

**Faculty Senate Executive Committee meeting  
Friday, October 27, 2017, 12:00 pm, Hamblin Hall 002**

**draft agenda**

approve minutes of September 29, 2017

repository for minutes of standing committee minutes Tom Kiddie

standing committees

Are rosters nailed down? chairs?

We need one more at-large member for Program Review Committee (in Dr. Jayasuriya's court)

What is in Constitution + Bylaws Committee?

updated Senate Constitution, Bylaws  
remove Land Grant reps from standing committees  
Has Senate's resolution about Research + Faculty Development vetting PEER grants made it to C+B?

Faculty Personnel Committee

protocol for faculty evaluations  
instrument for faculty evaluations

bookstore issues

Should we invite Mark Akers to the Senate meeting of November 3?

Institutional Review Board, Institutional Animal Care and Use Committee, safety

At the October 6 meeting, Faculty Senate said they don't want these committees to be a Senate thing.  
Controlled Substance policy  
University Safety Officer

faculty status for people given tenure (or placed on tenure track) under Provost Byers, now seeking tenure or promotion Dr. Barbara Liedl is taking a stab at writing a policy

WVSU Indirect policy

invite Orlando McMeans to Senate?

money at WVSU

How to make Senate meetings better?

time limits on speakers  
time limits on topics  
an agenda with a schedule  
written reports from standing committees  
chairs of standing committees that will report come to the Senate Exec meetings the week before  
bigger role for Senate Exec

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**West Virginia State University Faculty Senate  
meeting of Friday, November 3, 2017, 1:30 pm, Hamblin Hall Auditorium**

**draft agenda**

approve agenda

approve minutes of October 6, 2017

Chair's remarks

student members of standing committees

*President Jenkins*

*Provost Jayasuriya*

*appoint two faculty representatives to Program Review Committee. " ... two faculty appointed by the Senate after consultation with the VPAA ... " We need one more member.*

*VP for Student Services ?*

standing committee reports

Advisory Council of Faculty representative Dr. Barbara Ladner

Board of Governors representative Dr. Frank Vaughan

Educational Policies Committee Chair Dr. Micheal Fultz

*Faculty Scholarship Committee (report postponed from regularly-scheduled September 1 meeting) ... did we do this on October 6?*

**old business**

Constitution, Bylaws and Faculty Handbook Committee has reviewed resolutions from the Senate and reported back to the Senate on April 7, 2017. Here is the status of the resolutions. (attached report from CB+FH report to Senate May 11, 2017)

- 1. Add Parliamentarian as ex officio member of the CB+FH Committee. This was approved by the General Faculty at its meeting of May 11, 2017. It is now in the Bylaws.*
- 2. Create Honors Committee. It is now in the Senate for its second reading.*
- 3. Remove Athletic Committee as standing Faculty Senate committee. It is now in the Senate for a second reading.*
- 4. Remove GRDI members from Cultural Activities Committee. The resolution is still in CB+FH.*
- 5. Change composition of Cultural Activities Committee. It is now in the Senate for a second reading.*

status of update of Constitution and Bylaws

status of faculty evaluations Faculty Personnel Committee

status of comprehensive protocol for doing faculty evaluations

status of the evaluation instrument

### **new business**

Institutional Review Board (attached Faculty Handbook rules about the membership on WVSU IRB)

Who's on the IRB? What are their terms?

Institutional Animal Care and Use Committee (attached NIH rules about membership on an IACUC)

WVSU needs an IACUC. Senate Executive Committee recommends housing it as a sub-committee of the IRB. As such, IACUC would be a role of Faculty Senate. By code, committee appointments would be made by President Jenkins. Senate would have to amend the Bylaws.

Faculty Handbook

Who "owns" it? What parts belong to whom? What is the proper process for updating or making more substantive changes? How can we develop a Faculty Handbook that everyone can get behind?