



West Virginia State University

Office of Student Financial Assistance 2016–2017 Verification Worksheet V-4 Custom Verification Group

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents (if you are a dependent student) reported on your FAFSA. To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected, by signing this form you are giving WVSU financial aid office permission to update your FAFSA with the correct information. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office. **Complete all sections of this form applicable to you. Incomplete forms or forms without the requested documentation will not be processed. Based on your answers we may need to request additional documentation.**

A. Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student A#

Additional Information may be needed:

If you paid child support any time during 2015 and listed it on your 2016-2017 FAFSA, please complete a Child Support Paid Form.

If you received SNAP benefits (formerly known as food stamps program) anytime during 2015 calendar year and listed it on your FAFSA, please complete a SNAP Form.

*****Not submitting the additional required forms will delay the processing of your paperwork.**

B. High School Completion Status

Provide **one** of the following documents that indicate the student's high school completion status when the student will begin college in 2016–2017:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschooled setting.
- Documentation from the Board of Education or County that Diploma was earned.

****If the student is unable to obtain the documentation listed above, he or she must contact the Financial Aid office.**

C. Certification and Signatures

Each person signing this worksheet certifies that all of the Information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature (Dependent student)

Date

Spouse's Signature (If Independent and married)

Date

*Attached is the signed **2016-2017 Identity/ Statement of Educational Purpose**

Return to: West Virginia State University, Financial Aid, P.O. Box 1000, Rm 125, Institute, WV 25112

**West Virginia State University
Student Financial Assistance
2016-2017 Identity/Statement of Educational Purpose**

**Identity and Statement of Educational Purpose
(To Be Signed at the Institution)**

The student must appear in person at _____ to
(Name of Postsecondary Educational Institution)

verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following English or Spanish Statement:

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2016-2017.

(Name of Postsecondary Educational Institution)

(Student's Signature)

(Date)

(Student's ID Number)

**West Virginia State University
Student Financial Assistance
2015-2016 Identity and Statement of Educational Purpose**

**Identity and Statement of Educational Purpose
(To Be Signed With Notary)**

If the student is unable to appear in person at _____
(Name of Postsecondary Educational Institution)
to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose (in English or Spanish) provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)
Statement of Educational Purpose and that the Federal student financial assistance
I may receive will only be used for educational purposes and to pay the cost of attending
_____ for 2015-2016.
(Name of Postsecondary Educational Institution)

(Student's Signature) (Date)

(Student's ID Number)

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,

(Date) (Notary's name)

personally appeared, _____, and proved to me

(Printed name of signer)

on basis of satisfactory evidence of identification _____

(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary signature)

My commission expires on _____

(Date)