



WEST VIRGINIA STATE UNIVERSITY

Director of Assessment and Teacher Residency Partnerships Education Department

West Virginia State University:

West Virginia State University (WVSU) is a public-land grant institution, which was founded in 1891 as a Historically Black College and University (HBCU), and has evolved into a fully accessible, diverse, and multi-generational institution serving approximately 3,500 students. The University is a community of students, staff, and faculty committed to innovative teaching and learning, research and service that offers 23 undergraduate and seven graduate degrees through its four colleges, and competes in athletics at the NCAA Division II level in five men's sports and six women's sports. WVSU is located in Institute, WV, a suburb of Charleston, the largest city and the capital of West Virginia. With more than 300,000 people living in the metropolitan area, it is an active, exciting and engaging community, boasting cultural and historical events, music, festivals and entertainment.

Position Description

West Virginia State University's Department of Education is seeking a Director of Assessment and Teacher Residency Partnerships. This is a non-classified, essential, FLSA exempt, full-time, benefits-eligible position.

The Director of Assessment and Teacher Residency Partnerships plays a dual role in overseeing the design, implementation, and evaluation of assessment systems within the college's education department, while also managing and cultivating partnerships with local schools and districts for the teacher residency program. This position is key in ensuring that the college's educator preparation programs meet both academic standards and practical, field-based experience requirements. The Director works collaboratively with faculty, school leaders, and other stakeholders to foster an environment of continuous improvement and excellence in teacher education. This position reports to the WVSU Education Department Chair and Dean of the College of Professional Studies.

Responsibilities for the Director of Assessment and Teacher Residency Partnerships

This is a twelve-month appointment and responsibilities include:

Assessment Oversight and Coordination:

- Work with the department chair to develop, implement, and maintain assessment systems that align with state and national accreditation standards, including CAEP.

- Collaborate with faculty to design course-level and program-level assessments that accurately measure student learning outcomes and teaching competencies.
- Communicate and collaborate with assessment coordinators and chairs in other departments to facilitate college-level data collection and communication.
- Analyze assessment data to identify trends, strengths, and areas for improvement in the teacher preparation programs.
- Prepare and present assessment reports required for accountability and accreditation to internal and external stakeholders, including accreditation bodies, faculty, and administration.

Partnership Development and Management:

- Establish and maintain strategic partnerships with local schools, districts, and educational organizations to support the teacher residency program.
- Oversee the creation and management of partnership agreements, ensuring alignment with the college's academic goals and the needs of partner schools.
- Serve as the primary liaison between the college and partner schools, facilitating effective communication and collaboration.

Residency Program Management:

- Coordinate the placement of teacher residents in partner schools, ensuring that residency experiences are well-integrated with academic coursework.
- Provide ongoing support and professional development for teacher residents, including mentoring and coaching.
- Monitor the progress of teacher residents, ensuring they meet program milestones and are on track for successful certification.

Program Evaluation and Continuous Improvement:

- Lead the evaluation of the teacher residency program and partnerships, using data to inform decision-making and program enhancements.
- Work with faculty and school partners to implement changes based on assessment findings and program evaluations.
- Ensure that all residency and assessment activities comply with state and national accreditation requirements.

Communication and Reporting:

- Develop an Annual Assessment Plan for the undergraduate program.
- Communicate assessment results and program outcomes to faculty, administration, and external stakeholders.
- Advocate for the teacher residency program and assessment initiatives at local, state, and national levels.

- Represent the college in professional organizations, conferences, and meetings related to teacher education, assessment, and residency partnerships.
- Summer work hours associated with the teacher residency partnerships and department assessment reporting is required

Requirements for the Director of Assessment and Teacher Residency Partnerships

- Effective verbal and written communication skills.
- Proven expertise in assessment, program evaluation, and data analysis.
- Experience with and knowledge of assessment and CAEP Accreditation.
- Technology skills (Microsoft, BANNER, Moodle, Watermark Platforms).
- Strong understanding of teacher preparation standards and residency models.
- Experience in managing partnerships with schools and educational organizations.
- Excellent organizational, communication, and interpersonal skills.
- Ability to work collaboratively with diverse stakeholders, including faculty, students, school leaders, and community partners.
- Commitment to promoting equity, diversity, and inclusion in education.
- Degree in field related to education is preferred.
- Be aware of, understand, and follow university policies.
- Be aware of, understand, and follow all policies of the West Virginia Department of Education.

Must have knowledge of:

- Accreditation standards
- Student learning outcomes
- Assessment practices and methods
- Assessment plan for college
- Pedagogy – practice and study of teaching
- Learning theory – practice and study of learning
- Rubrics
- Policy 5100 and 5202
- Statistics and Data Analysis Methods

Salary Statement

Salary commensurate with qualifications and experience.

To Apply:

This position will remain open until filled. However, first consideration will be given to applicants who submit a resume, cover letter, academic transcripts, proof of teaching licensure, and the names and email addresses or phone numbers of three professional references by October 9, 2024. All requested information must be submitted for your application to be considered.

Please submit application materials via email to jobs@wvstateu.edu or mail to:

West Virginia State University
Department of Human Resources
P. O. Box 1000, 105 Cole Complex
Institute, WV 25112

West Virginia State University conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Any offer of employment is contingent upon the satisfactory completion of a background check.

West Virginia State University is an Equal Opportunity/Affirmative Action institution. No person shall be denied admission to educational programs, activities or employment on the basis of any legally protected status, or be subjected to prohibited discrimination involving, but not limited to, such factors as race, color, creed, religion, national or ethnic origin, marital status, citizenship, sex, sexual orientation, gender identity or expression, age, disability, or protected veteran status. West Virginia State University is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation to participate in the job application or interview process, contact, please contact the Disability and Accessibility Resources unit at 3040766-3083 or ada@wvstateu.edu.