

**AGREEMENT BETWEEN  
WEST VIRGINIA STATE UNIVERSITY AND  
BRIDGEVALLEY COMMUNITY AND TECHNICAL  
COLLEGE**

**Leading from Associate in Applied Science Paralegal  
Studies to Bachelor of Science in Criminal Justice**

**I. INTRODUCTION**

This agreement establishes a formal academic transfer mechanism between BridgeValley Community and Technical College and West Virginia State University. Its purpose is to promote and facilitate the transfer of academic credit for specified courses taken by students while enrolled at BridgeValley Community and Technical College who desire to enter into the baccalaureate degree program in Criminal Justice offered by West Virginia State University.

**II. TERMS OF THE AGREEMENT**

Under the terms of this agreement, BridgeValley Community and Technical College agrees to join with West Virginia State University to provide for enhanced educational opportunities for their students. This agreement will enable academically qualified students to pursue a Bachelor of Science degree in Criminal Justice in conjunction with the completion of an Associate in Applied Science degree in Paralegal Studies at BridgeValley Community and Technical College. BridgeValley Community and Technical College agrees to offer courses that are academically equivalent to the lower division requirements (i.e., freshman and sophomore levels) of the Bachelor of Science in Criminal Justice degree. The offering of courses is subject to the proviso that such course offerings can be economically justified through sufficient student enrollment at each of the respective institutions.

West Virginia State University agrees that whenever any of the courses listed on the enclosed Attachment are taught at BridgeValley Community and Technical College by suitably qualified faculty members, such courses shall be adjudged as being academically equivalent to the corresponding component courses indicated at West Virginia State University, and meet the appropriate Bachelor of Science in Criminal Justice degree requirement.

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This agreement shall become effective on the first day of APRIL 2024. It shall be jointly reviewed annually by representatives of each institution prior to the anniversary date of the agreement. The review shall be conducted by each institution's respective deans or their designees. Continuing coordination between annual reviews shall be encouraged.

The purpose of the annual review shall be to ensure that the academic content and quality of all courses offered by BridgeValley Community and Technical College are comparable to the corresponding courses regularly offered by West Virginia State University.

### **III. DUTIES & RESPONSIBILITIES**

BridgeValley Community and Technical College agrees that faculty teaching those courses, which are part of this transfer agreement will have the proper Higher Learning Commission specified qualifications to teach the course indicated.

West Virginia State University agrees that students graduating in good standing at BridgeValley Community and Technical College, successfully completing the Associate in Applied Science in Paralegal Studies degree will be admitted to the Bachelor of Science in Criminal Justice with junior status.

West Virginia State University will accept the application and official transcript and will grant transfer credit for those courses shown in the enclosed Attachment toward the Bachelor of Science in Criminal Justice degree. If the student has credits for courses which are not part of this agreement, but for which the student wishes to be granted transfer credit, an application for transfer credit for those courses must be made to West Virginia State University. This application will be evaluated based on the transcript(s) from the institution(s) at which the courses were originally taken.

Students who have not completed all the courses outlined in this agreement may make an individual application to West Virginia State University. In these cases, the application will be evaluated, and transfer credit granted based on the transcript(s) from the institution(s) at which courses were originally taken and according to transfer credit policies in effect at the time. Both colleges will encourage and promote completion of the associate degree prior to transfer.

Courses completed at West Virginia State University may be used within graduation guidelines for BridgeValley Community and Technical College to complete reverse transfer and award of certificates, diplomas, and degrees from BridgeValley Community and Technical College. Both institutions agree to share transfer data and student success data to be used in joint assessment activities and agreement evaluation processes.

West Virginia State University and Registrar's Office and BridgeValley Community and Technical College will maintain communication to promote seamless reverse transfer.

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#### IV. TERMINATION

Either institution may terminate its participation in this agreement by submitting written notification to the other institution at least three months prior to termination, but subject to the stipulation that such termination shall not become effective until the end of the then current academic semester at the terminating member's institution. Students currently enrolled will be given up to four academic years to complete their program of study.

#### V. ADMENDMENTS TO THIS AGREEMENT

West Virginia State University and BridgeValley Community and Technical College agree that this agreement constitutes the sole, full and complete agreement between these institutions. No amendments, changes, additions, deletions or modifications to or of this agreement shall be valid unless reduced to writing, signed by each institution's representative, and attached to this document.

Approved  
For West Virginia State University

  
Ericke Cage, J.D., L.L.M., President

4/9/24  
Date

For BridgeValley Community and  
Technical College

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Dr. Casey Sacks, President

\_\_\_\_\_  
Date

#### ACKNOWLEDGED

  
Dr. J. Paige Carne, Provost & VP  
Academic Affairs

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Academic Dean

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Suzette Breeden, VP of Academic Affairs

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Kristi Dixon, Dean

Bridge Valley Community & Technical College (AS Paralegal Studies)  
WVSU (Bachelor of Science in Criminal Justice)  
FIRST YEAR

First Semester			Second Semester		
Course	Credits		Course	Credits	
BridgeValley		WVSU	BridgeValley		WVSU
ATEC 115	3	GEN. ELECTIVE	3 BUSN 201	3	CJ ELECTIVE
ENGL 101	3	ENG 101	3 ENGL 102	3	ENG 102
MATH 113	3	MATH REQ.	3 PRLS 101	3	CJ ELECTIVE
PRLS 100	2	GEN. ELECTIVE	2 PRLS 207	4	CJ ELECTIVE
PSYC 101	3	SOCIAL SCIENCE REQ.	3 PRLS 209	3	CJ 307
TOTAL	14	TOTAL	14	TOTAL	16

SECOND YEAR

Third Semester			Fourth Semester		
Course	Credits		Course	Credits	
BridgeValley		WVSU	BridgeValley		WVSU
ACCT 185	2	GEN. ELECTIVE	2 BUSN 122	1	GEN. ELECTIVE
ENGL 107	1	GEN. ELECTIVE	1 BUSN 266	2	GEN. ELECTIVE
HUMN 105	3	CJ 308	3 BUSN 298	1	GEN. ELECTIVE
PRLS 200	3	CJ ELECTIVE	3 HUMN 110	3	HUMANITIES/ART
PRLS 204	3	CJ ELECTIVE	3 PRLS 201	3	CJ 226
PRLS 205	3	CJ 320	3 PRLS 206	3	CJ 330
			PRLS 296	2	GEN. ELECTIVE
TOTAL	15	TOTAL	15	TOTAL	15

THIRD YEAR

Fifth Semester			Six Semester		
Course	Credits		Course	Credits	
CJ 101	3		CJ 224	3	
CJ 204	3		CJ 225	3	
CJ 223	3		CJ 313	3	
SCI. REASONING	3		HISTORY	3	
COMM 100	3		INTERNATIONAL PERSP.	3	
TOTAL	15		TOTAL	15	

FOURTH YEAR

Seventh Semester			Eighth Semester		
Course	Credits		Course	Credits	
CJ 314	3		CJ 315	3	
CJ 322	3		CJ 415	3	
CJ 380	3		CJ 425	3	
NATURAL SCIENCE	4		HUMANITIES/ART	3	
WELLNESS	2		GEN. ELECTIVE	3	
TOTAL	15		TOTAL	15	

TOTAL CREDIT HOURS 120