Minutes of the WVSU General Faculty Meeting on Wednesday, January 11, 2017

in Wallace Hall Room 122 at 10:40 a.m.

1. The Chair of the Faculty Senate, Dr. Ford, called the meeting to order, and the agenda for the meeting was moved

 and seconded; the motion passed.

2. Approval of the minutes from the General Faculty meeting in December 2016 was moved by Dr. Ruhnke,

 seconded by someone else, and the motion passed.

3. For the SHiP (Shelter in Place) program, James Johnston, a consultant with Environmental, Health, and Safety,

 will offer training sessions for faculty and staff this term.

4. Eugene Stowers reported on a new attendance-tracking program faculty must begin using, as required by Title IV,

 with some directions for entering data via MyState: for attendance, - for not attending. This system reports

 students’ attendance, and is not a note *to* the students; it cancels the need to note the “number of hours attended”

 or “last date attended” on the final grade report. It will be more complicated for online classes: faculty can

 determine whether logging on counts the same as submitting assignments. At this point students will not have

 access to this system, but later they will, according to Mr. Stowers. This program may help us enable the proposed

 “administrative drop” of non-attending students, a new policy being worked on this term. Faculty are urged to call

 Dr. Kiddie for help with the program. For logging in issues, we should call Mr. Stowers. This attendance tracking

 is a connection to the EMIS (Enrollment Management Information System?) program.

5. Plans are underway for a survey to determine interest in the tuition reduction for offspring of faculty and staff, as

 soon as Dr. Pietruszynski can get access to a general listserve for WVSU employees.

6. Dr. Ford asked if there were any questions regarding the Standing Committees of the Faculty Senate. Planning

 meetings for many committees are scheduled during the opening of the academic year in August, but any

 committees needing a planning session now should take advantage of “free time” this week for a meeting. For the

 report to the Senate, each committee’s chair should note attendance, its meeting dates, and its accomplishments.

 There are rumors that some committees are not meeting. Dr. Ladner asked the Senate to supply an up-to-date list

 of faculty on the Standing Committees. The committee working on the Freshman Experience courses will meet on

 Thursday, Jan. 12.

7. The WVSU Board of Governors will be meeting on January 25, 2017.

8. The meeting was adjourned at around noon.

Respectfully submitted by

**Tim Alderman**

Dr. Tim Alderman, Secretary to the WVSU Faculty Senate