

EPC Meeting Minutes

02/26/16, 9:30AM

Members present: Manashi Ray, Tae Jin Park, Suvayan De, Micheal Fultz

Guests present: Susan Marrash-Minnerly, Barbara Ladner, Charles Perdue, Frank Vaughan, Upali Karunathilake, Gail Mosby, Deborah Williams, Brenda Wilson, Aaron Settle, Steven Richards, Coston Davis, Lt. Col. Derrick Spears,

Subcommittee – Abainesh Mitiku, Anthony Moncrief, Michael Kane, Alan Tilquist,

Notes from the Chair: Before the review of the many proposals began we had a discussion on how EPC was to be managed. Two concepts were mentioned.

1. Should there be a cap on the number of proposals submitted each month. People thought that was a good idea to fully review each proposal. Many numbers were thrown around on the submission numbers and this will be examined more fully in the fall semester when the new committee is voted on.
2. Sub-committee – after having discussions with people who have served for years on EPC in the past and with those who were present it was determined that originally the subcommittee was a group of volunteers who worked to streamline the submission process by reviewing the proposals ahead of time and then would come to the full meeting to discuss their evaluation and take part in the full meeting. Through tradition and precedent the role of the subcommittee has been altered to advanced evaluation of the proposals, submission of a written report, and missing the full meeting. With 10 faculty members apart of the committee, 4 subcommittee members missing the meeting that leaves 6 faculty to attend the meeting. If three faculty members cannot make the meeting we lose quorum. This will also be addressed with the first EPC meeting in the fall semester. We discussed the need to develop a written protocol of how EPC is to be maintained. Some of the guest voiced displeasure that representatives from the departments submitting the proposal about not being invited to the subcommittee to hear the concerns of the subcommittee and not getting a chance to correct those concerns before the full committee.

General Education

Dept.	Request	EPC Action	Comments
General Education - Honors	Add a class to the catalog. Honors Freshman Experience	Approved 2 ayes, 2 abstained	Course was given a conditional approval after a lengthy discussion. The Honors program needs to notify the Deans and get their signatures on the proposal by Wednesday, April 26. This was done and accepted by the committee.

College of Natural Sciences and Mathematics

Dept.	Request	EPC Action	Comments
Chemistry	Add Biology 120 to the prerequisites for	Approved unanimously. One abstained	General Biology will provide a stronger background for the success of students taking Biochemistry.

	Chemistry 331 - Biochemistry			
Dept.	Program	Request	EPC Action	Comments
Chemistry	ACS approved	Add Chemistry 305 Polymer Chemistry to the concentration classes and Biology 120 to the cognate courses.	Approved unanimously. One abstained.	This proposal was done to meet the new requirements the ACS has for its approved programs. The polymer course has been dictated to use from the national office. The biology course was added to make sure students took to complete the general education courses as well as prepared for biochemistry.
Chemistry	Option B Applied Chemistry	Add Chemistry 305 Polymer Chemistry to the concentration classes as well as allow students to choose three of the previously required four upper level courses. Biology 120 to the cognate courses.	Approved unanimously. One abstained.	Since 50% of all industrial chemists are exposed to polymers at some point in their academic careers we want to properly prepare those student for their careers. Students will have the choice to select three courses from Environmental Chemistry, Environmental Toxicology, Green Chemistry, or Advanced Organic Chemistry. This will prevent an increase in the number of hours for the major have not increased. The biology course was added to make sure students took to complete the general education courses as well as prepared for biochemistry.
Math and CS		Create a new course – Math 118 College Algebra with Business Applications	Approved unanimously.	Math class designed to help the business majors.

College of Business and Social Sciences

Dept.	Request	EPC Action	Comments
Psychology	Change prerequisites for Psyc 303 Physiological Psychology	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and 200 and Junior standing to just 151. This will eliminate many override cards.
Psychology	Change Course number Psyc 290 to Psyc 304 Lifespan	Approved unanimously.	Dr. Charles Perdue explained the workload and difficulty for this course more resembles a Junior level course not a sophomore level course. The registrar provided the new course number.

