

**Academic Affairs Assessment of Student Learning**

**Report for Academic Year \_**\_\_\_-\_\_\_\_

**Department/Program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Assessment Coordinator’s Name:** Click here to type name.

**Assessment Coordinator’s Email Address:** Click here to type name.

1. **Which learning outcomes did you measure this past year?** [Please indicate whether any of these measures were conducted as follow-up to a previous year’s issues or in response to Program Review. Be specific.]
2. **In which course(s) were assessments conducted?**
3. **How did you assess the selected program learning outcomes?** (i.e., what did you assess –group project, skills demonstration, presentation, performance, debate, lab experiment, online discussion, etc. *and*- what tool (measure) did you use - rubric, nationally or state-normed exam, item analysis, pre-posttest design, skills inventory, survey, etc.)
4. **How many students were included in the assessment(s) of each PLO in a course?**
5. **How were students selected to participate in the assessment of each outcome (**Helpful details might include- whether this assessment represents all students, a sample of students in a class, or a sample of students across sections)?
6. **In general, describe how each assessment tool (measure) was constructed** (i.e. in-house, national, adapted).
7. **Who analyzed results and how were they analyzed**
8. **Provide a summary of the results/conclusions from the assessment of each measured Program Learning Outcome.** *Report scores for this assessment, as well as students’ strengths and weaknesses relative to this learning outcome.*
9. **What are next steps?** (e.g., will you measure this same learning outcome again? Will you change some feature of the classroom experience and measure its impact? Will you try a new tool? Are you satisfied?)
10. **Please attach an example of the assessment tool used to measure your PLO(s).** These can be added as an appendix, a link to the assessment, or sent separately in email with your report.