**WVSU Faculty Senate Executive Committee**

**meeting of Friday, September 28, 2018, 11:00 pm, Hamblin Hall 002**

**draft agenda**

approve agenda

approve minutes of August 31, 2018

Question about Faculty list serve: Shannon McGhee wants to be on faculty list serve. Do we have limits to or rules about who is on it?

**standing committees**

 student members: SGA President Brandon Martinez

 There are 15 open spots on Senate standing committees; none are filled.

 Honors Program: reports to Senate in October

 Chair is Tim Ruhnke.

 EPC: reports to Senate in October

 Chair is Upali Karunathilake.

 Who is the new At-Large member?

 ACF: as always!

 Chair is Barbara Ladner.

 BOG: Frank Vaughan, injured.

 When's the next BOG meeting?

 Faculty Scholarship: Didn't report as scheduled at the September Senate meeting.

 Chair is Anne McConnell.

 Constitution + Bylaws: status of updates to constitution + bylaws

 What changes are currently being reviewed?

 Honors Program Committee language in Constitution

 Cultural Activities: Is now to be administered by Enrollment Management / Student Affairs?

 Committee chair Zach Fitchner has discussed it with VP Underdue-Murph.

 Program Review: Kathy Harper is At-Large member of the Senate Executive Committee and also on the Program Review Committee. At the Senate meeting of September 7, Senate voted to change the By-Laws to allow the At-Large member to serve on one Senate standing committee. Awaiting second vote to make the change official.

 FPC: Jeff Pietruszynski is Chair.

 time-line and progress of on-line student evaluations

 functionality of the FPC

 Gen Ed: Anything new?

 Barbara Ladner is Chair.

**R+D:** On August 23, 2018, President Jenkins was verbally informed that, at its May 2018 meeting, General Faculty chose Dr. Ruhnke to be our (nominee for) faculty rep on the Research + Development Board of Directors. At the May 2018 meeting of the R+D BOD, Dr. Fultz (as asked by Faculty Senate) moved that minutes and other documents of the BOD be posted on their web site. BOD agreed

 What's the status of the faculty rep to R+D BOD?

 As of September 25, 2018, the R+D web site shows its by-laws and other such documents, but no minutes of meetings.

**replacement computers**

**Faculty Handbook** Provost Jayasuriya agreed to work with a task force of faculty, deans, chairs, and administrators to go over and revamp the Faculty Handbook.

 potential issues: chair elections, program coordinators,

 Volunteers from the August 31, 2018 meeting were Frank Vaughan, Jessica Barnes - Pietruszynski and Rich Ford.

**evaluation of administrators**

**administrative committees**: What are the committees, who's on them?

 fees

 Mike Fultz says that the Admissions Committee needs another member as a tie-breaker.

 safety Still waiting for a Chemical Hygiene Officer.

 Chief Joseph Saunders says that there will be a nation-wide safety drill on Wednesday, October 3.

 progress on active shooter

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**Faculty Senate agenda October 5, 2018**

agenda

minutes

at large members of senate exec can serve on senate committees ... second reading? C+B ?

standing committee reports: BOG, ACF, Honors, EPC, Faculty Scholarship

president, provost, VP for student