	and Developmental Psychology		
Psychology	Change prerequisites for Psyc 306	Approved unanimously.	Dr. Charles Perdue explained they were attempting to streamline the program. Banner was not enforcing the junior status of the prerequisites.
Psychology	Change prerequisites for Psyc 309 Motivations and Emotions	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and 200 to just 151. This will eliminate many override cards.
Psychology	Change prerequisites for Psyc 310 Learning and memory	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and 200 to just 151. This will eliminate many override cards.
Psychology	Change prerequisites for Psyc 312 Industrial and Organizational Psychology	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and 200 and junior standing to just 151. This will eliminate many override cards. Banner was not enforcing the junior status of the prerequisites.
Psychology	Change prerequisites for Psyc 315 History and Systems of Psychology	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed Junior standing to just 151. Banner was not enforcing the junior status of the prerequisites.
Psychology	Change prerequisites for Psyc 320 Sensation and Perception	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and 200 to just 151. This will eliminate many override cards.
Psychology	Change prerequisites for Psyc 325 Comparative Behavior	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from permission of instructor to Psyc 151. This will provide an equal standard for all students who want to take the course.
Psychology	Change prerequisites for Psyc 330 Special Topic Seminar	Approved unanimously.	Dr. Charles Perdue explained that the department wanted to remove the specific examples of what the course may discuss and make it more general. The topics listed in the description have not been taught in years and the department wants to clean up the catalog.
Psychology	Change prerequisites for Psyc 335 Abnormal Psychology	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and permission of instructor to Psyc 151. There was a belief some students were declining to take courses that had a permission of instructor requirement due to a fear of talking to instructor.

Psychology	Change prerequisites for Psyc 340 Clinical Psychology	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed from Psyc 151 and permission of instructor to Psyc 151.
Psychology	Develop a new course Psyc 390 Research Methods	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed Junior standing, Psyc 151, 175, 200, and 2 other Psyc classes to just Psyc 151, 175, and 200 or permission of instructor. Junior standing and 2 extra psychology courses not deemed necessary
Psychology	Develop a new course Psyc 401 Psychology of Personality	Approved unanimously.	Dr. Charles Perdue explained statistics for social sciences is not required for success of the students for this course. Prereq was changed Junior standing or permission of instructor to just Psyc 151. Banner was not enforcing the junior status of the prerequisites.
Psychology	Develop a new course Psyc 404 Aging and Adulthood	Approved unanimously.	A popular special topics course needed a unique course number. The course is popular with the students and always has enough students to make as a class.
Psychology	Alter the curriculum	Approved unanimously.	Remove 6 hours of foreign language credit and replace it with 6 hours of psychology. The foreign language was removed to provide a more streamlined process for students to progress toward graduation. The number of free elective hours stayed consistent at 37-40 hours.

Political Science

Dept.	Request	EPC Action	Comments
Political Science	Change the course name for POSC 321	Approved unanimously	Change the course title from Constitutional Law: Civil Liberties to Constitutional Law. This was done to match the course content.
Political Science	Revise the course description and prerequisites for POSC 410	Approved unanimously with edits to correct some grammar. Edits made and accepted.	To clarify the prerequisites for the course eliminating the confusion of which classes are required. It will also make the description match the content of the course.
Political Science	Revise the course description and prerequisites for POSC 415	Approved unanimously with edits to correct some grammar. Edits made and accepted.	To clarify the prerequisites for the course eliminating the confusion of which classes are required. It will also make the description match the content of the course.
Political Science	Alter the curriculum – General Option	Proposal withdrawn	Proposal withdrawn
Political Science	Alter the curriculum – Public Policy	Approved unanimously	Add Political Science 210 International Policy to the core course list within the department. Still has more than 20 free elective hours to pursue a minor.

Political Science	Alter the curriculum – Prelaw	Approved unanimously	Add POSC 204 State and Local Government and Political Science 210 International Policy to the core course list within the department. Still has more than 20 free elective hours to pursue a minor.
Political Science	Alter the program description for political science in the catalog.	Approved unanimously	There was extensive discussion on whether EPC needs to approve the program description for departments. This will be discussed by the Faculty Senate the first Friday in May.

Sociology

Dept.	Request	EPC Action	Comments
Sociology	Delete Sociology 205 Introduction to Appalachian Studies from the catalog	Approved unanimously with edits to the departmental minutes to show vote totals. Edited minutes were submitted. One abstained.	The course became dormant after the faculty member who taught the course passed away. The department would like to clean up the catalog.
Sociology	Create a new course Sociology 220 Popular Culture and Society	Approved unanimously with edits to the departmental minutes to show vote totals. Edited minutes were submitted. One abstained.	The course has been taught as a special topics and the students enjoyed the course. This will be taught as an interdisciplinary course.
Sociology	Create a new course Sociology 304 Social Gerontology	Approved unanimously with edits to the departmental minutes to show vote totals. Edited minutes were submitted. One abstained.	This course is designed to help students understand aging since this is a growing concern with an aging population in the state of West Virginia. The course will address gerontology issues and social aspects of aging for the aged and for society.
Sociology	Delete Sociology 307 Sociology of Religion	Approved unanimously with edits to the departmental minutes to	The course became dormant after the faculty member who taught the course passed away. The department would like to clean up the catalog.

