



2022-2023 Verification Worksheet

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) has been selected for the verification process. The law requires our office to confirm the information you, and your parents if you are a dependent student, reported on your FAFSA prior to awarding Federal Student Aid.

A. Student Information

Form with fields for Student Last Name, Student First Name, Student M.I., Student ID Number (A#), Student Mailing Address, City, State, Zip Code, Student Email Address, and Student Telephone Number.

B. Household Information

Dependent Student's Family Information from July 1, 2022-June 30, 2023

List below the people in your parent's household including yourself, parents (including stepparent), siblings, etc., even if everyone does not live in one house.

Independent Student's Family Information from July 1, 2022-June 30, 2023

List below the people in your household including yourself, spouse, children, etc., even if not everyone lives in one house.

Table with 5 columns: Full Name, Age, Relationship, College, Will be Enrolled at Least Half Time? The first row contains 'Student' and 'WVSU'.

Signing this form certifies all information, reported on both pages, is complete and correct.

Signature lines for Student Signature, Date, Parent Signature (If Dependent), and Date.

PO Box 1000, 105 Ferrell Hall Institute, WV 25112-1000
fadocs@wvstateu.edu : In order to ensure that your documents are securely transmitted to us, if emailing forms, please password protect your document attachments and provide us with your password in a separate email. Please contact the Financial Aid Office for instructions for encrypting an attachment.

C. Student Income Information

Check ONE option below that applies to you (the student).

<input type="checkbox"/>	I used or will use the IRS DRT within the FAFSA on the Web to transfer 2020 IRS income tax return information into my FAFSA. Note: The Financial Aid Office processes Verification when your transferred data is on file.						
<input type="checkbox"/>	I attached my (and my spouse's) signed 2020 Federal 1040 Tax Return with applicable schedules 1, 2, 3, C and/or K, IRS Tax Return Transcript or I requested the transcripts from the IRS, and I will submit the forms upon receipt. Note: The Financial Aid Office processes Verification when your tax transcript(s) is on file.						
<input type="checkbox"/>	I amended my (and/or my spouse's) 2020 Federal Tax Return and either used the IRS DRT or attached my signed 2020 Federal 1040 Tax Return or 2020 IRS Tax Return Transcript AND a signed copy of my 2020 IRS 1040X Tax Return .						
<input type="checkbox"/>	I was not employed (nor my spouse), had no income earned from work in 2020 AND did not file a 2020 tax return. Independent students must provide an IRS Verification of Non-Filing Letter for 2020 , dated on or after October 1, 2021. Note: The Financial Aid Office processes Verification when your non-filing letter(s) is on file.						
<input type="checkbox"/>	<p>I was employed (or my spouse) in 2020 but was NOT required to file a tax return. <u>Independent</u> students must provide an IRS Verification of Non-Filing Letter for 2020 dated on or after October 1, 2021. Complete the chart below (DO NOT ESTIMATE) and attach copies of all 2020 W-2s and earning statements.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%; text-align: center;">Employer</th> <th style="width: 50%; text-align: center;">Amount Earned</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Employer	Amount Earned				
Employer	Amount Earned						

D. Parent Income Information (for Dependent Students Only)

Check ONE option below that applies to the parent(s) listed on page 1 of this form and the 2022-2023 FAFSA

<input type="checkbox"/>	My parent(s) used or will use the IRS DRT within FAFSA on the Web to transfer 2020 IRS income tax return information into my FAFSA. Note: The Financial Aid Office processes Verification when your parent(s) transferred data is on file.						
<input type="checkbox"/>	My parent(s) attached their signed 2020 Federal 1040 Tax Return with applicable schedules 1, 2, 3, C and/or K, IRS Tax Return Transcript or requested the transcript from the IRS, and I will submit the forms upon receipt. Note: The Financial Aid Office processes Verification when your parent(s) tax transcript(s) is on file.						
<input type="checkbox"/>	My parent(s) amended their 2020 Federal Tax Return and either used the IRS DRT or attached my signed 2020 Federal 1040 Tax Return or 2020 IRS Tax Return Transcript AND a signed copy of my 2020 IRS 1040X Tax Return .						
<input type="checkbox"/>	My parent(s) was/were not employed, had no income earned from work in 2020 AND was/were not required to file a 2020 tax return. My parent(s) attached their IRS Verification of Non-Filing Letter for 2020 , dated on or after October 1, 2021 or requested the letter from the IRS, and I will submit the form upon receipt. Note: The Financial Aid Office processes Verification when your parent(s) non-filing letter(s) is on file.						
<input type="checkbox"/>	<p>My parent(s) was/were employed in 2020 but was/were NOT required to file a tax return. My parent(s) attached their IRS Verification of Non-Filing Letter for 2020, dated on or after October 1, 2021 or requested the letter from the IRS, and I will submit the form upon receipt. Complete the chart below (DO NOT ESTIMATE) and attach copies of all 2020 W-2s and earning statements.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%; text-align: center;">Employer</th> <th style="width: 50%; text-align: center;">Amount Earned</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Employer	Amount Earned				
Employer	Amount Earned						

If an Independent Student or Parent(s) of a Dependent Student did NOT file a 2020 Tax Return, a Verification of Non-Filing Letter from the IRS for 2020 must be obtained by using the IRS Form 4506-T (be sure to the check box on line 7) or by using the Get Transcript Online option. If you are unable to obtain verification of non-filing from the IRS, you must document the attempt and we may accept a signed statement from the parent and/or student.