**Minutes of the WVSU Faculty Senate Meeting on Friday, March 3, 2017**

**1:30 p.m. in Hamblin Auditorium**

Senators present**:** T. Alderman (A&H, Secretary), D. Johnson (A&H), M. Ray (BSS), F. Hailou (BSS),

 M. Seyedmonir (BSS), M. Casey (L&C), D. Wells (L&C, Historian), M. Fultz (NSM),

 R. Baker (NSM, Vice-Chair), R. Ford (NSM, Chair), O. Banks (PS), E. Waugh (PS),

Senators At-Large: R. Harris [J. Pietruszynski absent]

Parliamentarian: [J. Magan absent]

Faculty Representative to the Board of Governors: T. Guetzloff

Faculty Representative to the Advisory Council of Faculty: B. Ladner

Committee Chairs reporting: Micheal Fultz (EPC), Carol Taylor Johnson (Cultural Activities), Linwie Yu

 (Research & Faculty Development), Michael Kane (Academic Appeals)

*Ex-Officio*: Provost Jayasuriya, Elijah Roberts (SGA)

Guests: K. Toledo, Am *i* Smith, Dr. K. Harper, Dean Carney, Dean Zaman, G. Montgomery, Dr. W. Stinson

1. The agenda for the meeting was approved on the motion by Dr. Guetzloff, seconded by Dr. Ladner

2. The minutes from the Senate meeting on February 3, 2017, were approved on the motion by Dr. Ladner,

 seconded by Dr. Guetzloff.

3. Comments from the Chair: The departmental elections of chairs are being monitored by member of the

 Executive Committee, as the Constitution & By-Laws state. Dr. Guetzloff reported on the use for the

 $600,000 donated by Bayer for Shelter-in-Place, namely the purchase of new cars for campus security,

 the possible installation of cameras on campus, and the possibility of electronic door locks for Wallace

 Hall, as well as the training sessions under way.

4. Standing Committee reports: The Faculty Personnel Committee is meeting on Monday, March 6, with the Task

 Force working on the reform of the student evaluation procedures and forms. Mr. Roberts of the SGA asked

 the Honors Committee to meet with him in March.

5. Provost Jayasuriya’s report: (a) A plan to “enforce” the office hours required of faculty may be needed,

 and “virtual” office hours (on the internet) are not an acceptable substitute. Dr. Guetzloff suggested faculty

 contact students when they cannot keep their hours. The Senate reaffirmed the principle of faculty keeping at

 least five office hours per week, via a motion by Dr. Guetzloff, seconded by Dr. Johnson. (b) The Provost

 noted that departments seem not to know of Senate activities, to which Dr. Ford responded “despite the posting

 of Senate agendas and minutes, as well as Senators from most departments?” (c) Dr. Ray asked about funding

 opportunities that may arise from President Trump’s meeting with presidents of HBCUs, such as year-long Pell

 Grants, and placing HBCU funding in the White House rather than under the U.S. Department of Education.

 Who knows? (d) The Provost endorsed the Senate’s suggestion for an “administrative drop” policy for students

 not attending, with Dr. Ruhnke as chair of the Task Force. (e) Dr. Ray asked about feedback on the Moodle

 workshops. Dr. Baker asked about the numbers, and the Provost said we have about forty students enrolled

 full-time 100% online, and 15 are registered for the second eight-week courses this spring 2017. His goal is to

 have 100 students enrolled 100% online by the fall 2017, and marketing for these courses is essential, with

 Moodle to be useful in that regard. Having the Regents Bachelor of Arts program available 100% online is the

 next target. For the fall term 2016 for 15 students, we paid Learning House $80,000, and for spring 2017 we

 have about forty students. This program will be evaluated every year. (f) The Provost clarified that faculty

 who want to teach more than two 100% online courses per semester should send him and/or their deans a note

 to show that they are “around.” (g) Dr. Johnson asked about the new policy on term faculty, and the Provost

 answered that yes, such faculty will be asked to teach five courses fall 2017 because they don’t have to do

 research or service on campus. If they are doing “above and beyond” the teaching, then they may be allowed to

 teach four courses. A pay raise for this “overload” is a possibility. (h) Mr. Roberts asked about the re-

 institution of the MWF class schedule, noting that some students don’t want classes on Friday. The Provost

 answered that these classes are only in the morning time slots on MWF, and two-day-a-week classes will still

 be offered.

6. Dr. Ladner reported on ACF activities: Higher Education Day at the WV Legislature is on March 15, the day

**Minutes of the WVSU Faculty Senate Meeting**

**March 3, 2017**

**page 2**

 after WVSU day, March 14. The bills ACF is concerned with deal with employment rules for WVU and MU,

 one to over-ride a bill allowing guns on campus, and the bill to abolish the HEPC, with its duties divided

 between the WV Dept. of Education and the institutions’ respective Boards of Governors. The motivation

 seems to be money savings and anti-government sentiments. If there is not State budget by June 30, then no

 schools will have a budget either. Dr. Seyedmonir moved, with Dr. Fultz’ second, to accept the report, which

 motion passed.

