

AGENDA
West Virginia State University
Adhoc Bylaws and Policies Committee
Erickson Alumni Center, Wesiberg Lounge
November 19, 2019
2:00 PM.

1. Call to Order and Roll Call, Chair, Mr. Mark Kelley, presiding
2. Verification of Appropriate Notice of Public Meeting
3. Review and Approval of Meeting Agenda Action
4. Review and Approval of September 5, 2019, Meeting Minutes Action
5. Discussion and Updates
 - a. The HEPC 133-49 Accountability System
 - b. Higher Education Policy Commission, Higher Education Report Card
 - c. Title 133 Procedural Rule, Series 10, Program Review
6. Proposed Revision of Bylaws Article II. Meetings
7. Other Matters
8. Next Meeting Date- *TBD*
9. Adjournment

Agenda prepared by – DeNeia M. Thomas, Ph.D., Chief of Staff and Board Liaison,
November 1, 2019

**Board of Governors
West Virginia State University
Adhoc Bylaws and Policy Review Committee**

Date/Time: 11/19/2019 -- 2:00 PM

Location:

Erickson Alumni Center Weisberg Lounge
West Virginia State University

Purpose: Regular meeting of the Committee

Notes:

Meeting was approved : 10/29/2019 3:48:02 PM

Meeting Minutes
West Virginia State University Board of Governors
Bylaws and Policies Special Committee
Erickson Alumni Center, Grand Hall
September 5, 2019
10:30 a.m.

1. Call to Order and Roll Call

Mr. Kelley called the meeting to order at 10:35 a.m. and asked for the roll call.

Members Present: Mr. Davis, Ms. Dooley, Mr. Jones, and Mr. Kelley.

Other Members Present: Dr. Vaughan, Mr. Payne, Dr. Smith, and Mr. Lipscomb.

2. Verification of Appropriate Notice of Public Meeting

Mr. Kelley verified the Appropriate Notice of Public Meeting.

3. Review and Approval of Agenda

Ms. Dooley motioned for approval of the Agenda as presented. Mr. Kelley seconded the motion, and the motion carried.

4. Review and Approval of June 6, 2019 Minutes

Mr. Jones motioned for approval of the minutes of the June 6, 2019 meeting. Mr. Davis seconded the motion, and the motion carried.

5. Discussion on Process for Review of Bylaws and Policies

Mr. Kelley discussed at the last committee meeting, Bylaws were amended and the updated Bylaws are in the Board member's book. He reminded the committee the word "classified" was removed. He inquired about the annual compact and Dr. DeNeia Thomas said the rule has not passed and HEPC will vote at the September 27, 2019 meeting.

The Board also discussed changes to how to conduct Board meetings. The Committee recommended meeting in October after the HEPC meeting. Ms. Dooley suggested once we have the changes from HEPC that the Board receive the information in a timely matter. Mr. Kelley said he would like to have the Board materials in advance to allow time for review and preparation.

Dr. Smith shared she appreciated the structure of the meeting today. Mr. Jones remarked anything we can do to improve efficiency, time and communication is always helpful. Ms. Dooley shared when they meet all together for committees, it is helpful and important to fully understand the challenges.

Dr. Smith shared that the Board does have the option of reformatting the structure for the October meeting. Mr. Jones requested that the Board receive the information for the meeting one week prior and requested page numbers on the book.

6. Next Meeting Date

TBD

7. Adjournment

With there being no further business, Mr. Jones motioned for adjournment. Ms. Dooley seconded the motion. The meeting adjourned at 10:45 a.m.

Respectfully Submitted by – Amanda Fellure, Support Clerk, Adhoc Bylaws and Policies Special Committee, September 10, 2019.