



Dear Campus Community:

The following information is provided as a guide to assist you in addressing violations of the WVSU COVID-19 Health and Safety Precautions.

As you know, the Centers for Disease Control (CDC), has recommended that all people wear some sort of face covering over their face and nose, simultaneously, when they are outside of their home or living space and when they are in public places. Consequently, the state of West Virginia and WVSU have followed suit and mandated the use of face coverings on campus. WVSU requires that all members of the WVSU campus community, and guests, wear a covering that covers both the mouth and the nose when outside and in all public areas. Campus community members are also encouraged to maintain a social and physical distance of at least six (6) feet away from other people. WVSU community members are encouraged to gently, and politely, encourage others to adhere to these requirements if they notice that a person has forgotten the rules.

Unfortunately, there may be occasions where students refuse to comply with the face covering mandate. As such, we have formulated some guidance on how to address a situation where you have encountered a student who is failing to comply with the face covering mandate. Consider the following actions:

Various Campus Locations

1. If you encounter a student who is not wearing a face covering, or improperly wearing the face covering, the campus community member should gently, and politely remind the student to put on his or her face covering, or politely instruct the student on the proper way to wear the face covering. If the student complies with your request or instructions, then no further action is needed.
2. If the student who is not wearing the face covering, or improperly wearing the face covering, refuses to comply with your request to put on the face covering, or properly wear the face covering, the campus community member making the request should report the student to the Office of Student Affairs by emailing studentaffairs@wvstateu.edu.

Classrooms

1. If the student has entered a classroom without their face covering, or is otherwise improperly wearing their face covering during class, the faculty member should gently, and politely, ask the student to put on his or her face covering. If the student has forgotten his or her face covering, faculty members should provide the student with a face covering. Additional supplies of face coverings are available through the Office of Academic Affairs.

2. If the student refuses to comply with the request to put on, or properly wear, his or her face covering, the faculty member should report the incident to the Office of Academic Affairs and to the Office of Student Affairs by emailing studentaffairs@wvstateu.edu.
3. If the student has failed to comply with the request to wear his or her face covering and is creating a material and substantial disruption during the class, faculty members may contact campus police for immediate assistance.

Residence Halls

1. If the student is in their campus residence hall, and not in his or her personal living space, and the student is not wearing his or her face covering, the RA or other campus community member should gently, and politely, remind the student to put on his or her face covering, or instruct the student on how to properly wear the face covering.
2. If the student refuses to comply with the RA's, or other campus community member, request for the student to wear his or her face covering, the RA, or other campus community member, should report the student to the Office of Residence Life and to the Office of Student Affairs at studentaffairs@wvstateu.edu.

Students, other than those authorized by the WVSU Office of Counseling and Accessibility Services to forgo the use of face coverings, will be given three (3) warnings for failing to comply with the face covering mandate. Students who receive a fourth complaint about their failure to comply with the face covering mandate will receive a written notice for a conduct review meeting with the Office of Student Affairs and may be subject to formal charges and sanctions including, but not limited to, written warning, loss of on-campus housing, probation, suspension and/or expulsion as outlined in the WVSU Student Conduct.

For more information regarding COVID-19 Health and Safety Concerns, please visit <https://www.wvstateu.edu/about/coronavirus.aspx>.

Sincerely,



Joseph R. Oden, Jr.
Assistant Vice President