

**Minutes of the Faculty Senate Executive Committee on Fri, Oct. 28, 2016
at 11 a.m. in Hamblin Hall 002**

Members present: Chair R. Ford, Vice-chair R. Baker, Historian D. Wells, ACF Representative B. Ladner, BOG Representative T. Guetzloff, Secretary T. Alderman, At-large J. Pietruszynski

Absent: At-large R. Harris

Guests: Asst. Vice President for Academic Affairs S. Woodard, Provost K. Jayusirya, President Jenkins, and Amanda Anderson, Director of Admissions

1. The first order of business was to correct the minutes of the Sept. 30 meeting. B. Ladner moved with R. Baker's second, and the motion passed. The corrected minutes were sent to the Historian in the Library and the Chair.
2. The issue of members of various Faculty Senate committees was discussed, with B. Vanderford being added to the Committee for Cultural Activities and Educational Assemblies. The Provost nominated C. White and C. Steele to the Program Review Committee, for acceptance by the Faculty Senate on November 4, 2016.
3. S. Woodard proposed that the Teacher Education Committee and Honors Committee be removed from the Faculty Senate and placed under the auspices of the Office of Academic Affairs, which he said was the practice at Marshall Univ., WVU, Shepherd, and Concord. These committees would still report to the Senate. After some discussion of the proposal, the matter was not resolved.
4. Then A. Anderson spoke about a software system called EMAS, which would enhance current efforts to improve retention. The program would cost \$23,000 a year and would deliver "early alerts" and "at-risk alerts" for students in trouble due to money owed, dorm write-ups, poor grades, and poor attendance, etc., and would be connected to Banner, though it is not a Banner module. This software has the support of Collegiate Support and Academic Counseling, I.T., Admissions, and T. Guetzloff, and should not increase the burden of faculty keeping records. A demonstration session will be offered in the first week of November for selected faculty.
5. President Jenkins answered questions about contracts for coaches and confirmed the rumor that the football and basketball coaches did (last January 2016) receive five-year contracts, with a payment if they are let go before the end of those contracts. A search for women's volleyball coach is under way. Contrary to other rumors, the Provost is unaware of any raises to vice-presidents. It was also noted that all the University's recruiters quit before Vice President McCarthy left WVSU. President Jenkins discussed the issues of the University's paying its bills on time. And he noted that WVSU is trying to build on the Rookie Research Program with an Undergraduate Research Office, only without a physical office itself. The President also mentioned that the University is considering theme housing, alcohol-free housing, learning community housing, and athletes' grouped housing. Lastly, the President commented on the efforts to deal with the possible mold or

mildew or fungus in Keith Scholars dormitory. Three suites were perhaps tainted, and cleaning is under way. An air sample quality test found no mold, and some rooms were declared overly humid. The building was completed with a one-year warranty, which has expired, so there is no going back to the builders.

6. The response to the campus lock-down due to an active shooter on Tuesday, October 25, was discussed. Issues included using the siren and allowing phones to be turned on in classrooms. A "port-mortem" meeting will be held in the first week of November.
7. The Provost noted his disapproval of student evaluations of faculty being collected in faculty offices and the slow delivery of a semester's results. It was stated that using these evaluations both to improve teaching and to evaluate faculty for retention, tenure, and promotion is somewhat contradictory. There may be a student committee working on revising the instrument currently in use, as mentioned last spring.
8. There was some discussion of the President's idea of a sophomore-level experience course, with the ongoing staffing questions noted.
9. It was announced that MWF classes are coming back into the schedule fall 2017, over and above the few being offered now.
10. The agenda for the Faculty Senate meeting on Friday, November 4 was discussed, as follows:
 - The reports
 - Old Business (including the Senate's acceptance of the nominations to Program Review)
 - New Business
11. The next Executive Committee meeting will take up administrative drops of non-attending students and a speaker on the state's budget for education.

The meeting was adjourned at 1 p.m.

Respectfully submitted,

7. Alderman, Secretary