

Constitution and Bylaws Committee Report to Faculty Senate, April 7, 2017

From: Michael E. Workman, Chair, Sonya Armstrong, Oliver Cruz-Milan, Patricia Wilson, Robin Broughton & Jack Magan

Times Met fall & spring semesters, 2016-2017: August 10, September 16 (email exchange), October 7 (chair met with Executive Committee), and January 18, 2017

Actions taken: Pursuant to Faculty Senate determination of February 1, 2013 to revise and update the Faculty Handbook, Constitution, and Bylaws, the committee conducted a review of minutes of Faculty Senate & General Faculty meetings to discover motions which have altered the structure and/or function of the Faculty Senate and its Standing Committees, yet have not been recorded in the most current versions of the Constitution and Bylaws. The Constitution and Bylaws Committee has reviewed and unanimously approved the following motions to be put before the General Faculty or Faculty Senate:

Constitution: Motion to be considered at next General Faculty Meeting

Add Parliamentarian as *ex officio* member of the Constitution and Bylaws Committee – motion passed unanimously at Faculty Senate meeting, September 5, 2014. However, I found no evidence that this motion was approved at a General Faculty meeting per the Constitution's amendment process.

Bylaws: Motions to be considered at April 7, 2017 Faculty Senate Meeting

Create Honors Committee – A motion to create an Honors Committee passed unanimously at General Faculty Meeting, August 16, 2011; this motion also endorses the appointment of a director/chair of the committee who will act as coordinator with an administrative course release. The Constitution and Bylaws Committee recommends the following motion to the Faculty Senate for amendment of the Bylaws: **An Honors Committee shall be added to the Faculty Senate's Standing Committees. The function of the Honors Committee will be to develop an Honors Program. It will be composed of a director/chair, who will act as coordinator and receive an administrative course release; four (4) representatives, one from each college; four (4) at large members; and three (3) *ex officio* members, viz. the Director of Admissions, Registrar, and the President of the Student Government Association.**

Remove Athletic Committee as Standing Faculty Senate Committee – Motion to this effect passed without objection at Faculty Senate meeting, September 7, 2012. The Constitution and Bylaws Committee recommends the following motion to the Faculty Senate for amendment of the Bylaws: **The Athletic Committee shall no longer be one of the Standing Committees of the Faculty Senate.**

Remove Gus R. Douglass Institute's members from Cultural Activities Committee – motion passed to remove GRDI member from Cultural Activities/Educational Committee, but maintain GRDI members on Library and Faculty Research & Development Committees. The motion passed and goes to the Constitution, By-laws, & Faculty Handbook Committee for incorporation, Faculty Senate, September 2, 2016

Change Composition of Cultural Activities Committee – Accept recommendations of Cultural Activities Committee to change composition of committee and move to Constitution and Bylaws Committee passed by Faculty Senate, September 7, 2012. Motion to add three representatives to Cultural Affairs committee passed by Faculty Senate to include three *ex officio* members, one from Academic Affairs, a

representative from University Relations and the Chair of General Education Committee, Nov. 7, 2014. Motion to approve change in Cultural Affairs Committee approved, second vote, Faculty Senate, December 5, 2014. The Constitution and Bylaws Committee recommends the following motion to the Faculty Senate for amendment of the Bylaws: **The Cultural Activities and Educational Assemblies shall consist of four (4) at large members, one from each college; six (6) at large members from any college; four (4) students appointed by the deans of each college; and four (4) non-voting *ex officio* members, viz. the Coordinator of Cultural Activities, an appointee by VPAA/Provost, an appointee by VP University Relations and Operations, and the Chair of the General Education Committee.**