



# WEST VIRGINIA STATE UNIVERSITY

## **Provost and Vice President Academic Affairs**

### **West Virginia State University**

West Virginia State University, a dynamic and competitive regional public land-grant research university located in Institute, West Virginia, invites nominations and applications for the position of Provost and Vice President for Academic Affairs. The new Provost is to assume office in July 2019, or as soon thereafter as is possible.

Founded in 1891, West Virginia State University has transformed into a national leader within the landscape of higher education, and is recognized for providing a student-centered education, with a foundation of liberal arts and sciences, experiential and service-learning opportunities, and exceptional instruction that prepares students for civic responsibility and professional careers.

With numerous nationally ranked academic programs, incredible students, highly respected faculty, and groundbreaking research, West Virginia State University is a dynamic place to work. The University has been accredited by the Higher Learning Commission since 1927; thus, boasting the longest continuing accreditation of any four-year college or university in the state of West Virginia. With a total undergraduate, graduate, and special enrollment student population of approximately 3,600 West Virginia State prides itself on expanding access and opportunity by offering 23 undergraduate, six graduate programs, and seven fully online degree programs.

To learn more about West Virginia State University, please visit [www.wvstateu.edu](http://www.wvstateu.edu)

### **Position Description**

The Provost serves as the chief academic officer of the University and reports directly to the President. The Provost has primary responsibility for leading the overall administration and promotion of academic excellence in the faculty and academic programs of the University, as well as to continue to strive for efficiency in instructional operations. The Provost also provides overall leadership and coordination for the academic departments, colleges, as well as the library, and is a member of the President's Cabinet/Administrative Staff. Direct reports include the Associate Provost for Academic Affairs, an Executive Assistant, Academic Assessment; all four academic deans, which includes the College of Arts and Humanities, College of Business and Social Sciences, College of Natural Science and Mathematics, and College of Professional Studies, and the Drain-Jordan Library.

This is a non-classified, essential, FLSA exempt, full-time, benefits eligible position.

### **Requirements for the Provost and Vice President**

Candidates should submit a cover letter demonstrating how they meet the following required qualifications:

- An earned doctorate or terminal degree from an accredited university;
- 10 years progressive management experience;
- Evidence of scholarly and/or research achievements;
- Distinguished teaching experience at the university level;
- Accreditation and Strategic planning development and implementation experience;
- Appropriate administrative experience;
- Commitment to the principles of collegiality in governance; and
- Commitment to academic excellence.

Candidates must be eligible for appointment at the rank of Full Professor to an academic department at West Virginia State University. Candidates must have demonstrated, through previous professional achievements, the ability to plan and implement innovative instructional programs; online programs, the ability and willingness to explore new academic programs; foster diversity, multiculturalism and inclusion throughout the curriculum and experience with institutional or academic unit-level accreditation processes; student success initiatives, and faculty professional development; evidence of promoting interdisciplinary studies and research, evidence of proficiency in and proponent of data-based decision-making; skill in fiscal planning and resource management; excellent communication skills and a confident and comfortable public presence. Candidates must demonstrate a track record of and experience in supporting diversity, multi-culturalism, inclusivity and equity with diverse faculty, staff and student populations. Candidates must also possess a demonstrated commitment to student success, including a record of collaboration with student services professionals; and a demonstrated commitment to working at a public land-grant research university that educates a diverse constituency of students, many of whom are first-generation college students.

### **Salary Statement**

Salary will be commensurate with education and experience.

### **To Apply**

Applications should consist of a cover letter, curriculum vitae, and the names, e-mails, and current phone numbers of five professional references. References will not be contacted without the explicit prior permission of the candidate. Applications and nominations are to be submitted in confidence to Justin Cherry, Assistant Vice President of Business and Human Resources at West Virginia State University, at [justin.cherry@wvstateu.edu](mailto:justin.cherry@wvstateu.edu). The position will remain open until filled, but only applications received by May 2, 2019, will be assured full consideration. Confidential discussions about this opportunity may be arranged by contacting Justin Cherry, Assistant Vice President of Business and Human Resources at West Virginia State University, at [justin.cherry@wvstateu.edu](mailto:justin.cherry@wvstateu.edu). All requested information must be submitted for your application to be considered.

**West Virginia State University conducts criminal background checks on all job candidates upon acceptance of a contingent offer.**

**West Virginia State University is an Equal Opportunity / Affirmative Action Institution and is committed to equal opportunities without regard to race, color, age, sex, sexual orientation, gender, gender identity or expression, national origin, religion, creed, genetic information & testing, family & medical leave, pregnancy, and Veterans and individuals with disabilities. We encourage all qualified women, minorities, protected Veterans and individuals with disabilities to apply for employment at West Virginia State University.**