



WEST VIRGINIA STATE UNIVERSITY

Office of International Affairs (OIA)

REQUIRED INFORMATION FOR APPLICANTS NOW IN THE UNITED STATES ON NONIMMIGRANT VISAS

INSTRUCTIONS TO APPLICANTS IN THE U.S.: All students should complete Section A of this form. You should request the International Student Advisor or Counselor at the school you currently attend or most recently attended to complete Section B. You will not be issued an I-20 from WVSU until this form is completed and returned with the documents requested.

In order for WVSU to provide you an I-20, you will need to request your current school's International Advisor to release your SEVIS record to West Virginia State University. Once you are issued an I-20 from WVSU, you must report to the OIA within 15 days of the beginning of classes to have your transfer processed. If you are not an F-1 or J-1 visa holder, complete Section A only and return the form with the required documentation. All forms should be sent to the address indicated on this form.

SECTION A: INFORMATION FURNISHED BY THE STUDENT

FULL NAME _____
(Family or surname) (First or given name) (Middle name)

COUNTRY OF BIRTH _____ COUNTRY OF CITIZENSHIP _____

SEMESTER OF INTENDED ENROLLMENT AT WVSU: _____ MAJOR FIELD OF STUDY _____ DEGREE SOUGHT _____

MOST RECENT U.S. INSTITUTION ATTENDED _____ DATE OF ATTENDENCE _____
From _____ to _____
(Name of Institution)

Place an X next to the visa classification you now hold and attach copies of the documents requested.

_____ F-1 student: Attach copies of your I-94 and all 1-20's issued to you.

_____ J-1 student: Attach copies of your I-94 and all IAP-66's issued to you.

_____ Other: Please specify and attach all copies of immigration documentation.

I HEREBY AUTHORIZE THE FOREIGN STUDENT ADVISOR AT THE US INSTITUTION I HAVE MOST RECENTLY ATTENDED TO REVIEW THE INFORMATION PROVIDED ABOVE AND ON THE ATTACHED PHOTOCOPIED DOCUMENT(S) AND TO PROVIDE THE ADDITIONAL COMMENTS REQUESTED IN PART B OF THIS FORM.

Student Signature _____ Date _____

(OVER)

SECTION B:

INSTRUCTIONS TO THE PDSO/DSO AT THE INSTITUTION CURRENTLY OR MOST RECENTLY ATTENDED BY THE STUDENT. Before filling out Section B, please review the information the applicant has provided in Section A against the records maintained in your office. Please answer the following questions and return the completed form to the address given at the bottom of this page. Thank you.

1. Is the information in Section A (including photocopies of certificates of eligibility) complete and accurate according to records in your office? YES _____ NO _____

(If NO, please comment) _____

2. Please indicate the date the SEVIS record will be transferred to WV SU: _____

3. To the best of your knowledge, is this student currently in status? YES _____ NO _____

4. Has the student ever been reinstated to status? _____; If yes. Please indicate the date the reinstatement was approved: _____

5. If the applicant is in F-1 status, please indicate (from your records) his/her:

First day of F-1 status _____ SEVIS Number _____

Dates attended at your institution: From _____ To _____

Practical Training authorized by your institution (Please indicate type and specific dates):

6. If the applicant is in J-1 status, please indicate (from your records) his/her:

First day of J-1 status _____ SEVIS Number _____

Name of Program Sponsor _____

Academic Training Authorized (Specify Dates) _____

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Certifying Official Name and Title: _____

Institution: _____ Signature _____ Date _____

Address _____

Email: _____ Telephone () _____

PLEASE RETURN THIS FORM AND ATTACHMENTS TO:

international@wvstateu.edu
Office of International Affairs
West Virginia State University
304 Ferrell Hall
P O. Box 1000
Institute, WV 25112
Phone: (304) 204-4094