7. Dr. Guetzloff reported on the BOG: the next meeting is scheduled for Thursday, March 16. The Fee

 Committee is looking at a cap of 5% on tuition increase, and it may be lower. Series 32 Expenditures Policy

 seems not to be “real,” as Athletics has overspent its budget, and the BOG wonders if the CFO approved this.

 Mr. Roberts asked about the Commuter Fee (meal plan), which many students don’t understand or use, and it

 was acknowledged that the food vender in the Union gets money from this fee. The Fee Committee meets

 when students have classes, so there is little or no student input on this fee. No one seems to know how many

 students are using the plan, and Mr. Roberts suggests it become an optional fee and that it is re-named so its

 purpose is clearer. This led to questions about various fees going to the appropriate offices/departments, e.g.,

 the technology fees. Total fee income is unknown. Dr. Fultz moved, with Dr. Seyedmonir’s second, that the

 report be accepted, and the motion passed.

8. Dr. Ford noted that the Graduate Studies Council has no report.

9. Dr. Taylor Johnson reported on the Cultural Activities & Educational Assemblies with a written report. Turn

 out for activities varies and is difficult to predict. Events need to address various WVSU communities: urban

 and rural, school and neighborhood, black and white people, and older and younger audiences. Dick Wolfe’s

 position is essential to the Committee. Budget limits naturally concern the Committee. She announced that she

 is accepting proposals for the next AY. Dr. Ladner moved, with Dr. Fultz’s second, that the Senate accept the

 report, and the motion passed.

10. Dr. Kane reported on the activities of the Academic Appeals Committee with a written summary.

 One appeal remains on his desk, and four are for next year. There is some confusion about the student

 complaint form, whether it relates to classroom problems or more. Dr. Kane questioned if students should be

 on the Committee. He believes we should re-consider this, or ask them to sign a non-disclosure agreement,

 for reasons of privacy. Dr. Fultz moved that the Senate accept the report, with Dr. Ladner’s second, and the

 motion passed.

11. Dr. Niu reported on the Research and Faculty Development Committee, noting that for two years the

 Committee has had no budget and therefore has made no grants to faculty. Dr. Ford suggested that the Provost

 may be able to find some money to fund the Committee’s work, and one has to wonder how WVSU can fund

 faculty sabbaticals. Dean Zaman moved, with Dr. Fultz’s second, to accept the report, and the motion passed.

12. Dr. Fultz reported on the EPC Task Force for reform with a written version of the new description for

 the EPC. Dr. Guetzloff moved, with Dr. Ladner’s second, that pages 2-3 of the Task Force’s revision be

 added to the Faculty Constitution/Handbook. This motion passed. Dr. Fultz noted that there was little input

 from the faculty to the Task Force. The Constitution mandates EPC elections for the spring, but

 the Committee sees no need and wants that changed to the fall general faculty meeting. A proposal from

 Health & Human Performance and Education was returned to those departments for clarification. There is

 also some confusion about if English 101E, 101H and 101 are equivalent courses. There was a question about

 the Mathematics and Computer Science Department’s proposals for 103E, 111E, 118E, and 119E and fiscal

 effects. Dr. Guetzloff moved, with Dr. Ladner’s second, that the Senate accept the EPC report, and the

 motion passed.

13. Dr. Pietruszynski for General Education Committee was absent.

14. Dr. Ladner moved, with Dr. Guetzloff’s second, to table a report on the *Ad hoc* Academic Affairs Committee

 on Student Retention and Success. The motion passed.

15. There was no report on Course Re-Design plans.

**Minutes of the WVSU Faculty Senate Meeting**

**March 3, 2017**

**page 3**

16. Regarding President’s Jenkins’ “town hall” style meeting on the budget: it may be held next week or the week

 after. {That meeting was held on Friday, March 10, at 3 p.m. in Wallace 122.]

17. Dr. Seyedmonir asked about the “modified attendance policy” meeting recently held for the Colleges.

 Mr. Casey and Ms. Toledo explained that the policy is the result of student complaints at other colleges, and

 that Mr. Casey’s meetings were an attempt to make sure our faculty were meeting the guidelines of the

 Americans with Disabilities Act. We must be able to show a deliberate process to accommodate students,

 with some variations possible.

18. Elections for the faculty representative to the BOG and the ACF will be held at the General Faculty meeting

 in May, with this 30-day notification. Dr. Ladner is eligible for another term; Dr. Guetzloff is not.

19. Dr. Guetloff moved, with Prof. Banks’ second, for the Senate to adjourn, and the motion passed at 4:20 p.m.

Respectfully submitted,

Dr. Tim Alderman, Faculty Senate Secretary