

**West Virginia State University
Office of Financial Aid and Scholarships
2024-2025 Verification Worksheet**

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) has been selected for review in a process called verification. The law requires our office to confirm the information you and your parents (if you are a dependent student) reported on your FAFSA prior to awarding Federal Student Aid. To verify you provided accurate information, we will compare your FAFSA with the information on this worksheet and any other required documents. If discrepancies are found during this process, your FAFSA may need to be corrected. You must complete and sign this worksheet, attach any required documentation, and submit to the Financial Aid Office. If you are a dependent student, at least one parent must sign this worksheet. Based on your answers on this worksheet, we may ask for additional information. If you have questions about verification, contact our office as soon as possible to avoid delays with your financial aid.

A. Student Information

Student Last Name	Student First Name	Student M.I.	Student ID Number (A#)
Student Mailing Address (include apt. no.)			City State Zip Code
Student Email Address			Student Telephone Number

B. Family Size Information

Dependent Student’s Family Information from July 1, 2024-June 30, 2025

List below your parent’s family members including yourself, parents (including stepparent), siblings, etc., even if everyone does not live in one house. List only those that your parents supply more than half of their support or if any siblings would be required to supply parent information if they were completing a 2024-2025 FAFSA.

Independent Student’s Family Information from July 1, 2024-June 30, 2025

List below your family members including yourself, spouse, children, etc., even if not everyone lives in one house. List only those that you and/or your spouse supply more than half of their support.

Full Name	Age	Relationship
		Student

Signing this form certifies all information reported on both pages is complete and correct. The student and at least one parent (if a dependent student) must sign and date this form.

Student Signature	Date	Parent Signature (If Dependent)	Date
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WV State University – Financial Aid Office: PO Box 1000, 106 Ferrell Hall Institute, WV 25112-1000 FAX: (304) 766-3335
ofa@wvstateu.edu : In order to ensure that your documents are securely transmitted to us, if emailing forms, please password protect your document attachments and provide us with your password in a separate email.
 Please contact the Financial Aid Office for instructions for encrypting an attachment.

Student Name: _____ Student ID # A _____

C. Student Income Information

Check ONE option below that applies to you (the student).

<input type="checkbox"/>	I provided consent to utilize the FTI within the FAFSA to transfer 2022 IRS income tax return information into my FAFSA. Note: The Financial Aid Office processes Verification when your transferred data is on file.								
<input type="checkbox"/>	I attached my (and my spouse's) signed 2022 Federal 1040 Tax Return with applicable schedule 1 and IRS Form 8863, and/or my IRS Tax Return Transcript or I requested the transcripts from the IRS, and I will submit the forms upon receipt. Note: The Financial Aid Office processes Verification when your tax transcript(s) is on file.								
<input type="checkbox"/>	I amended my (and/or my spouse's) 2022 Federal Tax Return and either provided consent to utilize the FTI or attached the signed 2022 Federal 1040 Tax Return and applicable schedule 1 and IRS Form 8863 or 2022 IRS Tax Return Transcript AND a signed copy of my 2022 IRS 1040X Tax Return .								
<input type="checkbox"/>	I was not employed (nor my spouse), had no income earned from work in 2022 AND did not file a 2022 tax return.								
<input type="checkbox"/>	<p>I was employed (or my spouse) in 2022 but was NOT required to file a tax return.</p> <p>Complete the chart below (DO NOT ESTIMATE), list all sources of income and amounts, and attach copies of all 2022 W-2s and earning statements.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Employer</th> <th style="width: 50%; text-align: center;">Amount Earned</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Employer	Amount Earned						
Employer	Amount Earned								

D. Parent Income Information (for Dependent Students Only)

Check ONE option below that applies to the parent(s) listed on page 1 of this form and the 2024-2025 FAFSA

<input type="checkbox"/>	My parent(s) provided consent to utilize the FTI within the FAFSA to transfer 2022 IRS income tax return information into my FAFSA. Note: The Financial Aid Office processes Verification when your parent(s) transferred data is on file.								
<input type="checkbox"/>	My parent(s) attached their signed 2022 Federal 1040 Tax Return with applicable schedule 1, and IRS Form 8863, and/or my IRS Tax Return Transcript or requested the transcript from the IRS, and I will submit the forms upon receipt. Note: The Financial Aid Office processes Verification when your parent(s) tax transcript(s) is on file.								
<input type="checkbox"/>	My parent(s) amended their 2022 Federal Tax Return and either provided consent to utilize the FTI or attached the signed 2022 Federal 1040 Tax Return and applicable schedule 1 and IRS Form 8863 or 2022 IRS Tax Return Transcript AND a signed copy of my 2022 IRS 1040X Tax Return .								
<input type="checkbox"/>	My parent(s) was/were not employed, had no income earned from work in 2022 AND was/were not required to file a 2022 tax return.								
<input type="checkbox"/>	<p>My parent(s) was/were employed in 2022 but was/were NOT required to file a tax return.</p> <p>Complete the chart below (DO NOT ESTIMATE), list all sources of income and amounts, and attach copies of all 2022 W-2s and earning statements.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Employer</th> <th style="width: 50%; text-align: center;">Amount Earned</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Employer	Amount Earned						
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