

Executive Committee Meeting
7/31/2020

Attendees: Jessica Barnes-Pietruszynski; Leighann Davidson; Barbara Ladner; Richard Ford; Katherine Harper; Tom Kiddie; Frank Vaughan; Edward Lomax; Jack Magan; Scott Woodard; and Alan Skidmore.

J. Barnes-Pietruszynski indicated there were two concerns for this meeting: faculty opening schedule and COVID-19 response.

Email – No Schedule for Faculty

J. Barnes-Pietruszynski has requested this email numerous times with no response.

F. Vaughan stated he called S. Woodard and asked for a rough general schedule, but have not heard anything. J. Barnes-Pietruszynski believes nobody wants to make a final decision.

R. Ford indicated Dr. Byers said he was meeting with Governor Justice and other college Presidents later today.

J. Barnes-Pietruszynski discussed the openings of K-12 schools being after Labor Day, which provided schools with more time to prepare.

F. Vaughan just sent S. Woodard the information regarding the meeting, asked if that was okay with the committee.

S. Woodard has written the information in a lengthy email, which will include the meeting schedule, but was waiting on the final decision by government and administration before doing so. The email should be received today, but the general faculty meeting will be Thursday morning at 9:00 am in the Student Union. President Pride will Zoom in for the general faculty meeting.

S. Woodard indicated when campus receives a positive COVID-19 test, if that student lives within 50 miles, they can quarantine at home and after producing a negative result, can come back to campus. If they are international or live beyond the 50 miles, they will quarantine in Sullivan Hall. He also indicated Kanawha County Health Department is partnering with WVSU in contact tracing, so protocols on classroom exposure will be outlined in the forthcoming email.

Task Force- Reduce class size; virtual learning; etc,

J. Barnes-Pietruszynski spoke about the concerns regarding faculty/staff/student exposure; class sizes; and virtual learning.

L. Davidson shared how some CJ faculty were preparing for their classes and S. Woodard shared that other faculty were doing something similar.

S. Woodard indicated that training on the virtual learning would take place all day Thursday & Friday in Wallace Hall 122. He left the meeting early for another meeting.

T. Kiddie expressed concerns with the plan not being followed by others on campus. He indicated he had been back since mid-July and people are not wearing masks or taking temperatures. He also expressed concern with cleaning protocols.

R. Ford echoed T. Kiddie and said there were some major issues in getting things cleaned prior to COVID-19, so he was not sure it would get better.

T. Kiddie said he had witnessed no custodial staff in Wallace Hall wiping down surfaces; only collecting trash. L. Davidson indicated that a custodial staff member entered her office with no mask, even though the signs say masks must be worn in the office.

J. Barnes-Pietruszynski stated that cleaning the classrooms is a big concern and the university had issues with ABM prior to this, so the concerns with having proper cleaning materials and protocols are a major issue.

A discussion took place in regards to the outbreaks across the state and WVSU's liability. It was conversed that if we are not engaging in proper cleaning protocols, it is going to be a huge issue for WVSU.

F. Vaughan suggested that faculty and staff should be given the same opportunities as students for virtual learning and working, especially those who are in the high-risk range due to age or health or are in contact with a family member that is of high-risk. Faculty members need to have a strong voice in relaying these concerns to the administration.

J. Barnes-Pietruszynski suggested that faculty members should have a stronger voice in saying I am not coming to campus because of the possibility of exposure; but this is also needed to strengthen the voice of the staff.

B. Ladner asked about the flexibility of office hours, will it be okay coming to campus only 2 days a week. J. Barnes-Pietruszynski talked about putting that on the list of concerns, saying there should be flexibility for office hours and to reduce exposure. F. Vaughan suggested maybe rethinking office hours and possibly having office phone number transferred to our cell phones or home phones.

A. Skidmore added a few more details regarding the technology being added to the classrooms. He said he would work with S. Woodard and other administrators in regards to purchasing more Zoom licenses. He also talked about the technology being installed in the classroom and stated there would be trainings on the technology on Thursday and Friday.

J. Barnes-Pietruszynski brought up the issues of ADA compliance with the technology. B. Ladner researched it and said Google Meet is ADA complaint, but it does not appear to be automatic, but she did not research everything involved.

T. Kiddie asked about recording lectures and uploading online. A. Skidmore said he was not sure about Google, but Zoom would allow for recording. T. Kiddie also asked about students doing virtual learning and questions, A. Skidmore said he would check on those details a little more to ensure the students on virtual learning would have the opportunity to ask questions.

F. Vaughan asked whether it was possible to setup a faculty member website or something similar for virtual learning. So the lectures can be recorded and uploaded online. T. Kiddie suggested using the Google Drive to upload the lecture or add WEB 30 tag to the course, so you can upload it through MyOnline.

The final discussion involved voting for vacant faculty senate committee. R. Ford asked if the documents he prepared would be helpful and J. Barnes-Pietruszynski indicated it would be very helpful because she could send them to faculty asking for nominations. L. Davidson suggested using Survey Monkey to calculate votes, but T. Kiddie said he believed the basic subscription only allowed for 100 votes. J. Barnes-Pietruszynski brought up K. Steele's document used for faculty feedback during presidential search and L. Davidson said she uses Google Docs. J. Barnes-Pietruszynski said we could take nominations by email through Thursday and then prepare the Google Docs and send out a link for voting.

F. Vaughan may be engaged in university business on Friday. BOG meeting on Friday, August 7 from 2pm – 5pm. He said he just received the invitation.

J. Barnes-Pietruszynski asked for faculty to keep in mind if they know anyone interested in being Parliamentarian, and if so, send her some names of volunteers.

The meeting ended around 12:48 pm.