



TIME & EFFORT REPORT FORM

Employee's Name:

Position:

Reporting Period:

I certify that 100% of my time and effort was broken down as follows:

- 1. %
Grant Number/Name
- 2. %
Grant Number/Name
- 3. %
Grant Number/Name
- 4. %
Grant Number/Name
- 5. %
Grant Number/Name

My time and effort includes more than five grants. I am attaching an additional Time & Effort Report.

Brief Summary of Six-Month Activities:

Collecting and analyzing field data; entering the data; reviewing articles; and coordinating academic and summer undergraduate student workers. Conduct workshops; design curriculum for summer workshops; and develop standard operating procedures for workshops. Working with contractors to obtain estimates and quotes and overseeing the completion of the Integrated Research and Extension Building ventilation system. Facilitate workshops and grower training with coordinator in EPSCoR student programming to outside evaluators. Implement faculty training for summer EPSCoR student programming.

Employee Signature:

Date:

I certify that I have reviewed the above information and find it to be accurate.

Principal Investigator/Supervisor Signature:

Date: