**Meeting Minutes**

**Graduate Studies Council**

**Davis Fine Arts Center Theater
Tuesday, October 18, 2022**

**12:30 – 2:30 pm**

**Attendees:** Ali Al-Sinayyid, Mickey Blackwell, Robin Broughton, Stephanie Burdette, Katie Bryant,

Paige Carney, Micheal Fultz, Gerald Hankins, Patrick Liu, Sonja McClung, Aaron Settle, Emily Waugh,Rob Wallace, Heng WU, Naveed Zaman, Umesh Reddy, Leighann Davidson, Debbie Williams, Naveed Zaman

**Call to Order**: Dr. Fultz called the meeting to order at 12:30 pm and reviewed the agenda.

**Approval of Minutes:** Minutes from the previous meeting were made motion to approve by Aaron Settle, seconded by Robin Broughton.

The agenda was motion to approve by Leighann Davidson, seconded by Robin Broughton.

**New Business**

Presentation presented by Emily Waugh and Mickey Blackwell for Doctoral program.

* After presentation they answered any questions or concerns anyone may have.
* This program would be its own department.
* A nomination for advancement with the Doctoral program was made by Aaron Settle, and seconded by Ali Ziyati. All were in favor and approved. Dr. Fultz will write the letter and submit to Provost Carney.
1. New faculty, any program can present faculty to be listed as graduate faculty as long as we are compliant with the constitution. All questions and concerns were answered. Anyone grandfathered in will be allowed to teach.
2. International Students Qualifications: Patrick Liu discussed the TOEFL scores and passed out examples other schools are using. There are international students who are struggling due to not providing any scores due to the release of COVID. Patrick did look at the scores other schools were using. He highly recommends implementing TOEFL into GSC requirements. A motion was made by Leighann Davidson to use the TOEFL test, it was seconded by Emily Waugh. All were in favor and this motion was passed with none against the motion.
3. Strategic Planning updates given by Debbie Williams she encourages everyone to participate and voice any ideas they may have.
4. Constitution revision sent out by Micheal Fultz were reviewed. A need for a sub -committee consisting of Mickey Blackwell, Leighann Davidson and Ali Ziyati. Also dean support by Naveed Zaman.
5. Full-time load discussed for graduate faculty in Thesis by Gerald Hankins. The two programs that are involved, Bio-Technology and Media Studies will collaborate and see what other schools are doing.
6. Joint Ph. D. program between WVU and WVSU discussed by U. Reddy.
7. Research Support and Environment discussed by Wu.
8. Criminal Justice :
* Walter Stroupe will be a voting member for the CJ Graduate program.
1. Gerald Hankins has asked to change Master’s Thesis to Graduate Thesis. A follow up for this will be discussed as he and Robin Broughton collaborate to see how other institutions are doing this.

* Graduate Faculty Membership Suggestion to
* Serve on Graduate Thesis Committee
* Participate in Professional Advising
* Directing Thesis = Advising
* Half of their day should be advising.
* Submit any additional suggestions.
1. Dr. Wu asked for funds for a tuition waiver for teaching and Research Assistants in the Computer Science program. Naveed suggested he talk to the Chair of Math & Computer Science and get involved in the department of Mathematics and Computer Science’s discussions about developing TA’S and RA’S models for the Computer Science graduate students.

**Adjournment:** The meeting was adjourned at 2:30 pm.

**Next Meeting: (*Date TBD)*** Davis Fine Arts Center Theater 12:30 – 2:00pm.