EPC Committee Minutes

04/21/2017, 2:00pm

Members present: Micheal Fultz, Kerri Steele, Manashi Ray, Karen Anderson, Anthony Moncrief, Deborah Wells, Leah Smith, Upali Karunathilake, TJ Park, Tom Kiddie

Guests: Sridhar Malkaram, Debbie Williams

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| Dept. | Request | EPC Action | Comments |
| Business Administration | Add new course to catalog BA 307 Property Abstracting  | Recommend approval once amended by the following vote:9 in favor | Debbie Williams explained that this course is needed for Energy Management concentration. Will replace BA 308 Business Law II in the concentration.The was a comment about re-wording the student learning outcomes to reflect a higher level of learning specific to the research project that will be completed in the class, specifically on number 4, changing the word “perform” to an actionable verb.  |
| Dept. | Request | EPC Action | Comments |
| Business Administration | Curriculum RevisionApprove change in requirementsAdd Math 118 as option for gen ed requirement. | Approved with the following vote:9 in favor | Incorporate newly created math course into BA degree program.  |
| Dept. | Request | EPC Action | Comments |
| Business Administration | Curriculum RevisionApprove change in requirements and other-modify required courses in energy management concentration only.  | Approved with the following vote:9 in favor | Add BA 307 and Physics 352, delete BA 308 and BA 440 from curriculum for Energy Management concentration only. |
| Dept. | Request | EPC Action | Comments |
| Business and Economics | Curriculum RevisionApprove change in requirements. Add Math 118 as option for math gen ed requirement.  | Approved once amended with the following vote:9 in favor | Incorporate newly created math course into BA in Economics degree program. Typo on the proposed curriculum chart with Math 118 to be added in cognates on the chart.  |
| Dept. | Request | EPC Action | Comments |
| Business Administration | Curriculum revisionTerminate program: Bachelor of Applied Science  | Approved with the following vote:9 in favor | No need for program, has had no graduates, current has no enrollees.  |
| Dept. | Request | EPC Action | Comments |
| Chemistry | Change the credit hours of existing courseChange Chem 305 from 4 hours to 3 hours | Approved once amended by the following vote:8 In favor2 abstained (1 abstention was from EPC chair who only votes in ties)  | Mike Fultz explained that reducing the number of credit hours and laboratories to better stay in line with other universities and provide more flexibility for the students when completing the chemistry curriculum by freeing up additional elective hours.There is an error in the application that doesn’t explain that there will be no labs per week |
| Dept. | Request | EPC Action | Comments |
| Mathematics and Computer Science | Add new course to catalogCS 355 Big Data Analysis | Recommend approval as amended by the following vote. 8 in favor1 abstained  | The committee recommends that fiscal effects reflect the extra faculty will be needed and enrollment increase. Learning objectives need to be changed to learning outcomes. We recommend that they replace the word use with a better action word. The committee also recommends that in the learning outcomes the words work, handle, perform, and work be replaced with measurable words.  |
| Dept. | Request | EPC Action | Comments |
| Mathematics and Computer Science | Add new course to catalogCS 455 Applied Data Mining | Recommend approval as amended by the following vote. 8 in favor1 abstained  | There is no requirement for how course descriptions must be written. Therefore, EPC cannot currently hold any applications to a standard that does not exist. The committee recommends that the course description start with a capital letter, and that there be a space in the pre-req. The committee also recommends that fiscal effects reflect the extra faculty will be needed and enrollment increase. Learning objectives need to be changed to learning outcomes. We recommend that they replace the word use with a better action word. There was a discussion about learning outcomes vs student outcomes and the committee noted that either term is fine as long as the outcomes are measurable and used for assessment.  |
| Dept. | Request | EPC Action | Comments |
| Mathematics and Computer Science | Add new course to catalogMath 251 Introduction to Computer Science  | Recommend approval as amended by the following vote. 8 in favor1 abstained  | The committee recommends that the course description start with a capital letter, and that there be a space in the pre-req section between Math and 207. The committee also recommends that fiscal effects reflect the extra faculty will be needed and enrollment increase. There was a discussion about learning outcomes vs student outcomes and the committee noted that either term is fine as long as the outcomes are measurable and used for assessment.  |
| Dept. | Request | EPC Action | Comments |
| Mathematics and Computer Science | Add new course to catalogMath 355 Fundamentals of Data Science  | Recommend approval as amended by the following vote. 8 in favor1 abstained  | The committee recommends that the course description start with a capital letter, and that there be a space in the pre-req section. The committee also recommends that fiscal effects reflect the extra faculty will be needed and enrollment increase. For the syllabus under learning objectives, the committee notes that the word “work” and “use” are not a measurable words and need to be changed on the syllabus. |
| Dept. | Request | EPC Action | Comments |
| Mathematics and Computer Science | Add new course to catalogMath 435 Applied Regression and Time Series  | Recommend approval as amended by the following vote. 8 in favor1 abstained  | The committee also recommends that fiscal effects reflect the extra faculty will be needed and enrollment increase.Sridhar noted that they will change the syllabi under the last learning outcome to read statistical software instead of specifying the names of programs. \*Upali will double check with the Registrar’s office to ensure that the number 435 can be used for this course. |
