

EPC Meeting Minutes

Attendees :

Committee Members Present: Micheal Fultz, Anthony Moncrief, TJ Park, Dawn Arbaugh (student rep.), Kent Shaw, Bonnie Dunn-WVSU Extension Services, Kerri Steele, Manashi Ray, Abainesh Mitiku, Kumara Jayasuriya (*ex officio*)

Subcommittee Members – Alan Tilquist, Michael Kane, Suvayan De

Guests: Genia Sklute-Honors Program, Patricia Wilson - Education Department, Upali Karunthilake - Math Department, Naveed Zaman - Math Department

Dept.	Request	EPC Action	Comments
Honors Program	Approve new course: Honors 301 Philosophy of Research Course	Approved with the following vote: 6 in favor of approval of course 2 Against approval of course 1 abstained from voting	Dr. Sklute was in attendance. A committee member voiced concerns that the course may not be needed in addition to research courses. A committee asked for clarification on the difference in this course and Captstone courses in individual departments. Dr. Sklute noted that the course is a 1 hour course to be added only for students in the Honors Program. The course will not replace any research courses or the student's thesis. The course will span research in all disciplines. A committee voiced concern that the addition of the course would have fiscal consequences for the departments that supply the professor for the course each year. Dr. Sklute noted that the course had been approved by the Honor's Committee and was signed by appropriate parties. The committee agreed we need further clarification of what is meant by and needed under the form's section of Fiscal Effects. This clarification will be sought from the Faculty Senate.

Dept.	Program	Request	EPC Action	Comments
Education	Theater Education PreK-Adult	Terminate Program	Request approved unanimously	This program has had no majors or graduates for at least the previous 5 years.

Dept.	Program	Request	EPC Action	Comments
Education	Journalism 5-Adult	Terminate Program	Request approved unanimously	This program has had no majors or graduates for at least the previous 5 years.

Dept.	Program	Request	EPC Action	Comments
Education	Biology 9-Adult	Approve Changes in Requirements. Physics is now a requirement of NSTA Standards for Biology Educators.	Proposal withdrawn by Department for later resubmission.	The committee expressed concern with the number of pre-reqs required and the amount of hours that it would add to the program overall. A committee member noted that pre-reqs required for courses needed for the degree do not need to be reflected as requirement of the degree so the number of hours does not need to be added to the

		Trigonometry is a pre-req for Physics.		curriculum. Also, the committee members noted that catalog descriptions and proposed implementation dates need to be added.
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Dept.	Program	Request	EPC Action	Comments
Education	General Science 5-Adult	Approve Changes in Requirements. Physics is now a requirement of NSTA Standards for Biology Educators. Trigonometry is a pre-req for Physics.	Proposal withdrawn by Department for later resubmission.	Same discussion as detailed above, pre-reqs for required courses do not need to be reflected on Department Curriculums, only the actual courses required should be included.

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 020	Revise course description and change pre-requisites. Change pre-req from ACT Math 15-18 to no pre-requisite. Revise course description to better reflect expected outcomes	Revision approved by unanimous vote.	Math 020, Math 021, Math 119 were discussed both separately and simultaneously. The following comments beginning and ending with the * symbol are reflect simultaneous discussion for all three courses The proposal is for Math 020 as the first level in a series of 2 remedial Math courses as needed based on student's ACT or SAT scores. *The committee questioned how adding another remedial Math course would affect financial aid. The guests present from the Math department noted that many WVSU students struggle with higher level concepts in Math 111 and Math 120 and that Math 020 was not bridging the entire gap for students with low SAT and ACT scores. The committee questioned who would staff the additional courses. The guests present from the Math Department noted that they envision students from the Math Department and Math Education Department would assist with staffing extra sections. The committee questioned how this may affect financial aid and it was noted that Math 020 currently counts toward financial aid credits.*

