

ADMISSION TO SENIOR CAPSTONE PHASE

I request admission to the Senior Capstone Phase in the Teacher Education Program at West Virginia State University

\_\_\_\_\_  
Candidate Name and Student ID Number

\_\_\_\_\_  
Candidate Signature/Date

Content Specialization(s): \_\_\_\_\_

**Part I: Candidate Folder must contain all these items for ADMISSION in this order.**

1. \_\_\_\_\_ Education Department Admission Application
2. \_\_\_\_\_ Admission Status Notification Letter
3. \_\_\_\_\_ Updated Completed Program Status Sheet (Initialed and dated by academic advisor, transfer students must also have chair's initials)
4. \_\_\_\_\_ Unofficial Transcripts of all academic work completed
5. \_\_\_\_\_ Unofficial Transcript from institutions where transient courses were taken
6. \_\_\_\_\_ Approved Transient Status Forms to take courses at another institution
7. \_\_\_\_\_ Approved Course Substitution Forms for courses not listed on the Program Status Sheet but used to fulfill degree/certification requirements
8. \_\_\_\_\_ Current Schedule
9. \_\_\_\_\_ Education 300 with a "C" or better
10. \_\_\_\_\_ Education 316 with a "C" or better
11. \_\_\_\_\_ Education 319 or 320 with a "C" or better
12. \_\_\_\_\_ Education 227 or 327 with a "C" or better. (*Wellness candidates will take HHP 329 in place of EDUC 227*)
13. \_\_\_\_\_ Education 426 currently enrolled in or with a "C" or better
14. \_\_\_\_\_ Percentage of content specialization completed (Obtain from status sheet)
15. \_\_\_\_\_ Repeated general education, professional education and content specialization courses where grade was less than "C"
16. \_\_\_\_\_ Maintained a 2.5 overall GPA
17. \_\_\_\_\_ Maintained a 2.5 overall GPA in all professional education courses completed
18. \_\_\_\_\_ Maintained a 2.5 overall GPA in all content area courses completed
19. \_\_\_\_\_ Satisfactory Completion of Education 316 Field Placement
20. \_\_\_\_\_ Satisfactory Completion of Education 319 or 320 Field Placement
21. \_\_\_\_\_ Satisfactory Completion of Education 331 Field Placement
22. \_\_\_\_\_ It is strongly recommended that students register to take Principles of Learning and Teaching (PLT) (*to be taken before student teaching*)
23. \_\_\_\_\_ Current Educational Testing Service (ETS) Transcript
24. \_\_\_\_\_ Must pass PRAXIS Content before applying for student teaching. (*Fall Student Teaching deadline – April 1<sup>st</sup> and Spring Student Teaching deadline – November 1<sup>st</sup>*)
25. \_\_\_\_\_ Background Search Notification Form
26. \_\_\_\_\_ Three (3) completed **Faculty Content Assessment Forms (A-4)**
27. \_\_\_\_\_ Three (3) completed **Faculty Professional Education Assessment Forms (A-5)**
28. \_\_\_\_\_ Three (3) Speaking Assessments

**Part II: Chairperson/advisor/or designee notes:**

Interview Conducted by \_\_\_\_\_ Title \_\_\_\_\_  
Signature/Date

- \_\_\_\_\_ Admitted to Senior Capstone Phase  
\_\_\_\_\_ Needs Additional Documentation to be Admitted to Senior Capstone Phase (See Part II notes above)  
\_\_\_\_\_ Admission Denied