EPC Subcommittee Meeting notes

March 2020

Members comments: Kerri Steele, Mike Fultz, Tom Kiddie, Manashi Ray, Sarah Kennedy, Mike Lewis, Barbara Ladner (ex-officio)

Guests present: Carol Susman, Mike Anderson, Naveed Zaman, Rob Wallace

Meeting conducted via Zoon

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| Dept. | Request | EPC Action | Comments |
| NSM-College of Natural Science and Mathematics | Add new course to catalog- NSM 111 Peer Mentoring Practicum | Committee approves this proposal with the with added date of the meeting and Dean Zaman’s signature for Dept/Program Faculty Approval by the following vote:5 in favor0 opposed | Naveed was present to explain the purpose of the program to give credit to student who are mentoring incoming freshmen and have this reflect in their academic hours and on their transcripts.   |
| CS-Computer Science | Add new course to catalog- CS 395 Internship | Committee approve this proposal with the addition of the grading procedures made to the syllabus by the following vote. 5 in favor0 opposed | Dr. Anderson was on hand to explain the proposal and the purpose,When asked how students will be evaluated on passing or failing the courses, Dr. Anderson noted that he requires reports or portfolios students when they work on the syllabus. Dr. Anderson noted that he consulted with other faculty in business to get ideas of how they grade internships. Dr. Anderson noted that he has an explanation in his current syllabus and he will send that out the EPC to be added to the syllabus. When asked about how hours in the field equal credit hours. Dr. Anderson explained that he is working under the guidelines that 50 hours in the field equal 1 credit hour. In a discussion with the committee it was noted that students will know exactly how many credits they will be getting before they register for the courses so the exact number of hours credit being earned does not need to be defined in the syllabus.   |
| IDS-Interdisciplinary Studies  | Add new course to catalog-IDS 160 Foundations of Inquiry; Approve for General Education Humanities | Committee approves this proposal with the removal of the pre-requisite from the proposal and syllabus by the following vote. 5 in favor0 opposed | Gen Ed committee approved this and meeting minutes for committee are attached. Dean’s Council approved this instead of a department/program, however, the creation of this course is not discussed nor agreed to in the Dean’s Council meeting. Dr. Ladner explained the purposed of the proposal and course in relation to IDS degree. During the discussion with the committee, Dr. Ladner noted that that the pre-req of English 101 placement would be and there would be no pre-reqs for the course.  |
| IDS-Interdisciplinary Studies  | Add new course to catalog-IDS 477 IDS Senior Seminar | Committee approves this proposal by the following vote. 5 in favor0 opposed | Dean’s Council approved this instead of a department/program, and this course is discussed in attached minutes.  Dean Wallace explained purpose of this course. The description had been inadvertently left off the original email (as noted in subcommittee minutes) but this been amended.  |
| IDS-Interdisciplinary Studies  | Approve new degree program, Interdisciplinary Studies.  | Committee approves this proposal with the 2 small changed to the proposed curriculum by the following vote. 5 in favor0 opposed | Dean Wallace explained purpose of this course. The description and a page of the curriculum proposal had been inadvertently left off the original email (as noted in subcommittee minutes) but this been amended.The committee noted that the proposal would be more clear on the proposal curriculum page to say : “including the 477 IDS Senior Seminar course” instead of “including the 400 level capstone course”Delete “any section” from Tier II description.   |

Also note, email approvals will stand in place of signatures for proposals for the April EPC meeting.