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 021	Add new course to catalog. Add course Math 021 Essentials of Algebra to bridge gap between Math 020 and Math 119 for students with very low ACT/SAT scores and to serve as single	Revision approved by unanimous vote.	*See comments above*

		remedial Math course for students with low ACT/SAT scores.		
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Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 119	Add new course to catalog. Math 119 will bridge gap between Math 021 and Math 020.	Revision approved by unanimous vote with revision of signatures from Departments that require Math 120 specifically in their core curriculum.	*See comments above* Additionally, the committee questioned how Math 021 could be a pre-req for the course while it could also run concurrently with the course. It was noted that this is flaw on the current EPC form and it should be changed to reflect Prerequisite and Co requisites. A committee member was concerned that this would affect programs that have Math 120 as a requirement of the specific program and not just as a gen ed requirement. It was pointed out that programs can revise their standards to reflect either Math 119 or Math 120. It was also noted that the current EPC form requires approval of any affected programs rather than just signatures showing that they were informed of the decision from the department in charge of the revision. The committee recommends that while using the current form, any departments that specifically require Math 120 as part of their core curriculum sign off that they approve this course. The Provost will email all Deans to help gather the signatures requested by the committee. Signatures must be gathered by Monday, 2/2/15 in order to meet the committees approval for this month.

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 120	Change pre-requisites. Change pre-req from ACT Math 15-22 or C or better in Math 020 to ACT 21+ or Math 119.	Revision approved following vote: 8 in favor of approval of revision 1 opposed to approval of revision. Provided the Math department provides the required signatures by February 2, 2015.	Math 020, Math 021, Math 119 were discussed both separately and simultaneously. The following comments beginning and ending with the * symbol are reflect simultaneous discussion for all three courses The proposal is for Math 020 as the first level in a series of 2 remedial Math courses as needed based on student's ACT or SAT scores. *The committee questioned how adding another remedial Math course would affect financial aid. The guests present from the Math department noted that many WVSU students struggle with higher level concepts in Math 111 and Math 120 and that Math 020 was not bridging the entire gap for students with low SAT and ACT scores. The committee questioned who would staff the additional courses. The guests present from the Math Department noted that they envision students from the Math Department and Math Education Department would assist with staffing extra sections. The committee questioned how this may affect financial aid and it was noted that Math 020 currently counts toward financial aid credits.*

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 103	Change pre-requisites. Change pre-req from eligibility for Math 120 to Math 021, concurrent enrollment in Math 021, or ACT Math 19+	Revision approved following vote: 8 in favor of approval of revision 1 abstained from voting	No new comments on this proposal as it echoed the discussion on the proposal for change in pre-reqs of Math 120.

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 111	Change pre-requisites. Change pre-req from "C" or better in Math 020, score of 19-22 in ACT Math or by placement to Math 021, concurrent enrollment in Math 021, or ACT Math 19+	Revision unanimously approved.	No new comments on this proposal as it echoed the discussion on the proposal for change in pre-reqs of Math 120 and Math 103.

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	Math 150	Add new course to catalog. Add Math 150 Introduction to LaTeX	New course unanimously approved with revision of catalog description as noted by the EPC subcommittee.	The guests from the Math Department explained the description, purpose, and outcomes of the new course. Furthermore, they detailed that the course is a one hour elective.

Dept.	Course	Request	EPC Action	Comments
Math and Computer Science	CS 445	Add new course to catalog. Add CS 445 Embedded Systems	New course unanimously approved. The registrar will need to verify the availability of the course numbers.	The guests from the Math Department explained the description, purpose, and outcomes of the new course. The EPC subcommittee noted that the course needs a catalog description however the catalog description is on the syllabus attached to the proposal.

Other:

Dr. Fultz will seek clarification of the fiscal effects needed on the EPC form from the Faculty Senate.

Drs. Fultz, Mitiku, and Steele will form a subcommittee to update the EPC submission form to make it clear as possible. Dr. Fultz will contact Dr. Mitiku and Dr. Steele to set up time and date for meeting.

Submitted by,



Dr. Micheal Fultz

2014-2015 EPC Chair