

Minutes
Faculty Senate Meeting
Hamblin Hall Auditorium
October 3, 2014
1:38 p.m.

- I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:38 p.m.
- II. **Reading and Approval of Minutes:** Minutes from the previous Senate Meeting were read. **Motion to approve the minutes carried.**
- III. **Reading and Approval of Agenda:** Requested items to add to the agenda: Homecoming – Paying for College activities. **Motion carried as amended.**
- IV. **Comments from the Chair:** There were no comments from the Chairs.

V. **Reports:**

- a. **Provost Jayasuriya:** The Provost talked with Vice President Osborne about the website, and now all faculty members have permission to have their own page and to edit it. IT will have to give permission, and because of their workload people will be given permission as time permits. Jack Bailey may be able to provide training for faculty members in small groups. He asked Dr. Zaman and Dr. Ruhnke to assemble a task force to work with IT to establish guidelines.

Priority registration for athletes has been implemented for Spring.

Dr. Fultz asked if coaches tried to adjust practice times? Mr. Banks said this was discussed yesterday and he hopes it is under control. Dr. Guetzloff said 67% of our classes are offered from noon to 6:00.

Shifting add/drop date to Friday of 1st week can occur in Fall 2015, but not Spring 2015 because date is listed in the catalogue.

We have paid all outstanding invoices for the library – about \$125,000. We need about \$400,000 for the library. We may suggest a fee for library – possibly \$5.00 per credit hour in the future.

Dr. Guetzloff said that Academic Affairs typically only spends 80% of supply and services budget.

Dr. Zaman asked about the resolution passed last year to increase adjunct salary. Dr. Jayasuriya said he would like to give the Deans a budget for this. Dr. Ruhnke said we may have critical classes that we don't have a good fit, but there may be someone in the community. We may want to craft a contract that pays above regular rate. He will send a copy of the resolution to Dr. Jayisuriya.

- b. **ACF (Ford):** A motion on endorsing the 2014-15 legislative priorities of the ACF was made and seconded. The resolution of endorsement passed.
- c. **BOG (Guetzloff):** The BOG reviewed and approved the Compact on October 13. Mr. Konstanty said there is concern about people sending their reviews via email. He said there will be no repercussions. Dr. Guetzloff encourages faculty to submit reviews. The full board meets on October 23.
- d. **Faculty Scholarship:** The report was submitted and is on line. We will need to discussed having someone serve as an ex officio in new business.

There is concern about policies not being followed. Dr. Ford said the conflict is generic wording to use the funding in another way. This was supposed to come back to the faculty for approval.

Dr. Ruhnke said the Foundation is unwilling to change the policy and that in the past, there were small scholarships that didn't have enough money to award a scholarship.

The Foundation takes 1.5% from donations that come in, and also a yearly fee. We are below the mean compared to other colleges.

Susan Marrash-Minnerly wants to be certain the money she gives to the faculty scholarship account that it goes to students.

Dr. Ruhnke will seek clarification. He may ask the Scholarship Committee to audit the student scholarship to see how much money the student received.

Motion to accept the report (Harris/Fultz). Motion carried

Motion to commend Rebecca Conner on her work on the Faculty Scholarship Committee (Ford, Guetzloff). Motion passed unanimously

- e. **EPC (Fultz):** Dr. Fultz said EPC had questions about role and mission of this committee. Is the role of EPC to make sure all signatures are there, for accreditation purposes, or to make sure it's a college level class? Dr. Ruhnke said it should be about quality control.

Dr. Fultz said there were questions about specific course content and level of course assigned.

Dr. Ruhnke said it is within the purview of the committee to request someone from department to answer questions, or send it back with questions.

Dr. Ray said some of the courses didn't have department signatures or department minutes of meetings.

Dr Fultz said Honors courses will be signed off by Dr. Stuart, and General Education will be signed off by Dr. Jayasuriya.

The Committee also discuss if EPC should review for accreditation ex: Bloom taxonomy.

Dr. Fultz said minor revisions can be made prior to meeting.

Motion to accept report (Alderman / Pietrusztnski). Motion carried.

- f. **Homecoming Activities (Vaughan):** Each College handles serving food at Homecoming differently. Many faculty members feel like this is University business and resent paying for this.