	from the catalog	show vote totals. Edited minutes were submitted. One abstained.	
Sociology	Create a new course Sociology 323 Sociology of Globalization	Approved unanimously with edits to the departmental minutes to show vote totals. Edited minutes were submitted. One abstained.	The course will be added as a sociology of globalization to the sociology electives in the fall semester. This course is designed to help students understand how American Society is interlinked with global forces.
Sociology	Change course number from Sociology 406 Social Inequality to Sociology 306	Approved unanimously with edits to the departmental minutes to show vote totals. Edited minutes were submitted. One abstained.	Faculty believe it is likely to attract more students with a lower course number which is more closely related to course requirements.

Economics

Dept.	Request	EPC Action	Comments
Economics	Add a new course to the catalog and general education Economics 109 Introduction to world economy	Approved unanimously. One abstained.	Teach the average college student the evolving issues of international economic significance. The course has been approved by the general education committee as an international perspectives course. This course will be taught by existing faculty.
Economics	Create a new course Economics 315 Behavioral Economics	Approved unanimously. One abstained.	Existing faculty members will be used to teach this course on psychology and economic theories in current policy debates.
Economics	Create a new course Economics 318 Financial Economics	Approved unanimously. One abstained.	Existing faculty members will be used to teach the developments on the modern financial markets.

Economics	Alter the curriculum	Approved unanimously. One abstained.	Alter the curriculum to remove two required upper level courses (ECON 306 and ECON 308) from the core courses. The concentration area will increase by two elective upper division economics classes. Total number of economics classes and credit hours in the degree program remains the same.
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Business Administration

Dept.	Request	EPC Action	Comments
Business Administration	Change prerequisites for BA 305 Principles of Marketing	Approved unanimously	Change prerequisites form Economics 201 and 202. Economics 202 was deemed to be sufficient as the prerequisite.
Business Administration	Approve new course for catalog BA 306 Branding	Approved unanimously	This course will be taught in rotation with other restricted marketing electives. The course maybe taken by students in other majors.
Business Administration	Approve new course for catalog BA 406 Marketing Tourism	Proposal withdrawn	This course was withdrawn.
Business Administration	Termination of International Economics track	Approved unanimously	This track was recommended for termination because of the lack of demand. No students are currently pursuing this track.
Business Administration	Alter the curriculum	Approved unanimously	The Accounting concentration will align better with the CPA exam. Marketing course will include both new and existing courses into the restricted electives. BA 406 was removed from the restricted electives list due to the new course proposal being withdrawn.
Business Administration	Alter the post graduate accounting certificate	Approved unanimously	Delete BA 308 Business law 2 from the certificate and include BA 325 Business Tax Topics to better align the certificate with upcoming changes to academic eligibility for the CPA exam.

College of Arts and Humanities

Communications

Dept.	Request	EPC Action	Comments
Communications	Approve new course for catalog Comm 206 Introduction To Theatre Production	Approved unanimously	The course proposal was submitted previously and approved at previous meetings. They needed a new course number since Comm 275 (their original requested number was previously used) Comm 206 was selected and approved. The course will be taught concurrently Comm 475.
Communications	Change the prerequisites and course	Approved unanimously	Changed the Course title from Theatre Production to Advanced Theatre Production. Add prerequisite

	title for Comm 475		Comm 206, Comm 170 or 175, and Comm 270 or 370,
Communications	Change the course title and prerequisites for Comm 170	Approved unanimously	Remove the prerequisites to none and Change the course title from The art of the Theatre to Theatre Appreciation. This will bring it in line with the other Fine Art General education courses.
Communications	Curriculum Change	Proposal withdrawn	Add music 191 Applied Music, Voice to the theatre emphasis.

International Studies

Dept.	Request	EPC Action	Comments
International Studies	Approve new course for catalog INTS 400 International Studies Senior Seminar	Approved unanimously	The Board of Governors mandated a capstone course for international studies.
International Studies	Modify Curriculum: International Studies	Approved unanimously with edits. The edits were approved.	International Studies wants to clean their catalog. They want to remove courses that are no longer taught on the campus. International Studies highlighted the courses they want to remove for that reason. History 404 was previously deleted this academic year so we advised them to delete that course as well.
International Studies	Modify Curriculum: Foreign Language	Approved unanimously with edits. The edits were approved.	International Studies wants to clean their catalog. They want to remove courses that are no longer taught on the campus. International Studies highlighted the courses they want to remove for that reason. History 404 was previously deleted this academic year so we advised them to delete that course as well.
International Studies	Modify Curriculum: International Business	Approved unanimously with edits. The edits were approved.	International Studies wants to clean their catalog. They want to remove courses that are no longer taught on the campus. International Studies highlighted the courses they want to remove for that reason. History 404 was previously deleted this academic year so we advised them to delete that course as well.
International Studies	Modify Curriculum: Communications	Approved unanimously with edits. The edits were approved.	International Studies wants to clean their catalog. They want to remove courses that are no longer taught on the campus. International Studies highlighted the courses they want to remove for that reason. History 404 was previously deleted this academic year so we advised them to delete that course as well.
International Studies	Modify Curriculum: Africana Studies	Approved unanimously with edits. The edits	International Studies wants to clean their catalog. They want to remove courses that are no longer taught on the campus. International Studies highlighted the courses they want to remove for that

