wednesday; they say they really want information. (Decided to do forums, instead of focus groups.) Going to create Qualtrix survey to make sure they get what we submit – goes directly to Ruth and Ken at NCUBO. Open-ended question, not multiple choice. We’ll get communication about dates, and possibly QR code for Qualtrix link, if ready. Planning to leave it open till after NCUBO leaves campus. Paige asked about transparency. Qualtrix is to make sure all are heard. Lots of forums to hear everyone. Gathering data through Oct. Barbara said that transparency involves everyone knowing what information they are working from, so that there are opportunities to correct omissions or misinformation/misunderstandings. NCUBO folks are already asking questions to correct omissions, as for Title III. They are updating Future State Cte about things that have come up. LeighAnn will send it out, but it will also come out via Campus News. Cabinet can’t be there, except when it’s their forum. But Qualtrix will help for those who don’t want to speak out, in case it gets back to leadership. Ruth started out in classroom teaching, so she gets the need to create many types of opportunities to tell them things. She has spoken one-on-one with Jeff. Tom asked what kinds of questions they have. Mostly open-ended asking about individual experiences. LeighAnn spoke from several perspectives. SWOT analysis questions are included in individual interviews, but it’s organic, where interviewer asks questions related to what interviewee brings up. Jeff talked about how BOG works and faculty role, but also what we are lacking in doing our jobs. Roadmap states topics to review and when (September through January). Things currently on roadmap include leadership and staffing patterns now and historically, academics, R&D, Land Grant, Title III. Ruth may come back and present their report on campus. The committee members will get feedback on the report from different constituencies.
2. Student Registration/Reinstatement – CJ has had issues with a reinstated (not till week 4 in an 8 week course. LeighAnn asked why we don’t let them stay in the class and drop them if they haven’t figured it out by a certain time (like week 5). Kellie commented that different schools have different policies and that we do have to drop them at some point, and many don’t do anything to address their issues until they are actually dropped. Dr. Young said that many students had to reapply for extra loan after finding out that their parents weren’t eligible for a Parents-plus loan. Several athletes didn’t complete their stuff and Jodie had to meet with them. Athletes have been left with the impression that they don’t have to fill out anything because they’ve been told that they’re paid for. Kellie said that they should tell students that they are responsible for getting their paperwork done and that athletics can help them navigate. Instead of coaches saying they’ll take care of it, they should make sure the students know what their responsibilities are. Students (and faculty) don’t even know that they can get extensions on some financial matters. So we should know about referring them. Barbara asked if there was some intermediate status in Banner. Apparently there are things we could do if the Banner capabilities were turned on, but IT hasn’t updated things that are needed to turn on those features. Kellie will ask Jodie at college fair Monday. Students in English either just showed up late or were reinstated. Barbara asked if there is a way for faculty to be notified, since we don’t check MyState before every class meeting. Jeff and LeighAnn also recommended that if it’s that late, then students should be advised into a 2nd term 8-week class, instead of attempting and probably failing a course they’ve joined late. If we send Kellie questions, she can ask Jodie. A handout for faculty about what’s available, especially in terms of interventions and assisting. Kellie and Jeff would like to see data about student success for students dropped and not reinstated immediately. Kellie said we should avoid things that end up harming students, even if the students think they want it. Holds used to be put on students on academic probation, to keep them from taking too many hours. Jeff said that too many people have override capabilities. Kellie said that faculty should get handouts about things on the staff/student affairs side that faculty need to know.
3. We will put the faculty grievance committee issue on the agenda for next month’s Exec Cte meeting.

Adjourned 1:03 pm