EPC Meeting notes

Members: Mike Pennington, Mike Fultz, Kerri Steele, Tom Kiddie, Upali Karunathilake, Mike Lewis, Manashi Ray, Ryan Kendrick, Rachael Jackson

Guests present: Mary Sizemore, Paige Carney

Committee Business: Elect Chair, Mike Fultz nominated and seconded, approved by acclimation. Vice Chair election, Kerri Steele nominated and seconded, approved through acclimation. Secretary, Kerri Steele nominated and seconded, approved by acclimation.

Upali Karunathilake will serve on the subcommittee as the representative for NSM.

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| Dept. | Request | EPC Action | Comments |
| Math | Change prerequisites for Math 207 Cal II. Change from just Math 206 to C or better in Math 206 | EPC moves to pass this proposal pending the signature of the Education department by Wednesday, Oct 2nd at 5pm and returned to the committee chair by the following vote:4 in favor0 oppose1 abstention |  Subcommittee notes were reviewed: Question as to if Chemistry and Education were able to be informed and sign prior to presentation. Upali was present to explain that Discussion as to how many students this may affect each year (approximately 4).  |
| Math | Change prerequisites for Math 208 Cal III. Change from just Math 207 to C or better in Math 206 | EPC moves to pass this proposal pending the signature of the Education department by Wednesday, Oct 2nd at 5pm and returned to the committee chair by the following vote:4 in favor0 oppose1 abstention | Subcommittee notes were reviewed: Question as to if Chemistry and Education were able to be informed and sign prior to presentation. Upali was present to explain that Discussion as to how many students this may affect each year (approximately 4).  |

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|  Dept. | Request | EPC Action | Comments |
| English | Approve Engl 154 Mythology and Folklore for Gen Ed Humanities | EPC moves to pass this proposal with the following vote:4 in favor0 oppose1 abstention |  Approved via dept minutes Sept 2018.  |
| English | Change prerequisites for English 410 Digital Literacies from 112 TO 112 plus 90 credit hours or permission of Instructor.  | EPC moves to pass pending the signature of the Dean by Wednesday, Oct 2nd at 5pm and returned to the committee chair by the following vote:4 in favor0 oppose1 abstention .  | Approved via dept minutes on Sept 2018. Tom Kiddie noted that this was approved several years ago to count as the senior capstone in Technical Writing |
| English  | Add new course to catalog, approve new course for Gen Ed, English 104 Memoir: Turning your life into literature.  | EPC moves to pass this proposal with the following vote:4 in favor0 oppose1 abstention | New course for English and to count as Gen Ed |
| English  | Add new course to catalog, English 206 Interdisciplinary Research Writing  | EPC proposes that the department to make the edits recommended and resubmit the proposal next month with the following vote:4 in favor0 oppose1 abstention | Names need to match on meeting minutes and syllabus, make sure number was approved via registrar.Discipline specific PLO’s may not be needed in syllabus. The syllabus should be edited to only reflect English PLO’s with the course objectives and outcomes. Page 13 of syllabus, paragraph 6, better explanation needed as to what designates a “conference”. Class participation is written as if this is an in-class course (like coming in late or leaving early) but other parts are written as if this is an online course (proctoring, etc) Recommended to remove language required for online syllabus and move this forward as in-class syllabus for EPC records.  |
| English | Approve change in requirements Option A: Literature | EPC proposes that the department to make the edits recommended and resubmit the proposal next month with the following vote:4 in favor0 oppose1 abstention | There is no reason for proposal listed on form. On proposed curriculum, there is no \* or way of marking what is new that’s being proposed.  |
| English | Approve change in requirements Option B: Professional Writing | EPC proposes that the department to make the edits recommended and resubmit the proposal next month with the following vote:4 in favor0 oppose1 abstention | There is no reason for proposal listed on form. On proposed curriculum, there is no \* or way of marking what is new that’s being proposed. Additionally, the proposal form lists English-Literature in department instead of English Professional Writing. Proposed curriculum is for Option C- Technical Writing instead of Option B.  |

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| Dept. | Request | EPC Action | Comments |
| NURS | Add new course to catalog: Nurs 200 Intro to Professional Nursing | EPC moves to pass this proposal pending edits to the syllabus by Wednesday, Oct 2nd at 5pm and returned to the committee chair with the following vote:5 in favor0 oppose0 abstention | Signatures have been obtained from the Departmental Chair of Bio, Chem, Math, and Social and Behavioral Sciences. The Registrar will check that NURS as designation and 200 as course number are okay. Page 11 of syllabus on Accessibility State and Tutoring can be deleted (it’s old language that is reflected other where in the syllabus). Smarthinking should have a contact Alana Weyant.  |
| NURS | Add new course to catalog: NURS 202/202L Health Assessment, Wellness, and Prevention across the Lifespan | EPC moves to pass this proposal pending edits to hours (4) and Number (202, NOT 202/202L), the language for the reason of the proposal on the proposal itself and to the syllabus by Wednesday, Oct 2nd at 5pm and returned to the committee chair with the following vote:5 in favor0 oppose0 abstention | Signatures was obtained from the Departmental Chair of Bio as affected department. Reason for proposal lists “this course is the first course for the upcoming BSN”. This should say “the second course…..”Page 10-11 of syllabus on Accessibility State and Tutoring can be deleted (it’s old language that is reflected other where in the syllabus). Smarthinking should have a contact Alana Weyant.Discussion as to how to lab hours and lecture hours are separated and able to count as quality points (A-F) and P/F for lab while still justify that the program meets the required number of lab hours. The committee recommends for the purposes of EPC (not the Nursing Board), it would be better to count this as a 4 hours 202 course.  |
| NURS | Add new course to catalog: Nurs 301/301L Foundations of Nursing Practice | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 03/303L Pathophysiology Concepts | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 305 Pharmacological Concepts in Nursing | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 312 Professional Perspective in Nursing | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 316/306L Nursing Care of Adults with Acute/Chronic Health Disorders | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 405 Nursing Care of Women, Children, and Families  | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 406/406L Nursing Leadership in Systems of Care | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 407 Evidence Based Nursing Research | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 408 Transition to Nursing Practice | Withdrawn by chair |  |
| NURS | Add new course to catalog: Nurs 409 Nursing Care of Adults and Population with Complex Health Disorders  | Withdrawn by chair |  |
| NURS | Approve new degree program: Bachelor of Science in Nursing pre-licensure program. .  | While EPC is unable to pass a curriculum without passing each course and courses are still in development, however no concerns are noted in the proposed curriculum. EPC recommends that Faculty Senate make a statement speaking to the faculty support of the program and curriculum as evidence to the Nursing Board of faculty endorsement to the BSN program. This was supported with the following vote:Unanimous (5 in favor, no opposition, no abstention).  | Information has been submitted to Nursing Board for approval that must be obtained to offer the program. Program has been approved by BoG, HEPC, and HLC. There is a procedural issue here as EPC can’t officially approve the curriculum without the individual course approval, YET the courses cannot be developed until the curriculum is approved from the accrediting body (which would like to see approval of the curriculum before the classes).  |

**Discussion after meeting**

Discussion deadlines: EPC should keep to the hard deadline of 5pm the Friday before the meeting to submit the packet with signatures (Chair and Dean at a minimum) including minutes and syllabus (if needed).

Discussion amount of paper being used and alternatives: EPC is requesting that the electronic copy be a pdf file per proposal containing all needed supporting documents in a single file. Furthermore, the subcommittee is requesting that electronic copies instead of paper copies be used for this years subcommittee meetings. The chair of EPC will request cooperation from faculty on these suggestions.