		were approved.	reason. History 404 was previously deleted this academic year so we advised them to delete that course as well.
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Modern Foreign Language

Dept.	Request	EPC Action	Comments
Modern foreign Language	Add a minor to the foreign language major in international studies?	Sent back to the department	No one from foreign languages were able to make the meeting and we could not understand what was being asked for in the proposal. Without being absolutely clear on what was being requested we could not pass the proposal.

College of Professional Studies

Education

Dept.	Request	EPC Action	Comments
Education	Delete Education 301 from the Catalog	Approved unanimously	This is a course in Pre-K education. The concentration was removed and the courses specific to that concentration are now being deleted.
Education	Delete Education 301 from the Catalog	Approved unanimously	This is a course in Pre-K education. The concentration was removed and the courses specific to that concentration are now being deleted.
Education	Change the prerequisites for Education 331	Approved unanimously	The modifications in the prerequisites are due to the modifications in the B.S. in wellness education and streamline the students through the curriculum. This will help reduce the credit hours from 126 hours to 123.
Education	Delete Education 340 from the Catalog	Approved unanimously	The course has not been offered in over 10 years
Education	Delete Education 341 from the Catalog	Approved unanimously	This is a course in Pre-K education. The concentration was removed and the courses specific to that concentration are now being deleted.
Education	Delete Education 342 from the Catalog	Approved unanimously	This is a course in Pre-K education. The concentration was removed and the courses specific to that concentration are now being deleted.
Education	B. S. Wellness Education	Approved unanimously	Allowing the Wellness majors to take HHP 329 as a prerequisite for Education 331 thus allowing a 1 course reduction in the required courses.

Military Science

Dept.	Request	EPC Action	Comments
Military Science	Change the Course Title and Course Description for Military Science 101	Approved unanimously	The changes in the course title and description were mandated from the US military.
Military Science	Change the Course Title and Course Description for	Approved unanimously	The changes in the course title and description were mandated from the US military.

	Military Science 102		
Military Science	Change the Course Title and Course Description for Military Science 201	Approved unanimously	The changes in the course title and description were mandated from the US military.
Military Science	Change the Course Title and Course Description for Military Science 202	Approved unanimously	The changes in the course title and description were mandated from the US military.
Military Science	Change the Course Title and Course Description for Military Science 301	Approved unanimously	The changes in the course title and description were mandated from the US military.
Military Science	Change the Course Title and Course Description for Military Science 302	Approved unanimously	The changes in the course title and description were mandated from the US military.
Military Science	Change the Course Title and Course Description for Military Science 401	Approved unanimously	The changes in the course title and description were mandated from the US military.
Military Science	Change the Course Title and Course Description for Military Science 402	Approved unanimously	The changes in the course title and description were mandated from the US military.

Leadership Certificate

Dept.	Request	EPC Action	Comments
College of Professional Studies	Change the Curriculum in the Leadership Certificate	Approved unanimously	In attempt to shift the leadership certificate from a certificate to a minor the request is to add 2 credit hours from 12 to 14 hours. Military Sciences is going to sign in students who would like to take MSC 410 or 402 as part of the certificate. The goal is to explore different types of leadership in real life circumstances.

Health and Human Performance

Dept.	Request	EPC Action	Comments
Health and Human Performance	Add new course to catalog – HHP	Approved unanimously	Capstone course for senior level Health student. Designed to strengthen the curriculum to better prepare students for national examinations.

	498 Internship in Health Science		
Health and Human Performance	Revise the curriculum for the BS in Health Science – Community Health Education (non-teaching track)	Approved unanimously	The modifications significantly rewrite the curriculum and change the free electives from 39 free electives to two from electives. This was done by the faculty to include courses that the students are already advised to take. The major goal is to increase preparation of the students for their national exams.

Meeting Adjourned 3:58 p.m.

Respectfully Submitted,



Dr. Micheal Fultz
EPC Chair