

## **Minutes from the Senate Executive Committee Meeting on Tuesday, Jan. 10, 2017**

**Members present:** Chair R. Ford, Vice Chair R. Baker, Secretary T. Alderman, Historian D. Wells,  
Representative to the Board of Governors T. Guetzloff

Absent: Representative to the Advisory Council of Faculty B. Ladner, At-large J. Pietruszynski,  
At-large R. Harris

1. The minutes from the Sen. Exec. Committee meeting on Fri., Nov. 18, were approved.
2. It was noted that WVSU did not calculate how many high school student in the "early enrollment" system who took classes on our campus and subsequently enrolled at WVSU. This is data that can be "mined."
3. Plans for the agenda of the General Faculty Meeting on Wed., Jan. 11, were outlined.
  - a. Jim Johnson, from the Bayer Plant, an expert on Shelter in Place drills, will address the faculty, particularly about having training sessions this spring semester.
  - b. The survey of faculty and staff regarding how many might use a tuition break will be sent to faculty.
  - c. We may announce that attendance will be taken at Senate Standing committee meetings.
  - d. We will discuss the ongoing budget problems with departmental purchasing.
4. The Sen. Exec. Committee is considering whether to invite Mr. Jones, the VP for Finance, to the Senate on February 3. It was noted that the President seems to be in favor of allowing more Departmental autonomy regarding budgets.
5. The Sen. Exec. Committee will meet on Fri., Jan. 20, to discuss how to present the faculty needs to the Board of Governors at its upcoming meeting on Wed., Jan. 25.
6. Prof. Lewis has asked the Senate to discuss the possibility of salary increments for faculty.
7. Regarding inclement weather, we noted that there is some confusion of when to stop classes once classes have started. E.g., If the campus is being closed at 1, does that mean classes that started at 12:30 are to stop or wait until 1:45? And what constitutes a "reasonable excuse" from students in bad weather?
8. It was agreed that we need to bring some legislators to our campus, in connection with the Legislative Affairs Committee.
9. Dr. Pietruszynski is working on the Survey Monkey survey of the faculty and staff in preparation for our pursuit of tuition breaks for their dependants.
10. It was confirmed that the Senate on December 2, 2016, set up the Task Force to make sure the system of student evaluations of faculty are re-evaluated.
11. Dr. Ford noted that HEPC seems willing to produce data on the number of administrators (and their salaries) *versus* the number of faculty at various state universities for us, and possibly we can find out if Vice Presidents got a salary raise, as rumor has it.
12. We need to codify and update the Faculty Handout to make sure it covers the semi-new positions of Program Coordinators.
13. The search for a permanent Vice President for Enrollment Management and Student Affairs is under way. Dr. Guetzloff announced that the Chemistry Department may be hiring another faculty member. Dr. Baker also announced that the Mathematics/Computer Science Department may also be hiring.
14. For the spring semester and February Senate meeting, Dr. Ford noted that we need to be looking at the administration and enrollment management with student affairs.

Respectfully submitted by *T. Alderman*, Secretary