| Dept. | Request | EPC Action | Comments |
| Mathematics and Computer Science | Curriculum Revision, approve new option,B.S. in Mathematics, Computational Science Option  | Recommend approval as amended by the following vote. 8 in favor1 abstained  | Total credit hours required need to be reflected at bottom of chart and move credit hours required (next to last section) so that numbers are in the last column on the proposed curriculum.  |
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| English | Revise course description | Approved once amended by the following vote:7 In favor2 abstain   | Remove: Prerequisite: Grade of "C" in a developmental writing course or eligible placement score. Those who are almost eligible for regular ENGL 101 sections must fulfill required Writing Center hours while enrolled in this course.Add: Additional Requirement of a Minimum of 10 Contact Hours of supplemental instruction for any student enrolled in the course with an ACT score below 18.EPC recommends that the language read the “ENGL 101E is intended for students who are NOT eligible for regular 101 sections” and changing the almost to not.  |
| Dept. | Request | EPC Action | Comments |
| History  | Change prerequisites for History 201 World History 1 | Approved once amended with the signature of the College Dean by the following vote:8 in favor1 abstained  | TJ Park explained that the change in pre-reqs will allow students more flexibility in when it can be taken. He also noted that when looking at other History programs, most have a pre-req of Engl 101 and not 102.One committee member noted a concern that if a research paper is required, students will not have had the Engl 102 which teaches how to do correct research papers. Dr. Park noted that his colleagues require essay’s but not research papers meaning students must write but it is not necessarily a research paper. The EPC recommends that the History Department confer with all professors teaching the course, including adjuncts, that the writing assignments in the class not be held to standards taught in English 102. No signature of College Dean  |
| Dept. | Request | EPC Action | Comments |
| History  | Change prerequisites for History 202 World History 2 | Approved once amended with the signature of the College Dean by the following vote:8 in favor1 abstained.  | TJ Park explained that the change in pre-reqs will allow students more flexibility in when it can be taken. He also noted that when looking at other History programs, most have a pre-req of Engl 101 and not 102.One committee member noted a concern that if a research paper is required, students will not have had the Engl 102 which teaches how to do correct research papers. Dr. Park noted that his colleagues require essay’s but not research papers meaning students must write but it is not necessarily a research paper. The EPC recommends that the History Department confer with all professors teaching the course, including adjuncts, that the writing assignments in the class not be held to standards taught in English 102. No signature of College Dean  |
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| History  | Change prerequisites for History 207 American History to 1865 | Approved once amended with the signature of the College Dean by the following vote:8 in favor1 abstained | TJ Park explained that the change in pre-reqs will allow students more flexibility in when it can be taken. He also noted that when looking at other History programs, most have a pre-req of Engl 101 and not 102.One committee member noted a concern that if a research paper is required, students will not have had the Engl 102 which teaches how to do correct research papers. Dr. Park noted that his colleagues require essay’s but not research papers meaning students must write but it is not necessarily a research paper. The EPC recommends that the History Department confer with all professors teaching the course, including adjuncts, that the writing assignments in the class not be held to standards taught in English 102. No signature of College Dean  |
| Dept. | Request | EPC Action | Comments |
| History  | Change prerequisites for History 208 American History from 1865 | Approved once amended with the signature of the College Dean by the following vote:8 in favor1 abstained | TJ Park explained that the change in pre-reqs will allow students more flexibility in when it can be taken. He also noted that when looking at other History programs, most have a pre-req of Engl 101 and not 102.One committee member noted a concern that if a research paper is required, students will not have had the Engl 102 which teaches how to do correct research papers. Dr. Park noted that his colleagues require essay’s but not research papers meaning students must write but it is not necessarily a research paper. The EPC recommends that the History Department confer with all professors teaching the course, including adjuncts, that the writing assignments in the class not be held to standards taught in English 102. No signature of College Dean  |
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| Modern Foreign Languages | Approve new optionAllow students inInternationalStudies ForeignLanguage concentration an option to minor in French (15 hours)if their major isInternational Studies Spanish. | Recommended to approve with dated application by the following vote. 9 in favor  | Application needs dated. The committee discussed whether Business and Political Science need to be notified and sign or not. The committee agreed neither signature is needed. None in fiscal effects was discussed and is understood to mean no extra faculty needed, courses are already being taught, no extra resources will be needed.  |
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