



**BA 420/Graduation Information**

To be permitted into BA 420: Senior Seminar, you need to comply with the following requirements. You must sign this form and return it to the faculty member teaching senior seminar or the Department Chair.

Since BA 420 is usually taken within one-two semesters of graduation, you need to be aware of the following graduation requirements:

1. Total minimum credit hours for a business degree at WVSU is 120 credit hours. Even after completing all courses listed in your particular degree, you may need to take elective courses to reach 120 credit hours. No degrees will be awarded to students with less than 120 credit hours.
2. Minimum overall GPA to earn a degree is 2.0.
3. Minimum GPA in your field of study to earn a degree is 2.0. Courses included in this calculation for business students are all BA courses, or their equivalent. If you are a transfer student and have questions, see your advisor and/or the Department Chair.
4. Select courses in business may require a grade of "C" or better to have credit. For example, in the business core, you must have a "C" or better in BA 215. For additional guidance, see the University Catalog.
5. BA 420: Senior Seminar is to be taken only after completion of the following business core classes prior to the semester you will be taking it. Business core classes are as follows:

Course Number	
BA	115
BA	203
BA	209
BA	210
BA	215
BA	216
BA	301
BA	305
BA	310
BA	313

In addition to the requirements of the course itself, the Department requires that all graduating students need to undertake the following.

- Take the Major Field Test in business (administered as part of BA 420)
- Complete the Graduate Exit Survey (completed as part of BA 420)

NOTE: This is not intended to be comprehensive. For complete graduation requirements, you should see the University Catalog under which you entered or have elected to use for graduation purposes.

I acknowledge I am responsible for ensuring I meet all graduation requirements associated with my degree program.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date