

EPC Meeting Minutes

4/24/15

Attendees :

Committee Members: Micheal Fultz, Chemistry; Dawn Arbaugh, student; Manashi Ray, Sociology; Kerri Steele, Criminal Justice, Tae Jin Park, History; Kent Shaw, English, Kumara Jayasuira (*ex officio*)

Subcommittee: Alan Tillquist, Michael Kane, Suvayan De, Anthony Moncrief

Guests: Katherine Harper, Biology; Jack Magan, Ali Ziyati, Patricia Wilson, Education

Dept.	Request	EPC Action	Comments
Communications	Add new course to catalog: Comm 103 Introduction to Digital Editing	Approval pending changes to the syllabus with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	Ali Ziyati explained that the course was needed as students were missing vital information on an introduction to software used in the rest of the program. Explained in a later proposal, another course will be moved to allow room for this course without adding hours to the curriculum, without needing extra staff persons, and The committee noted that the syllabus will need a plagiarism section, a change to the points for attendance, and percentages on the graded scale. A committee member questioned if additional faculty was needed, Ali explained that other courses will be changed to restricted electives and will be offered in alternating semesters to minimize fiscal effects. Additionally, courses within the dept. can be taught by graduate students. A committee member questioned the amount of points awarded for attendance in the course and Ali noted that it was a typo and he will fix it. *Minutes from meeting attached to other proposals will need to be added to the packet*

Dept.	Request	EPC Action	Comments
Communications	Revise course description : Comm 307 Writing for Media	Approved with resubmission of dept. meeting minutes and revision of form to include change in pre-reqs with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	Currently students can take 307 OR 348. The new proposal is to require 307. The committee noted that the minutes from the dept. need to reflect departmental agreement to this change. Additionally, the EPC form needs to reflect both a change in prerequisites and a revision of course description.

Dept.	Request	EPC Action	Comments
Communications	Approve change in requirements: Remove Comm 340 from required courses and add 307 to required courses	Approved with edits to the EPC form to reflect curriculum description and not course description with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	By requiring 307 for all majors, a curriculum change is needed to move 340 to each emphasis as restricted elective. Committee noted that the proposed curriculum is not accurate and does not reflect Comm 340 as a restricted elective. Committee also noted that the catalog description should reflect the curriculum description, not the course description. An edited curriculum has been submitted to the chair. *Chair to add edited curriculum to the proposal*

Dept.	Request	EPC Action	Comments
Communications	Approve change in requirements : Move Comm 348 from major and add to all areas of emphasis to encourage students to take Comm 307	Approved with edits to the EPC form to reflect curriculum description and not course description following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	By requiring 307 for all majors, a curriculum change is needed to move 348 to each emphasis as restricted elective. Committee noted that the proposed curriculum is not accurate and does not reflect Comm 348 as a restricted elective. Committee also noted that the catalog description should reflect the curriculum description, not the course description. An edited curriculum has been submitted to the chair. *Chair to add edited curriculum to the proposal*

Dept.	Request	EPC Action	Comments
Communications	Change prerequisites: Comm 382 has current pre-req of 140, requested change to Comm 140 and Comm 241	The change was approved with the following vote: Unanimous approval	Ali Ziyati explained that students are not prepared for 382 without 241.

Dept.	Emphasis	Request	EPC Action	Comments
Communications	Public relations	Approve change in requirements: Remove	Action approved pending date changes on front page of EPC form and with revision to include only the PR curriculum description	English 429 to be removed from Public

		English 429 from requirement, it is replaced with Comm 307	replacing English course description with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	relations but will remain an elective for Journalism
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Dept.	Program	Request	EPC Action	Comments
Educ	Elementary Ed K-6	Add new course to catalog: Educ 324 Teaching mathematics in the elementary school	Approve with addition to the syllabus with the following vote: 5 approval 1 abstention All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	Pat Wilson explained that the registrar has added the appropriate course number and used the correct form. The committee noted that a professor and hours are needed for the syllabus.

Dept.	Program	Request	EPC Action	Comments
Educ	Elementary Ed K-6	Approve change in requirements: replace Math 317 with Educ 324	Approve with the following vote: 5 approval 2 abstention	Pat Wilson explained since the new course has been approved, a change in the curriculum is needed.

Dept.	Request	EPC Action	Comments
Music	Change prerequisites: Music 303, current pre-req of Music 102, requested change to pre-req of Music 202 and 216 or permission of instructor	Approval pending defined passing grade with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	A committee member noted that "passing" should be specified. Is passing counted as a D, or C?

Dept.	Request	EPC Action	Comments
Music	Change prerequisites: Music 405, current pre-req of Music 102, requested change to pre-req of Music 202 and 216 or permission of instructor	Approval pending defined passing grade with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	A committee member noted that "passing" should be specified. Is passing counted as a D, or C?

Dept.	Request	EPC Action	Comments
Physics	Delete course from catalog: Phys 170, Physics through photography	Deletion of the course was approved with the following vote: Unanimous approval	Jack Magan explained that the expertise, interest, and ability to teach the course is gone from the Department and it has not been taught in a number of years. This will make the catalog more precise.

Dept.	Request	EPC Action	Comments
Biology	Approve change in requirements, delete options. Change B.S. in Biology options A, B, and C to B. S. in Biology.	The change was approved with the following vote: Unanimous approval	Katherine Harper presented the Biology proposal to collapse the multiple options in Biology into only one program with options for electives to specialize in particular areas. This is in reference to the outcomes of a program review, the needs of the students to have more personalized schedules based on their future plans, and to add Physics labs to the core curriculum to match other program across the state and county.

Dept.	Request	EPC Action	Comments
Regents bachelor of Arts	Approve new option: area of emphasis in Sociology	Approved pending addition of missing course in proposed curriculum and revision of form including proposed implementation date with the following vote: 5 approval 1 abstention All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	A committee member notes that there is a course reflected on the dept. meeting minutes that is not reflected in the proposed curriculum. Soc 303 will need to be reflected new curriculum. The form must also be corrected and realigned in the curriculum table

Dept.	Request	EPC Action	Comments
Regents bachelor of Arts	Approve new option: area of emphasis in Technical Writing	Approved pending a revision of EPC form with the following vote: Unanimous approval All changes to be made and resubmitted to EPC chair by Wednesday, April 4-29	

Michael