

HR WVSU PROCESSING DUE DATES - FY 2017

Pay Period Effective Dates:	Must be received in HR no later than:	Pay Day:
9/3/16 – 9/16/16	Tuesday, August 23, 2016	Friday, September 30, 2016
9/17/16 – 9/30/16	Tuesday, September 6, 2016	Friday, October 14, 2016
10/1/16 – 10/14/16	Tuesday, September 20, 2016	Friday, October 28, 2016
10/15/16 – 10/28/16	Tuesday, October 4, 2016	Friday, November 10, 2016
10/29/16 – 11/11/16	Tuesday, October 18, 2016	Friday, November 25, 2016
11/12/16 – 11/25/16	Tuesday, November 1, 2016	Friday, December 9, 2016
11/26/16 – 12/9/16	Tuesday, November 15, 2016	Friday, December 23, 2016
12/10/16 – 12/23/16	Tuesday, December 13, 2016	Friday, January 6, 2017
12/24/16 – 1/6/17		Friday, January 20, 2017
1/7/17 – 1/20/17	Tuesday, January 10, 2017	Friday, February 3, 2017
1/21/17 – 2/3/17	Tuesday, January 24, 2017	Friday, February 17, 2017
2/4/17 – 2/17/17	Tuesday, February 7, 2017	Friday, March 3, 2017
2/18/17 – 3/3/17	Tuesday, February 21, 2017	Friday, March 17, 2017
3/4/17 – 3/17/17	Tuesday, March 7, 2017	Friday, March 31, 2017
3/18/17 – 3/31/17	Tuesday, March 21, 2017	Friday, April 14, 2017
4/1/17 – 4/14/17	Tuesday, April 4, 2017	Friday, April 28, 2017
4/15/17 – 4/28/17	Tuesday, April 18, 2017	Friday, May 12, 2017
4/29/17 – 5/12/17	Tuesday, May 2, 2017	Friday, May 26, 2017
5/13/17 – 5/26/17	Tuesday, May 16, 2017	Friday, June 9, 2017
5/27/17 – 6/9/17	Tuesday, May 30, 2017	Friday, June 23, 2017
6/10/17 – 6/23/17	Tuesday, June 13, 2017	Friday, July 7, 2017

These are tentative dates as the approval level is with the State House. Review the dates and prepare your paperwork accordingly. Please use actual start date for an employee.