



# WEST VIRGINIA STATE UNIVERSITY

## **Dean of the College of Business and Social Sciences**

### **West Virginia State University:**

West Virginia State University (WVSU) is a public-land grant institution, which was founded in 1891 as a Historically Black College and University (HBCU), and has evolved into a fully accessible, diverse, and multi-generational institution serving approximately 3,500 students. The University is a community of students, staff, and faculty committed to innovative teaching and learning, research and service that offers 23 undergraduate and seven graduate degrees through its four colleges, and competes in athletics at the NCAA Division II level in five men's sports and six women's sports. WVSU is located in Institute, WV, a suburb of Charleston, the largest city and the capital of West Virginia. With more than 300,000 people living in the metropolitan area, it is an active, exciting and engaging community, boasting cultural and historical events, music, festivals and entertainment.

### **Position Description**

West Virginia State University invites applications for the position of Dean of the College of Business and Social Sciences (CBSS). The College consists of five departments – the Department of Accounting, Department of Economics, Finance, and Marketing, Department of History and Political Science, Department of Management, Management Information Systems, and International Business, and Department of Psychology and Sociology, which includes academic majors in Economics, Agribusiness, Agricultural Economics, Business Administration, History, Political Science, Psychology, Public Administration (MPA), as well as the Certified Public Managers Program.

The Dean of the College of Business and Social Sciences serves as part of the academic team dedicated to supporting West Virginia State University's mission of meeting the higher education and economic development needs of the state and region through innovative teaching and applied research. The Dean is the chief academic officer of the College, reports directly to the Provost and Vice President for Academic Affairs and works closely with the Office of the Academic Affairs and other Deans.

### **Responsibilities for the Dean of Business and Social Sciences**

- Provides leadership, vision, and oversight for the College; overall direction for all programs; and acts as a liaison with all constituencies associated with the College.
- Manages the College's human, financial, and physical resources.
- Establishes and leads toward achieving the goals of student success, increased programmatic enrollment, and student retention.
- Develops and expands partnerships with national, regional, and local industries and companies.
- Develops and expands partnerships with local and state governments.
- Provides leadership in developing career pathways and internship opportunities for the students.
- Evaluates the work of faculty members within the College and provides written recommendations concerning the retention, promotion and tenure of faculty members.
- Engages in scholarly and professional development activities.
- Fosters active faculty involvement in research, creative endeavors, and publications.
- Encourages and supports faculty development efforts in areas of teaching, research, and service.
- Cultivates productive relationships between departments and programs in the College, while also facilitating engagement with the other colleges and divisions in the University.
- Leads College efforts to secure external fundraising.
- Identifies and promotes opportunities for grants.
- Provides leadership in evaluation, assessment, and accreditation of programs and interacts with the Accreditation Council for Business Schools and Programs (ACBSP).
- Performs other related duties as assigned.

### **Requirements for the Dean of Business and Social Sciences**

- A earned doctorate from a regionally accredited University in a discipline relevant to the College is preferred. However, candidates with a combination of equivalent education, certifications, and/or professional experience that demonstrate the necessary knowledge, skills, and abilities required for this role will also be considered.
- Academic credentials appropriate for tenured faculty status in a department within the College.
- At least three years of academic leadership experience as a department chair or higher.
- Demonstrated ability to develop, implement, and promote institutional objectives including consensus building through shared governance that includes collaboration with faculty, staff, students, and others.
- Excellent oral and written communication skills with a high level of competency related to various modern technologies utilized in an academic setting.
- Demonstrated ability to cultivate online and in-seat academic programs with respect to enrollment, technology, and depth.
- Demonstrated ability to implement and/or refine new academic programs at the undergraduate and graduate levels.

### **Salary Statement**

Salary will be commensurate with qualifications and experience.

### **To Apply:**

This position will remain open until filled. However, first consideration will be given to applicants who submit a resume, cover letter, academic transcripts, and the names and email addresses or phone numbers of three professional references by April 16, 2025. All requested information must be submitted for your application to be considered.

Please submit application materials via email to [jobs@wvstateu.edu](mailto:jobs@wvstateu.edu) or mail to:

West Virginia State University  
Department of Human Resources  
P. O. Box 1000, 105 Cole Complex  
Institute, WV 25112

**West Virginia State University conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Any offer of employment is contingent upon the satisfactory completion of a background check.**

**West Virginia State University is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, or protected veteran status and will not be discriminated against on the basis of disability.**

**West Virginia State University is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation to participate in the job application or interview process, contact, please contact the Disability and Accessibility Resources unit at 304-766-3083 or [ada@wvstateu.edu](mailto:ada@wvstateu.edu) .**