



I decline to fill out this form. By declining, I understand that West Virginia State University will not be able to discuss specifics concerning my academic or financial records with my parent/legal guardian.

FERPA Intent Form

The Family Educational Rights and Privacy Act (FERPA) establishes certain rights for students regarding the privacy of their educational record. While parents, guardians, spouses and others may have an interest in the student's record, access to, or release of the educational record, is only by written student consent. Students may choose to complete and submit this FERPA Release Form to Registration and Records to allow access or release of personal student records.

Student Information:

Form with fields for First, Last, A#, Phone, Email, and Date of Birth.

Please check the type(s) of information to release:

Table with 3 columns: Check, Type, and Description. Rows include All Records, Financial Records, Disability Services, Registration, and Cancel.

** The following PIN number must be provided at the time of the request of information

Please create a 5-digit pin number for individuals listed below to confirm identity.

Five empty boxes for PIN number.

Please provide contact information for all individuals that you wish to grant access to the above records with the Pin created above.

Form with columns for First, Last, Phone, and Relationship, with multiple rows for entries.

This FERPA Release Form is valid until canceled. The student may cancel this release at any time by submitting another FERPA Release Form to Registration and Records.

Signature lines for Student and Date.