**West Virginia State University**

**General Faculty Meeting**

**Wednesday, Dec. 7th, 2022**

The meeting was conducted by video conference call using Zoom and in person at Wallace Hall, Auditorium.

*Attendees: G. Palubinskas, D. Williams, R. Wallace, L. Davidson, M. Anderson, B. Ladner, L. Lambert, E. Mahmoud, A. Schedl, M. Ranasinghe, S. Bandara, M. Wilson, S. Gilliland, E. Lewis, D. Wells, K. Steele, J. Pietruszynski, J. Barnes-Pietruszynski, T. Ruhnke, R. Ford, R. Martin, and J. Porter.*

**Agenda**

The meeting was called to order by J. Barnes-Pietruszynski at 2:05pm.

R. Ford moved to approve the agenda and J. Porter seconded . Faculty voted unanimously.

The Faculty Senate Minutes from August 2022 meeting were approved by J. Porter and seconded by B. Ladner. Faculty voted unanimously.

**President Investiture**

J. Barnes-Pietruszynski mentioned the President Investiture will be held on Thursday, April 13th at 10:00 am. An email will be sent about this event at a later date. J. Barnes-Pietruszynski encouraged faculty to include this campus event on their course syllabus for the spring 2023 semester so that students can attend. J. Barnes-Pietruszynski encouraged all faculty to attend this event.

**BOG Report**

J. Pietruszynski stated the BOG packet was sent out via email and encouraged faculty to attend the BOG meeting. J. Pietruszynski also said the upcoming BOG meeting on December 9th will be discuss many things related to the university policy along with departmental name changes and new programs at WVSU. J. Pietruszynski said any concerns that faculty may have to inform him so they can be further discussed with the BOG at future meetings.

**ACF Report**

B. Ladner stated an ACF retreat was just hosted. During the ACF retreat, three topic areas (i.e., student health and safety, student success, and economic development) will be considered for this year at each institution. In addition to this, B. Ladner stated there will be sub issues related to all three major topic such as campus carry, mental health, education technology, broad band, dual credit, LGBTQ+. B. Ladner also mentioned HEPC is aiming to promote sponsorship of visiting professors along with details related to the Global West Virginia Grant which allows students to take trips for international studies.

B. Ladner stated ACF is also looking into ways to break down barriers and promote more international education in the state of West Virginia. B. Ladner said Dr. Rumfield discussed four priorities of HEPC which include (1) increasing the retention rate of adult learners, (2) reviewing timeframe needs, the delivery of course content and broadening of schedule options, etc., (3) supporting the mental health of students as well as monitoring financial health of institutions (private and state), and (4) review and develop requirements for dual-credit instructors. B. Ladner stated she has also sent out her report on the list serve for any faculty who would like to further read the details from the ACF retreat.

**IT: Schedule and Directory**

J. Barnes-Pietruszynski stated the advising schedule is still being reviewed and IT is taking all faculty’s concerns into consideration, so that there is an easier and more efficient way to access class schedules when advising students. J. Barnes-Pietruszynski stated in the meantime, she may send out a Google Doc or survey for everyone to put their office location and phone number, which will then be circulated amongst all faculty and the IT department. J. Barnes-Pietruszynski also informed faculty that Academic Affairs is also working with IT regarding computers and more details will be given at a later date.

**Constitutional updates**

J. Barnes-Pietruszynski stated there have been updates to the constitution which include removing language and making it more elusive. J. Barnes-Pietruszynski mentioned a ballot vote is needed to ensure they changes are approved. J. Barnes-Pietruszynski informed the faculty joining virtually via Zoom or not able to attend to send their ballot choice (Yes or No) via email.

**Constitutional Updates and Restructuring**

J. Barnes-Pietruszynski discussed the first step for updating and reconstruction the Constitution will be to update the language and titles as well as look at where the constitution needed revisions. J. Barnes-Pietruszynski said a Google document was sent to collect any suggestions and revisions. J. Barnes-Pietruszynski stated faculty can also email any suggested revisions for the Constitution and Bylaws.

**FACET – Professional Development**

J. Barnes-Pietruszynski stated the Opening Week for the 2023 Spring semester will start a couple of professional developments. J. Barnes-Pietruszynski said this workshop will focus on “Lessons from Covid-19” whereby faculty will take part in informal discussions related to what pedagogical styles and approaches can be taken from and changed following the pandemic. J. Barnes-Pietruszynski informed faculty, academic dishonesty and open educational resources will also be discussed. J. Barnes-Pietruszynski discussed how Marshall University has put together a repository for any faculty in the library and this is something she stated would be a great tool for faculty (and students) at WVSU to have access to.

**Faculty Lecture Series**

J. Barnes-Pietruszynski stated the idea of re-starting faculty lecture series. J. Barnes-Pietruszynski mentioned for faculty interested in presenting research, to please let her know via email. J. Barnes-Pietruszynski said these lecture series are planned to restart during the spring 2023 semester. B. Ladner suggested for those who do attend or participate in the series, to be able to receive service or research points towards their annual faculty self-evaluation.

**Tenure Track New Faculty Appendix to Faculty handbook**

J. Porter and J. Pietruszynski will be working together to develop an appendix for new and untenured faculty. This document will provide steps and guideline to ensure promotion and tenure for new and untenured employees. Dean Wallace suggested, faculty should be engaged in the criteria of how they will be envaulted within their department. Dean Wallace also stated during the meeting that Faculty Senate could provide proposals and or suggestions of how they will be evaluated with Promotion/Tenure as well as other ADHOC committees.

**Faculty Mentor Program**

J. Barnes-Pietruszynski mentioned a faculty mentoring program is in the process of being created. This program would be offered to all faculty and provide insight to any academic related concerns, guidance related to research, how to get tenured and the appropriate steps to becoming promoted.

**Travel Updates**

J. Barnes-Pietruszynski opened the floor for questions. Andy Schedl asked about travel and K. Steele informed him to speak with Title III. K. Steele stated for additional information and who to speak to regarding this matter to refer to the WVSU Title III website.

J. Barnes-Pietruszynski asked for ballots to be submitted. J. Barnes-Pietruszynski reminded faculty commencement is Saturday, December 10th.

J. Barnes-Pietruszynski motioned to adjourn the meeting. L. Davidson moved to adjourn, and J. Porter seconded at 2:42pm.