Dr. Ruhnke decides if he wants to contribute. In the past Hamblin Hall has done the International Taste of Hamblin. Last year this went to the side to do the tailgate instead. Faculty should be able to do something they want to do, not what they are told. We can't solve for this homecoming, but faculty should be involved in the decision of how to be involved.

VI. Old Business

- a. **Faculty Survey of Deans and Chairs (Vaughan):** Dr. Vaughan discussed the faculty survey of Deans and Chairs, and the forms to evaluate Chairs and Deans are very similar. He is requesting support going forward to have the surveys on line and have the report sent to respective Dean or Chair and Academic Affairs. We could possibly use MyState or survey monkey.

Dr. Jayasuriya would like to see one for Academic Affairs as well.

Dr. Ruhnke said we could evaluate the Academic Affairs Office, Provost & Assistant Provost.

Dr. Jayasuriya said it is most important to receive feedback to improve.

Dr. Ruhnke said the best way may be to use MyState to collect and analyze the information.

The final date for suggestions to be sent to Dr. Vaughan will be in two weeks.

Dr. Ruhnke said to return to Faculty Senate with the final forms, evaluation and how it will be implemented by December meeting with ability to make additional recommendations before December.

Dr. Guetzloff said if we want faculty to evaluate library and other campus support units would Dr. Jayasuriya come up with these or Faculty Senate? Dr. Jayasuriya said he could.

- b. Faculty liaison to the faculty scholarship committee:** The Faculty Scholarship Committee would select someone from the President's Scholarship Committee to serve as an ex: officio to serve on the Faculty Scholarship Committee. This will give faculty a stronger voice as related to scholarships at the University.

Dr. Johnson suggested asking the President to put the Faculty Scholarship Committee Chair on the Presidential Scholarship Committee. Dr. Ruhnke will communicate this request with President Hemphill.

- c. Writing Center Resolution:** Dr. Woodard appreciates that faculty are interested in the Writing Center. We aren't in the best situation. Previously we had a Writing Center Director that also taught in the English Department. CASS has helped support the Writing Center and the Center moving to the Library. Dr. Rob Wallace will be training the tutors and we have an AmeriCorps member providing significant coverage to the Center.

We would like to have a dedicated funding line for the Writing Center, and someone to oversee the Writing Center and teach. Ultimately, we would like to hire someone to be a dedicated Writing Center Director.

Dr. Fultz asked if this position will impact hiring in another department. Dr. Ruhnke said that could be the case – we will have to prioritize.

Dr. Jayasuriya said we need to determine where the needs are. Review credit hours by department.

Susan Marrash-Minnerly said the Writing Center benefits all of us.

Dr. Zaman said a resolution passed in the General Faculty meeting to support Developmental Education, and it would be nice to have resources for Math as well.

Motion was made to adopt the resolution (Ford/Harris). Motion carried.

Dr. Woodard said Writing Center is on the resolution. We are talking about the University Writing Center.

d. Cultural Activities: Dr. T. Ramon Stuart is administering this. The Cultural Activities Committee is tasked with developing a cultural activities calendar. It's not a robust calendar.

Dr. Ruhnke suggested we include Vice President Osborne and the Cultural Activities Director in a meeting. The committee needs to be more active. Suggestions included Dick Wolfe, Gen Ed and University Relations be an ex officio member on this committee.

Dr. Johnson serves on the committee. The background is there are ideas generated by the committee and Dick Wolfe that are batted back down by Administration.

Dr. Ruhnke said there needs to be a plan to implement activities. Then there will be sign off for the funding.

Dr. Jayasuriya said there is a faculty committee and if they are recommending events let him know and they will change it.

Dr. Fultz asked if the calendar is online? There used to be a calendar handed out to faculty at the beginning of each semester.

Dr. Fultz said information on events isn't published and when it is then the calendar holes can be filled.

Dr. Guetzloff said Dick Wolfe's PIQ is out of date. Susan Marrash-Minnerly said it's the only the only faculty committee that has a paid employee in charge of implementation.

Dr. Jayasuriya asked if it was necessary to have both an employee and a committee?

Dr. Johnson said it is, and that the committee needs help to execute the plans by the Director.

Dr. Ruhnke said we will return to this issue in November.

VII. Adjournment: There being no further business or announcements, **a motion to adjourn.**
Motion carried.